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INVENTORY OF  
FEDERAL ARCHIVES  
IN THE STATES

SERIES IX  
THE DEPARTMENT OF AGRICULTURE  
NO. 20  
MASSACHUSETTS

NATIONAL ARCHIVES PROJECT  
WORKS PROGRESS ADMINISTRATION



INVENTORY OF FEDERAL ARCHIVES IN THE STATES

Prepared by

The Survey of Federal Archives  
Division of Women's and Professional Projects  
Works Progress Administration

The National Archives  
Cooperating Sponsor

SERIES IX. THE DEPARTMENT OF AGRICULTURE

NO. 20. MASSACHUSETTS

Boston, Massachusetts  
The National Archives Project  
1938

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## PREFACE

The Inventory of Federal Archives in the States is one of the products of the work of the Survey of Federal Archives, which operated as a nation-wide project of the Works Progress Administration from January 1, 1936 to June 30, 1937, and has been continued in Massachusetts since that date as a state project of that Administration.

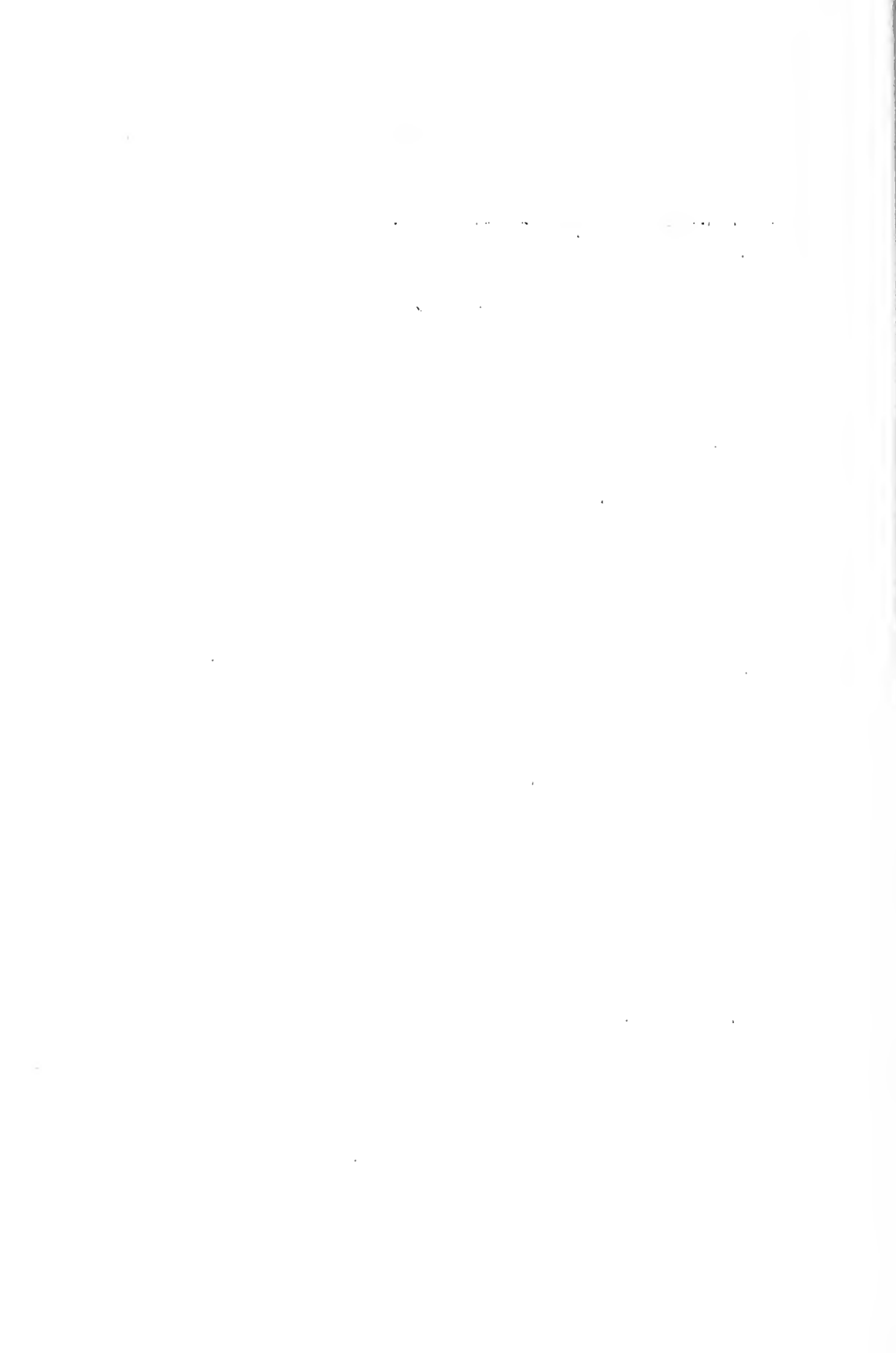
The plan for the organization of the Inventory is as follows: Series I consists of reports on the administration of the Survey, acknowledgments, and general discussions of the location, condition, and content of federal archives in the states. Succeeding series contain the detailed information secured by workers of the Survey, in inventory form, a separate series number being assigned to each of the executive departments (except the Department of State) and other major units of the Federal Government. Within each series No. 1 is a general introduction to the field organization and records of the governmental agency concerned; the succeeding numbers contain the inventory proper, separate numbers being assigned to each state in alphabetical order. Thus, in each series, the inventory for Alabama is No. 2, that for Arizona No. 3, that for Arkansas No. 4, etc.

For each local office information regarding each series, or unit of related records, is presented in the following order: title, inclusive dates (to date indicating an open file at the time the information was secured), general description of informational content, description of the system of filing or indexing (if any), a statement of frequency and purpose of use, form of the record itself (bound volumes, sheets in folders, etc.), linear footage, description of the containers, physical condition of the records (not stated if satisfactory), location by room number or other identifying information, and finally, the number of the Form 58SA on which this information was originally recorded by a Survey worker and from which it was abstracted for the Inventory. This form is on file in The National Archives. When it contains substantial information on addenda sheets which has not been included in the mimeographed abstract, indication of this is given by use of the reference "See addenda."

In Massachusetts the work of the Survey has been under the direction of Mr. J. W. McElroy. This inventory of the records of the Department of Agriculture in Massachusetts was prepared in the Boston office of the Survey, and was edited before final typing by Mr. Lewis J. Darter, Jr., of the Washington office.

J. W. McElroy, Formerly Regional  
Director of the Survey of  
Federal Archives and Supervisor  
of the National Archives Project  
in Massachusetts

Boston, Massachusetts  
May 19, 1938



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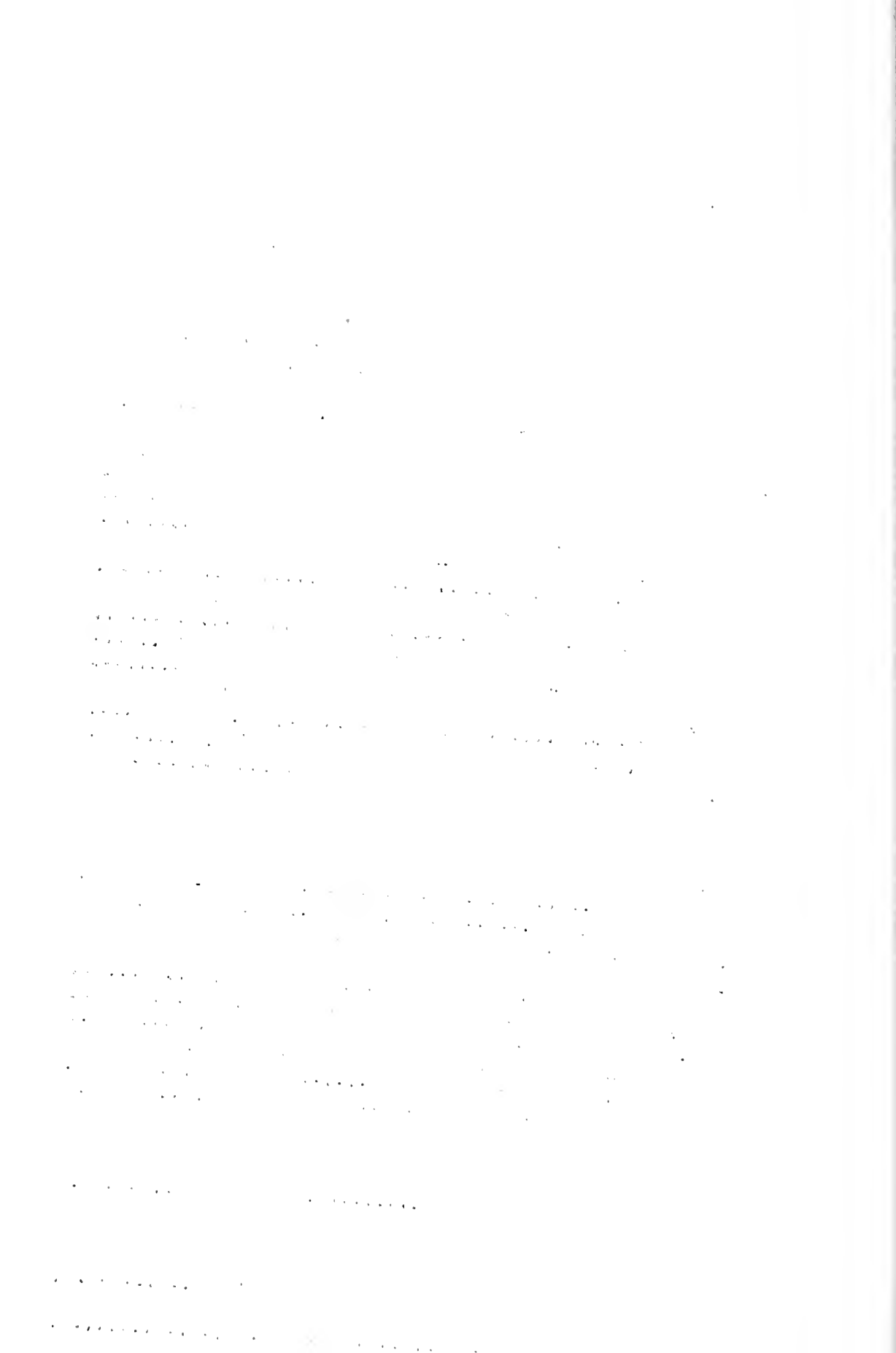
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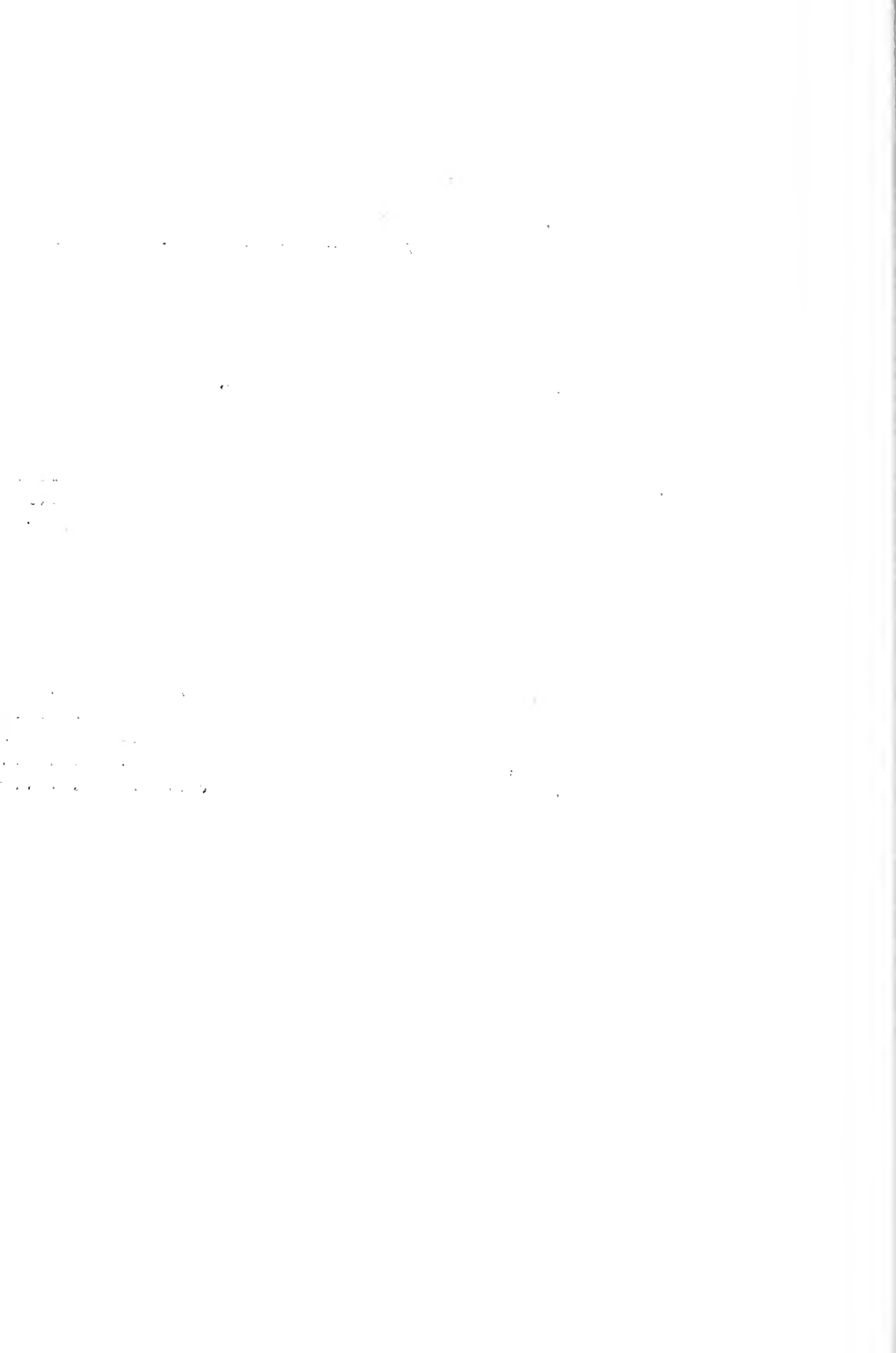
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## AGRICULTURAL ADJUSTMENT ADMINISTRATION

The various commodity-control programs of the Agricultural Adjustment Administration were inaugurated in 1933. These programs were replaced after the Hoosac-Mills decision of the Supreme Court by the agricultural conservation and domestic allotment program. The field program of the AAA is administered through the offices of the county agricultural extension agents and the field records are found in their custody. These records pertaining to purely AAA activity have been separated from regular Extension Service records and have been placed in the inventory under the agency heading "Field Agent". It should be understood that these field agents are, in most cases, the county extension agents acting in their capacity as county representatives of the Department of Agriculture for the Agricultural Adjustment Administration. The commodity-control programs were operated by county commodity associations, usually through the county agents. The conservation program is administered by county agricultural conservation associations through county agents or some other designated executive head.

Many agencies of the Department of Agriculture have cooperated with the AAA, particularly agencies of the Bureau of Agricultural Economics and of the Bureau of Animal Industry. Such records have been listed under the agencies where they were found.

### INDEX

STATE DIRECTOR  
Old Library Bldg.  
Mass. State College

This agency was established in 1933 to carry out the provisions of the Agricultural Adjustment Act, approved by Congress May 12, 1933.

1. TOBACCO CONTRACTS, June 1933 - May 1935. Form TL, contracts with tobacco growers of this region. Filed numerically. (Weekly, official.) 10 x 12 folders, 16 ft., in 3 drawers of steel filing cases. Director's Office. (53)

2. CORRESPONDENCE, Apr. 7, 1936 to date. Correspondence pertaining to the business of this office. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 10 in., in 2 drawers of steel filing case. Director's Office. (59)



3. GENERAL FILE, Apr. 1936 to date. Forms NER 9 and NER 1, miscellaneous tabulation sheets, reports, etc. Filed geographically and alphabetically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of steel filing case. Director's Office. (60)

4. PAY ROLL RECORD, Apr. 1936 to date. AAA Forms 22 and 1012, consisting of personnel and pay roll records. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Director's Office. (57)

### BOSTON

#### DIVISION OF MARKETING AND MARKETING AGREEMENT FIELD INVESTIGATION NEW ENGLAND REGIONAL OFFICE Federal Bldg., Post Office Sq.

This agency was established September 11, 1933 with jurisdiction over the New England territory. Its functions were to secure compliance with marketing agreements, codes, and licenses issued under authority of the Agricultural Adjustment Act; to conduct investigations and to secure evidence of violations of same; and to furnish general information and statistics regarding the Agricultural Adjustment Administration.

5. ADJUSTMENTS, Jan. 1, 1934 - May 1, 1935. Farmers' production statements, and records of adjustments made. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 2 ft. 6 in., in drawer of steel filing case. R. 466. (3703)

6. AUDITOR'S RECORDS, Jan. 1, 1934 - May 1, 1935. Reports on production of milk, meats, and other farm produce, together with records of adjustments made on these articles. Filed chronologically. (Yearly, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of steel filing case. R. 466. (3026)

7. DOCKET RECORDS, Jan. 1, 1934 - May 1, 1935. Records of court prosecutions instigated by the Agricultural Adjustment Administration. Filed alphabetically. (Monthly, official.) 9 x 12 folders, 10 in., in drawer of steel filing case. R. 466. (3327)

8. DISTRIBUTORS, OPERATING UNDER LICENSES FOR MILK IN THE GREATER BOSTON MARKET, Jan. 1, 1934 - May 1, 1935. Records of all licensed milk dealers within the Greater Boston Area, showing names, addresses, and classifications. Filed alphabetically. (Monthly, official.) 4 x 6 cards, 1 ft. 1 in., in drawer of steel card cabinet. R. 466. (3276)

9. VIOLATORS' REPORTS, Mar. 1, 1934 to date. Reports and correspondence pertaining to violations of milk licenses in New England. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 466. (3256)





10. DISTRIBUTORS' RECORDS, Mar. 1, 1934 to date. Records of all licensed New England milk dealers outside of Greater Boston; showing names, addresses, and classifications. Filed alphabetically. (Monthly, official.) 5 x 8 cards, 7 in., in drawer of steel card cabinet. R. 466. (3188)

11. GENERAL CORRESPONDENCE, AGRICULTURAL ADJUSTMENTS, Oct. 4, 1934 to date. Correspondence concerning adjustments for agricultural production control. Filed alphabetically. (Daily, official.) 9 x 12 and 9 x 15 folders, 3 ft. 5 in., in 2 drawers of steel filing case. R. 466. (3332, 3388)

### BROCKTON

#### FIELD AGENT

Home Bank Bldg., 106 Main St.

12. INCOMPLETED CASES, May 1, 1936 to date. Reports covering incompleted cases coming under the soil conservation act. Filed geographically and alphabetically. (Frequently, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 407. (288)

13. COMPLETED CASES, May 1, 1936 to date. NER Forms 1, 10, 11, and 12: applications for payment, reports of performance, maps of farms, work sheets, and supporting papers for claims for payment under the soil conservation act. Filed alphabetically and geographically. (Frequently, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. R. 407. (279)

14. GENERAL CORRESPONDENCE, May 1, 1936 to date. Concerning the soil conservation program and departmental letters pertaining to the service. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 407. (277)

15. LISTING SHEET, May 1, 1936 to date. NER Form 9, showing name of farmer, total acreage planted, and total acreage of nonproductive land. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 407. (280)

### CONCORD

#### FIELD AGENT

Middlesex Extension Service Bldg.  
19 Everett St.

16. SOIL CONSERVATION, May 1, 1930 to date. Forms 1 and 11, showing kinds and amounts of farm crops produced on specified acreage, payments for crop control, and farm listings. Filed alphabetically. (Daily, official.) 9 x 12 folders, 7 ft. 3 in., in 4 drawers of steel filing case. Office, 1st floor. (12)



17. CORN-HOG PROGRAM, Jan. 2, 1935 to date. Correspondence and copies of contracts with farmers relative to corn and hog production control with AAA supervision. Filed chronologically. (Weekly, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Office, 1st floor. (7)

DANVERS

FIELD AGENT

Essex County Agricultural School, Maple St.

18. FARM LISTINGS, Apr. 4, 1936 to date. Forms NER 1, 9, 10, 11, and 12a, records of all farm listings and descriptions. Filed alphabetically by names of farmers. (Occasionally, official.) 9 x 11 folders, 2 ft. 6 in., in 2 drawers of steel filing case. R. 24. (4)

GREENFIELD

FIELD AGENT

Franklin County Court House, 425 Main St.

19. LIST OF APPLICANTS REJECTED, May 1, 1936 to date. Applications for land grants which have been rejected. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. Basement Office. (8)

20. APPLICATIONS, May 1, 1936 to date. Farmers' applications for land grants. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of steel filing case. Basement Office. (10)

21. LISTING SHEETS, May 1, 1936 to date. NER Form 9, showing names of persons allowed land grants, and acreages allotted. Filed alphabetically. (Daily, official.) 10½ x 13 sheets, 8 in., in drawer of steel filing case. Basement Office. (9)

22. CORRESPONDENCE, May 1, 1936 to date. Miscellaneous letters pertaining to activities of the soil conservation agent. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Basement Office. (7)

23. TABULATION SHEETS, May 1, 1936 to date. NER Form 14, summary of Federal land grants and acreages allotted. Filed chronologically. (Daily, official.) 10½ x 16 sheets, 2 ft., in drawer of steel filing case. Basement Office. (11)



NORTHAMPTON

## FIELD AGENT

County Bldg., 15 Gothic St.

24. APPLICATIONS FOR FEDERAL GRANTS, Apr. 1, 1935 to date. Applications from individuals for Federal land grants. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Basement. (296)

25. SUMMARY SHEETS, Apr. 1, 1935 to date. NER Form 14, summary of Federal land grants and acreages allotted. Filed chronologically. (Daily, official.) 9 x 12 folders, and loose sheets, 9 in., in drawer of steel filing case. Basement. (292)

26. TOBACCO STUDIES, Apr. 1, 1935 to date. Analytical reports of tobacco acreage planted and amount raised on land grants. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. Basement. (293)

27. TABULATION SHEETS, Apr. 1, 1935 to date. NER Form 9, listing names of approved applicants for Federal land grants in Hampshire County. Filed chronologically. (Daily, official.) 10 $\frac{1}{2}$  x 16 loose sheets, 1 ft. 4 in., in drawer of steel filing case. Basement. (294)

28. CORRESPONDENCE, Apr. 1, 1935 to date. Letters pertaining to official business of the conservation agent. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Basement. (295)

PITTSFIELD

## FIELD AGENT

Post Office Bldg. Annex  
Federal, Fenn, and Allen Sts.

29. CORRESPONDENCE, Jan. 1 - Feb. 9, 1934. Pertaining to soil conservation program. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 8 in., in drawer of steel filing case. R. 206. (21)

30. LISTING SHEETS, Jan. 1, 1934 to date. NER Form 9, list of farmers applying for Federal land grants. Filed numerically and alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 206. (30)

31. APPLICATIONS, Jan. 1, 1934 to date. Applications from individuals for Federal land grants. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 206. (23)



32. TABULATION SHEETS, Jan. 1, 1934 to date. NER Form 14, listing names of farmers receiving land grants and acreages allotted. Filed alphabetically. (Daily, official.)  $10\frac{1}{2}$  x 16 sheets, 2 ft., in drawer of steel filing case. R. 206. (22)

SPRINGFIELD

FIELD AGENT

Hampden County Improvement League Bldg.  
1499 Memorial Ave.

33. CONSERVATION RECORDS, May 19, 1936 to date. Forms NER 9, AD 22, 1012A, and NER 1, consisting of records of the Hampden County conservation program. Filed alphabetically. (Daily, official.) Various sized folders and loose sheets, 1 ft. 2 in., in 2 drawers of steel filing case. R. 6. (56)

WALPOLE

FIELD AGENT

Norfolk County Agricultural School  
450 Main St.

34. GENERAL CORRESPONDENCE, Jan. 2, 1935 to date. Between Amherst headquarters, State departments, and hog owners in Norfolk County, pertaining principally to hog control. Filed alphabetically. (Daily, official.)  $8\frac{3}{4}$  x 11 loose-leaf books (5), 3 in., in drawer of wooden filing case. Office. (11)

35. CORN-HOG PROGRAM RECORDS, Feb. 25, 1935 to date. CH Forms 101A, 201, 16, and 127A. Supporting papers of corn-hog contracts, county corn-hog contracts, statements of how contracts were carried out, maps of farms and contracted areas, and contract compliance certificates. Filed numerically. (Daily, official.)  $9\frac{1}{2}$  x 12 envelopes, 4 in., in drawer of wooden filing case. Office. (12)

36. SOIL CONSERVATION PROGRAM RECORDS, Aug. 1, 1936 to date. NER Forms 1, 10, 11, and 12, applications for payment, reports of performance, maps of farms, and work sheets which are supporting papers for claims for payment under the soil conservation act. Filed alphabetically. (Daily, official.) 9 x 12 folders, 7 in., in drawer of wooden filing case. Office. (4)





WORCESTER

## FIELD AGENT

Federal Bldg., Franklin Sq.

37. SOIL TESTS, Dec. 5, 1934 - July 1, 1935. Tests for phosphate, nitrate, and salt content of the soil, to determine the type of crops best suited for production. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft. 4 in., in 2 drawers of metal filing case. R. 407-B. (178)

38. CORN-HOC REPORTS, 1934 to date. Approvals, acceptances, rejections, recommendations, contracts made with farmers, and records of payments. (Occasionally, official.) 9 x 12 folders, 3 ft. 3 in., in cardboard box. Rs. 410 and 412. (80)

39. SOIL CONSERVATION WORK SHEETS, Apr. 15, 1936 to date. Recommendations for the type of produce best suited to certain soil conditions. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 401. (77)



BUREAU OF AGRICULTURAL ECONOMICS

BOSTON

DIVISION OF CROP AND LIVESTOCK ESTIMATES  
FIELD HEADQUARTERS

Federal Bldg., Post Office Sq.

This office was established in 1913 with an office at the home of V.A. Sanders, statistician, in Wakefield, Mass. In 1921 the office was moved to the Taylor Building in Wakefield, and in 1925 to the Post Office Building in the same town. In 1927 the office was transferred to 261 Franklin Street, Boston. In 1933 it was moved to the Custom House in Boston and in 1934 was again moved to its present location in the Federal Building. Records from the Wakefield office were transferred to the Boston office.

It has jurisdiction over the New England States. Its functions are to provide and publish statistical data, reports, estimates, and forecasts concerning crops and livestock of New England and other matters relating thereto, for the benefit of agricultural producers, dealers, and consumers. This office performs certain functions for the AAA and such records, as far as possible, have been grouped at the end of this section. However, many AAA records are not easily discernible, and since they are not separately filed under an AAA designation, it is not possible to so group all such records.

Crops

40. MONTHLY CROP REPORT SUMMARY SHEETS, 1913 to date. Records, compiled from data from 1909 to date, of agricultural commodities produced, statistics covering wage rates, and overhead expenses of farmers in New England. Early records were compiled by the Wakefield office. Filed chronologically. (Monthly, official.) 12 x 17 and 17 x 28 loose sheets, 8 in., in 2 drawers of wooden filing case. R. 1307A. (2036)

41. CHARTS, Mar. 1, 1913 to date. Charts showing yield of crops per acre in counties of New England. Filed by counties. (Daily, official.) Various sized envelopes, 6 in., in 2 metal drawers. R. 1307A. (2122)

42. SPECIAL REFERENCES, Dec. 1, 1916 to date. Statistics of crops, sizes of farms, acreage cultivated, and station and field notes. Filed by counties and by subject. (Weekly, official.) 8 x 10 $\frac{1}{2}$  and 9 $\frac{1}{2}$  x 13 $\frac{1}{2}$  loose sheets, 1 ft. 2 in., in drawer of metal filing case. R. 1307A. (1740)



43. GENERAL REPORT LISTING SHEETS, Jan. 1, 1919 to date. Records showing estimated acreage planted, harvested, and progress of growing crops; information received from county agents and farmers. Filed chronologically. (Weekly, official.) 15 x 28 loose sheets, 1 ft. 3 in., in 12 drawers of wooden filing cases. R. 1307A. (1738)

44. ESTIMATE REPORTS ON FRUIT, Jan. 1, 1922 to date. Reports of estimates of fruit to be grown during certain periods in New England. Filed chronologically. (Weekly, official.) 17 x 28 loose sheets, 2 in., in wooden drawer. R. 1307A. (1747)

45. CORRESPONDENCE, Jan. 8, 1922 - Dec. 30, 1925. Correspondence on agricultural development and production. Filed chronologically. (Occasionally, official.) 8 x 10 paper packages, 5 in., on floor. R. 1307A. (5631)

46. ESTIMATE REPORTS ON POTATOES, May 1, 1922 to date. Reports of seasonal potato crop estimates on acreage planted and approximate amount to be harvested on farms in New England. Filed chronologically. (Weekly, official.) 17 x 28 loose sheets, 2 in., in wooden drawer. R. 1307A. (1760)

47. ESTIMATE REPORTS ON SWEET CORN, HAY, CORN, AND MAPLE PRODUCTS, Nov. 1, 1922 to date. Statistics of sizes of crops to be harvested by farmers of New England. Filed chronologically. (Weekly, official.) 17 x 28 loose sheets, 2 in., in wooden drawer. R. 1307A. (1844)

48. TOBACCO CROPS, July 1, 1923 to date. Reports of crop yields for each season, and prices received in New England. Filed chronologically. (Weekly, official.) 17 x 28 loose sheets, 2 in., in wooden drawer. R. 1307A. (1741)

49. CROP YIELDS, Nov. 15, 1923 - Nov. 15, 1935. Statistics of yield and disposal of crops of New England farmers, compiled annually. Filed chronologically. (Quarterly, official.) 18 x 28 loose sheets, 2 in., in wooden drawer. R. 1307A. (2121)

50. ACREAGE WORK SHEETS, Mar. 1, 1924 to date. CE Form 175, acreage indications; CE 1-178, ratios to land farms; CE 1-179, distribution; CE 1-187, acreage recommendations of farms in New England. Filed by states and counties. (Weekly, official.) 9 x 14 $\frac{1}{2}$  covers, 1 ft. 4 in., in drawer of metal filing case. R. 1307A. (2020)

51. CORRESPONDENCE, Apr. 18, 1924 - Dec. 25, 1929. Letters from farmers on crop estimates and records of livestock. Filed chronologically. (Never.) 8 x 10 $\frac{1}{2}$  bundles, 4 in., in pasteboard box. R. 1307A. (4531)

52. NEW ENGLAND APPLE STUDY, Dec. 24, 1924 - May 24, 1925. Records showing status of the apple industry of New England. Filed by states and counties. (Never.) 8 $\frac{1}{2}$  x 11 bundles, 1 ft. 2 in., on floor. R. 1307A. (3296)



53. CRANBERRY SURVEY, Jan. 1, 1925 - Nov. 28, 1934. Reports showing estimated annual production of cranberries, bog acreage, shipping records, prices, selling data, and number and locations of growers, 1931 - 1933 marketing survey, in Massachusetts. The 1934 survey was made in conjunction with the ERA. Filed by counties. (Occasionally, official.) Various sized bundles, folders and loose papers, 5 ft.  $7\frac{1}{2}$  in., in pasteboard box, in drawer of metal filing case and in drawer of wooden filing case. R. 1307A. (2474, 1962, 2131)

54. ACREAGE, JUNE SURVEY, June 1, 1925 - July 1, 1935. Mail survey showing kinds of crops and acreage planted. Filed chronologically. (Quarterly, official.) 18 x 28 loose sheets,  $1\frac{1}{2}$  in., in wooden drawer. R. 1307A. (2037)

55. JUNE ACREAGE REPORTS, June 1, 1926 - June 30, 1935. Total acreage of farms and amounts of acreage under production of corn, wheat, oats, barley, potatoes, alfalfa, tobacco, and vegetables. Filed by counties and chronologically. (Occasionally, official.)  $19\frac{1}{2}$  x  $28\frac{1}{2}$  covers, 3 in., on enclosed metal shelf. R. 1307A. (2316)

56. ACREAGE, Mar. 1, 1927 - Nov. 30, 1935. Summaries of seasonal farm planting and harvesting reports. Filed chronologically. (Quarterly, official.) 18 x 28 loose sheets,  $1\frac{1}{2}$  in., in wooden drawer. R. 1307A. (2123)

57. FARM ACREAGE REPORTS, Oct. 1, 1927 - May 15, 1935. Records showing yearly comparative estimates of total average acreage of various crops produced on New England farms. Filed by counties and chronologically. (Occasionally, official.)  $19\frac{1}{2}$  x  $28\frac{1}{2}$  covers, 8 in., on 2 enclosed metal shelves. R. 1307A. (2331)

58. CROP INFORMATION, Nov. 1, 1927 - Nov. 30, 1935. Yearly compilations of crop information, supplied by farmers through mail survey. Filed chronologically. (Quarterly, official.) 18 x 28 loose sheets,  $1\frac{1}{2}$  in., in wooden drawer. R. 1307A. (1961)

59. CORRESPONDENCE, July 17, 1928 to date. Letters from State agencies, colleges, Extension Service, experimental stations, county agents, and field aides relative to crop estimates, weather data, and other pertinent information. Filed numerically and geographically. (Daily, official.) 8 x  $10\frac{1}{2}$  loose sheets, 1 ft. 1 in., in drawer of metal filing case. R. 1307A. (1520)

60. INTENTIONS TO PLANT, Mar. 1, 1929 to date. Yearly survey of seasonal acreage plantings and kinds and amounts of commodities. Filed chronologically. (Weekly, official.) 18 x 28 loose sheets, 2 in., in wooden drawer. R. 1307A. (2120)

61. ASPARAGUS PRODUCTION SURVEY, Apr. 24, 1929 - Oct. 2, 1934. Reports of asparagus production in New England. Filed by states and counties and chronologically. (Never.) 8 x  $10\frac{1}{2}$  bundles, 2 in., in pasteboard box. R. 1307A. (2723)





62. ACREAGE PLANTED AND CROP DISPOSITION OF POTATOES, June 2, 1929 - Oct. 2, 1934. Tabulations relative to acreage planted and the disposition of crops of potatoes on New England farms. Filed by states and counties. (Never.) 8 x 10 $\frac{1}{2}$  bundles, 3 ft., in pasteboard box. R. 1307A. (2468)

63. NEW ENGLAND ACREAGE SURVEY, June 2, 1929 - June 2, 1935. Annual surveys of farm acreage in New England to be utilized in production of various commodities. Filed by states and counties. (Never.) 9 x 11 paper packages, 41 ft. 11 in., on floor. R. 1307A. (5395)

64. SPECIAL ACREAGE SURVEY, June 1, 1930 - June 20, 1934. Acreage survey in the states of Vermont and Rhode Island. Filed by states and counties. (Never.) 3 $\frac{1}{2}$  x 8 bundles, 2 ft., in pasteboard box. R. 1307A. (2679)

65. POTATO SURVEY, Dec. 1, 1932 - Sept. 30, 1934. Tabulations of potato surveys based on data acquired from questionnaires answered by potato growers. Filed by states and counties. (Never.) 8 x 10 $\frac{1}{2}$  bundles, 5 ft. 1 in., in 2 pasteboard boxes. R. 1307A. (2721)

66. ONION INTENTIONS REPORT, Jan. 2, 1933 - Apr. 2, 1933. Tabulations showing acreage of farms of New England intended for onion growing. Filed by states and counties. (Never.) 8 x 10 $\frac{1}{2}$  bundles, 1 ft. 1 in., in pasteboard box. R. 1307A. (2736)

67. MAPLE CROP SCHEDULES, Jan. 16, 1933 - Apr. 25, 1934. Tabulations relative to the production of maple syrup. Filed by states and counties. (Never.) 8 x 10 $\frac{1}{2}$  bundles, 5 in., in pasteboard boxes. R. 1307A. (2318)

68. TOBACCO SURVEY, Apr. 1, 1933 - Apr. 1, 1934. Records concerning tobacco production. Filed by states and counties. (Never.) 8 x 10 $\frac{1}{2}$  bundles, 1 ft., in pasteboard box. R. 1307A. (2735)

69. ACREAGE SURVEY, Apr. 2 - June 2, 1933. Schedules showing acreage to be planted and acreage planted the preceding year. Filed by counties and states. (Never.) 3 $\frac{1}{2}$  x 8 $\frac{1}{2}$  bundles, 4 ft. 3 in., in pasteboard box. R. 1307A. (2737)

70. CROP SCHEDULES, Apr. 21, 1933 - Oct. 15, 1934. Schedules compiled from questionnaires. Filed by counties. (Never.) 4 x 8 $\frac{1}{2}$  bundles, 6 ft. 8 in., in pasteboard box. R. 1307A. (2378)

71. APPLE STUDY, May 24, 1933 - Oct. 25, 1934. Records concerning apple production. Filed by counties and states. (Never.) 8 x 10 $\frac{1}{2}$  papers and packages, 2 ft. 7 $\frac{1}{2}$  in., in pasteboard box. R. 1307A. (2429)

72. BEAN SURVEY, June 24, 1933 - Oct. 26, 1934. Records relative to production of beans. Filed by counties and states. (Never.) 8 x 10 $\frac{1}{2}$  bundles, 4 in., in pasteboard box. R. 1307A. (2467)



73. SPECIAL FRUIT DAMAGE SURVEY, Dec. 20, 1933 - May 21, 1934. Records concerning damage to fruit trees. Filed by counties and states. (Never.)  $8\frac{1}{2}$  x 11 paper packages, 8 in., on floor. R. 1307A. (3151)
74. ASPARAGUS SURVEY, Mar. 1 - Aug. 31, 1934. Tabulations as to acreage of asparagus and varieties and amount planted and cut. Filed by counties. (Occasionally, official.) 9 x 12 folders, 6 in., in drawer of wooden filing case. R. 1307A. (2071)
75. MASSACHUSETTS STRAWBERRY SURVEY, May 1 - June 1, 1934. Reports, data on mimeographed forms, concerning strawberry culture in Massachusetts in 1934. Filed by counties. (Never.) 8 x  $10\frac{1}{2}$  paper packages, 8 in., on floor. R. 1307A. (5617)
76. MASSACHUSETTS CRANBERRY SCHEDULES, Aug. 14 - Oct. 20, 1934. Compiled from answers by farmers to questionnaires submitted as to their plans respecting crops. Filed by counties. (Never.) 8 x 11 paper packages, 4 in., on floor. R. 1307A. (3137)
77. ACREAGE AND PRODUCTION SURVEY, Oct. 27 - Nov. 20, 1934. Records as to acreage planted and crop yields therefrom in 1934. Filed by counties and states. (Never.) 8 x  $10\frac{1}{2}$  bundles, 5 in., on floor. R. 1307A. (3263)
78. SPECIAL POTATO INQUIRY, Dec. 1 - Dec. 23, 1934. Tabulations compiled from a potato crop survey made in New England. Filed by counties. (Never.) 8 x  $10\frac{1}{2}$  paper packages, 10 in., on floor. R. 1307A. (3152)
79. MILL AND ELEVATOR WHEAT STOCKS SCHEDULES, Jan. 1 - Oct. 1, 1935. Amount of wheat in New England mills and grain elevators. Filed chronologically. (Never.) 8 x 11 bundles, 1 in., on floor. R. 1307A. (3264)
80. TOBACCO INQUIRY, Feb. 21, 1935 to date. Tabulations pertaining to acreage of tobacco planted, harvested, and damage occasioned by hail storms. Filed by counties. (Daily, official.) 8 x  $10\frac{1}{2}$  bundles, 1 ft., in wooden drawer. R. 1307A. (4323)
81. HAY SURVEY, 1934 CROP, Mar. 1 - Mar. 22, 1935. Records concerning hay crop yield of New England for 1934. Filed by counties and states. (Never.) 8 x  $11\frac{1}{2}$  bundles,  $2\frac{1}{2}$  in., on floor. R. 1307A. (3265)
82. MAPLE CROP SURVEY, Apr. 24, 1935 to date. Tabulations compiled from reports received from maple syrup producers showing number of trees tapped, their yield, and average prices received for years 1934 and 1935. Filed by counties. (Daily, official.) 8 x  $10\frac{1}{2}$  bundles, 3 in., on wooden shelf. R. 1307A. (3330)
83. APPLE TREE DAMAGE SURVEY, May 2 - May 23, 1935. Showing approximate damage to apple crop during period. Filed by counties and states. (Never.)  $8\frac{1}{2}$  x 11 bundles, 3 in., on floor. R. 1307A. (3518)



84. POTATO YIELD SURVEY, June 15 - Oct. 26, 1935. Probable average potato yield per acre. Filed by counties and states. (Daily, official.) 8 x 10 $\frac{1}{2}$  bundles, 11 in., on wooden shelf. R. 1307A. (3527)

85. BEAN ACREAGE HARVESTED, June 24 - Oct. 26, 1935. Tabulations showing the planted bean acreage, varieties of beans, and estimated yields. Filed by counties and states. (Daily, official.) 8 x 10 $\frac{1}{2}$  bundles, 2 in., on wooden shelf. R. 1307A. (3391)

86. CRANBERRY HARVEST REPORT, Aug. 16 - Oct. 21, 1935. Mimeographed forms, with tabulations by barrels of cranberries harvested in 1934 and 1935; showing types, colors, sizes and maturities of berries; survey made in Massachusetts only. Filed by counties. (Daily, official.) 8 x 10 $\frac{1}{2}$  bundles, 4 in., on wooden shelf. R. 1307A. (3239)

87. FINAL APPLE INQUIRY OF 1935, Aug. 24 - Oct. 25, 1935. Records showing approximate apple crop yields for 1935. Filed by states and counties. (Daily, official.) 8 x 10 $\frac{1}{2}$  bundles, 8 in., on wooden shelf. R. 1307A. (3392)

88. OCTOBER YIELD SCHEDULES, Oct. 26 - Dec. 2, 1935. Records showing crop yield estimates for 1935 of New England farms. Filed by states and counties. (Never.) 8 x 11 bundles, 5 $\frac{1}{2}$  in., on floor. R. 1307A. (3223)

89. CORN ACREAGE UTILIZATION INQUIRY 1935, Nov. 1 - Nov. 23, 1935. Records showing acreage of corn planted and yield during 1935 on New England farms. Filed by states and counties. (Never.) 8 x 11 paper packages, 1 $\frac{1}{2}$  in., on floor. R. 1307A. (3275)

90. APRIL 1 REPORT OF STOCKS OF WHEAT, Apr. 1 - Apr. 21, 1936. Records showing quantity of wheat stocks in elevators, mills, and warehouses, and amounts of 1935 crop received and expected from farmers. Filed by states and counties. (Daily, official.) 8 x 10 $\frac{1}{2}$  bundles, 1 in., on wooden shelf. R. 1307A. (3385)

91. MASSACHUSETTS ASPARAGUS SURVEY, Apr. 24 - May 15, 1936. Records showing major fruit crop productions of New England growers. Filed by counties and states. (Daily, official.) 8 x 10 $\frac{1}{2}$  bundles, 4 in., on wooden shelf. R. 1307A. (3247)

92. FRUIT CROPS INQUIRY, June 1, 1936 to date. Records showing major fruit crop productions of New England growers. Filed by counties and states. (Daily, official.) 8 x 10 $\frac{1}{2}$  bundles, 4 in., on wooden shelf. R. 1307A. (3526)

93. JUNE 1936 ACREAGE, June 15, 1936 to date. Records showing acreage planted in New England. Filed by counties and states. (Daily, official.) 3 $\frac{1}{2}$  x 8 $\frac{1}{2}$  bundles, 3 ft., on top of wooden filing case. R. 1307A. (3491)

94. ONIONS, INTENDED ACREAGE FOR 1936. Feb. 1 - Feb. 21, 1936. Records showing onion acreage planted in 1935 and estimate of 1936

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planting for Massachusetts only. Filed by counties. (Daily, official.) 8 x 10 $\frac{1}{2}$  bundles, 1 in., on wooden shelf. R. 1307A. (3240)

### Livestock

95. LIVESTOCK SUMMARIES, May 1, 1920 - Dec. 31, 1935. Forms containing tabulations of all information furnished by farmers in mail survey concerning livestock statistics. Filed chronologically. (Weekly, official.) Various sized loose sheets, 4 in., in 2 drawers of wooden filing case. R. 1307A. (2035, 1755)

96. DAIRY SUMMARIES, Aug. 3, 1923 to date. Supplementary statistics of dairy operations compiled from various agricultural sources. Filed chronologically. (Weekly, official.) 18 x 28 sheets, 2 in., in drawer of wooden filing case. R. 1307A. (1737)

97. MISCELLANEOUS DAIRY SUMMARIES, Aug. 10, 1923 - Dec. 1, 1930. Tabulations of dairy production in New England. Filed chronologically. (Weekly, official.) 17 x 25 loose sheets, 4 in., in drawer of wooden filing case. R. 1307A. (2125)

98. MILK SUMMARIES, Jan. 1, 1926 - Dec. 31, 1932. Records of milch cows, heifers, and milk production. Filed chronologically. (Weekly, official.) 17 x 25 loose sheets,  $\frac{1}{2}$  in., in drawer of wooden filing case. R. 1307A. (1980)

99. LIVESTOCK LISTINGS, Dec. 1, 1927 - Dec. 31, 1934. Record of livestock on hand, birth rates, changes in weight, milk production per cow, and poultry production. Filed chronologically. (Weekly, official.) 15 x 25 and 14 x 17 clipped sheets, 1 in., in drawer of wooden filing case. R. 1307A. (1756)

100. CATTLE, HORSE, AND MULE SURVEY, Dec. 1 - Dec. 21, 1929. A survey of the number of cattle, horses, and mules on New England farms. Filed by counties and states. (Never.) 6 $\frac{1}{2}$  x 8 $\frac{1}{2}$  bundles, 2 ft. 4 in., in pasteboard box. R. 1307A. (2686)

101. HOG AND SHEEP SURVEY, Dec. 1 - Dec. 21, 1929. Original forms submitted by farmers of New Hampshire and Maine of number and ages of hogs and sheep, number breeding, and the number of sheep and lambs shorn. Filed by states and counties. (Never.) 6 x 8 $\frac{1}{2}$  bundles, 2 ft. 4 in., in pasteboard box. R. 1307A. (4546)

102. LIVESTOCK SURVEY, Dec. 1 - Dec. 20, 1930. Tabulations from information supplies by farmers pertaining to number of hogs, pigs, cows, and milk production; number of poultry; egg production; number of ewes and lambs in states of Maine and New Hampshire. Filed by states and counties. (Never.) 7 x 8 $\frac{1}{2}$  paper packages, 2 ft. 5 in., in pasteboard box. R. 1307A. (2698)

103. LIVESTOCK SURVEY, Dec. 1 - Dec. 21, 1930. Tabulations compiled from information supplied by farmers as to numbers of hogs, pigs,





cows, poultry, ewes, and lambs on hand, and milk and egg production in states of Massachusetts, Rhode Island, Vermont and Connecticut. Filed by counties and states. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundles, 2 ft. 6 in., in pasteboard box. R. 1307A. (2697)

104. NEW ENGLAND LIVESTOCK SURVEY, June 1, 1931 - Dec. 20, 1934. Original forms made out and returned to this office by New England farmers showing statistics as to livestock raised by them. Filed by counties and states. (Never.)  $8\frac{1}{2}$  x 12 paper packages, 36 ft. 6 in., on floor. R. 1307A. (5632)

105. NEW HAMPSHIRE LIVESTOCK SURVEY, June 2 - June 21, 1931. Original forms submitted by farmers showing numbers of hogs, pigs, poultry, ewes and lambs, milk production, and numbers of sheep and lambs shorn. Filed by counties. (Never.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  paper packages, 1 ft. 8 in., on floor. R. 1307A. (3251, 4417)

106. MONTHLY DAIRY LISTING SHEETS, Jan. 1, 1932 - Dec. 31, 1934. Compiled from reports submitted by dairy operators regarding the operation and production of dairies. Filed chronologically. (Occasionally, official.)  $19\frac{1}{2}$  x  $28\frac{1}{2}$  paper packages,  $2\frac{1}{2}$  in., in enclosed metal cabinet. R. 1307A. (2669)

107. LIVESTOCK SURVEY, June 1 - June 21, 1932. Tabulations of information furnished by farmers, pertaining to numbers on hand of hogs, pigs, cows, poultry, ewes and lambs; and milk and egg production in states of Massachusetts, Rhode Island, and Connecticut. Filed by counties and by states. (Never.) 7 x 9 bundles, 2 ft. 4 in., in pasteboard box. R. 1307A. (2469)

108. MAINE LIVESTOCK SURVEY, Dec. 1 - Dec. 20, 1932. Compiled from livestock reports submitted by Maine farmers. Filed by counties. (Never.) 7 x 9 paper packages, 5 ft., on floor. R. 1307A. (3356, 4418)

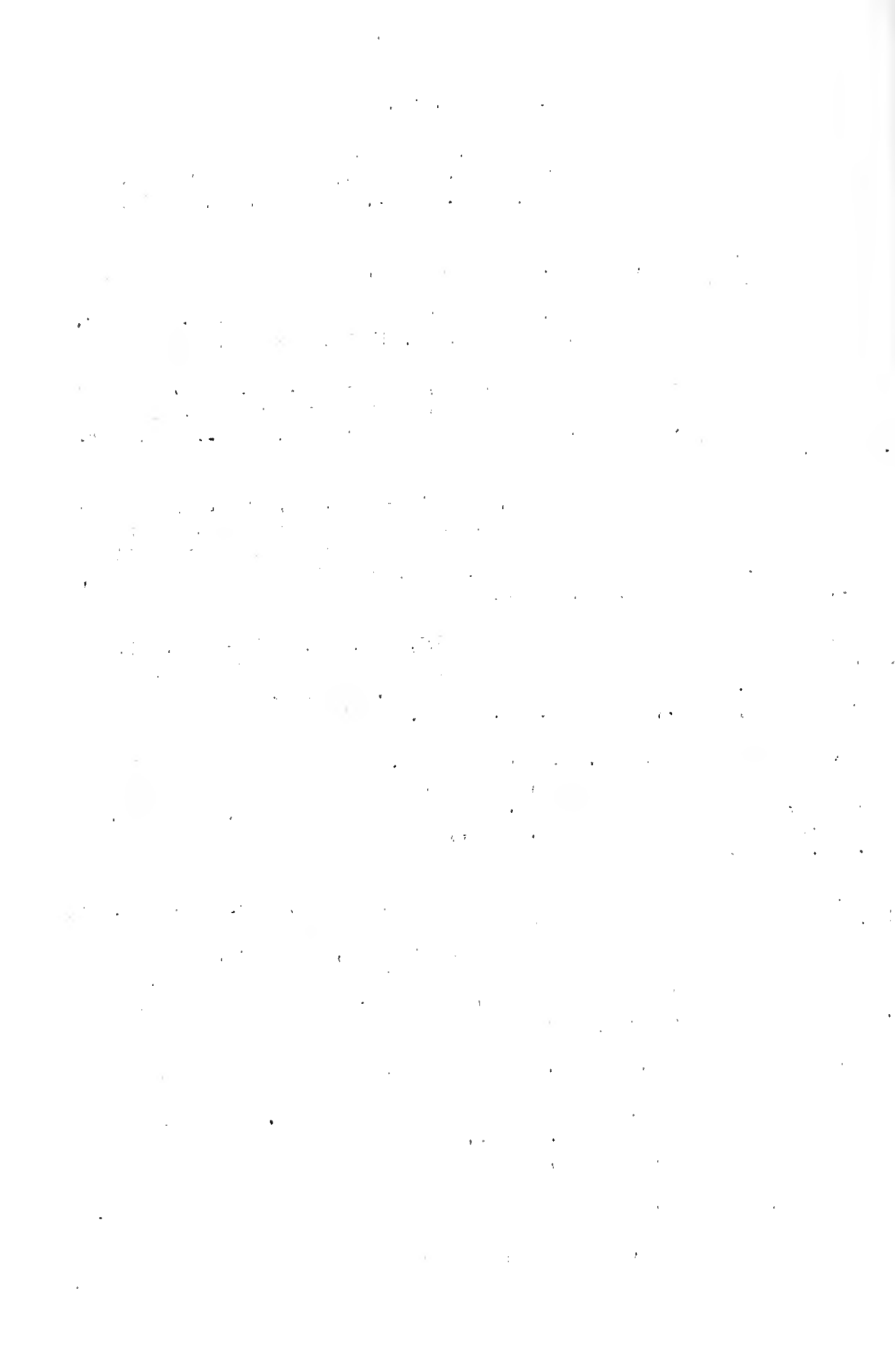
109. LIVESTOCK SURVEY, Jan. 1 - June 1, 1933. Tabulations of information furnished by farmers of New England pertaining to numbers on hand of hogs, pigs, cows, poultry, ewes and lambs; also egg and milk production. Filed by states and counties. (Never.) 5 x  $8\frac{1}{2}$  bundles, 6 ft. 6 in., in pasteboard box. R. 1307A. (2907)

110. DAIRY SURVEY, Jan. 1, 1933 - July 2, 1934; May 15, 1936 to date. Compiled from reports submitted by farmers of New England showing number of cows, milk production, prices received, amounts sold, and amounts of feed used. Filed by states and counties. (Older records, never; current records, daily; official.) 8 x 10 bundles, 5 ft. 1 in., in pasteboard box and on wooden shelf. R. 1307A. (2466, 3595)

111. LIVESTOCK SURVEY, June 1 - June 21, 1933. Tabulations of information furnished by farmers of Rhode Island and Connecticut pertaining to number on hand of hogs, pigs, cows, poultry, ewes, and lambs; and milk and egg production. Filed by states and counties. (Never.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  paper packages, 3 ft., on floor. R. 1307A. (3136, 4436)



112. LIVESTOCK SURVEY, Dec. 1 - Dec. 21, 1933. Tabulations of information supplied by farmers of Vermont and New Hampshire of numbers on hand of pigs, hogs, cattle, calves, poultry, ewes and lambs, horses and mules; and milk and egg production. Filed by state and county. (Never.)  $8\frac{1}{2}$  x  $3\frac{1}{2}$  paper packages, 5 ft. 8 in., on floor. R. 1307A. (4447, 3254)
113. PULLET SURVEY, Dec. 1, 1933 - June 1, 1934. Tabulations compiled from reports submitted by farmers of New England showing number of pullets over six months old. Filed by states and counties. (Never.)  $6$  x  $8\frac{1}{2}$  paper packages, 1 ft., on floor. R. 1307A. (3130, 4433)
114. MONTHLY DAIRY SCHEDULES, Aug. 1, 1934 - Dec. 30, 1935. Tabular reports submitted by dairymen on production of dairy products. Filed by states and counties. (Never.)  $7$  x  $11$  paper packages, 2 ft., on floor. R. 1307A. (3162)
115. FEED AND LIVESTOCK SURVEY, Aug. 20 - Oct. 20, 1934. Data compiled as result of a survey conducted by this office in conjunction with a national survey to determine better grazing grounds for cattle from the west. Filed chronologically. (Never.)  $14$  x  $34$  loose papers,  $1\frac{1}{2}$  in., in wooden drawer. R. 1307A. (2105)
116. NEW ENGLAND DISPOSITION SCHEDULES, Dec. 31, 1934 - Jan. 21, 1935. Compiled from reports submitted by producers relative to livestock disposal. Filed by counties and states. (Never.)  $8$  x  $10\frac{1}{2}$  paper packages, 8 in., on floor. R. 1307A. (3183)
117. DAIRY LISTING, Jan. 1, 1935 to date. Data compiled from information furnished by producers, pertaining to milk production and sale, feed, and methods of milking. Filed chronologically. (Weekly, official.)  $17$  x  $25$  loose sheets, 1 in., in drawer of wooden filing case. R. 1307A. (2126)
118. SOURCE OF SUPPLY AND LOSS OF POULTRY, SURVEY, Mar. 25 - Apr. 15, 1935. Statistics compiled from reports submitted by poultry raisers relative to poultry losses from disease, accident, exposure, or vermin; chickens hatched by hens or incubators; survey covers New England. Filed by states and counties. (Daily, official.)  $8$  x  $10\frac{1}{2}$  bundles, 3 in., on wooden shelf. R. 1307A. (3394)
119. POULTRY SURVEY, May 14, 1935 to date. Material compiled from reports submitted by producers indicating the number of poultry on hand and number to be hatched. Filed by states and counties. (Daily, official.)  $8$  x  $10\frac{1}{2}$  bundles, 3 ft. 2 in., on wooden shelf and on top of filing case. R. 1307A. (3475, 3581)
120. HOG, MILK COW, SHEEP AND POULTRY REPORT, June 1, 1935 to date. Data compiled from reports submitted by farmers of New England showing numbers of hogs and pigs, milk cows, and milk production; numbers of sheep and lambs; weight of wool shorn; numbers and ages of hens, pullets,



chickens, and chicks. Filed by states and counties. (Daily, official.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundles, 14 ft. 4 in., on 5 wooden shelves. R. 1307A. (3580)

121. LIVESTOCK REPORTS, Oct. 15 - Dec. 1, 1935. Original reports submitted by New England cattle raisers showing amount of livestock on hand. Filed by states and counties. (Daily, official.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundles, 12 ft., on 2 wooden shelves. R. 1307A. (3582)

### Miscellaneous

122. REFERENCE DATA, May 3, 1914 to date. Data compiled relative to crop and livestock estimates, shipment records, acreage surveys, and bureau and inspector's reports. Filed by subject. (Daily, official.) Various sized folders, envelopes, and loose papers, 8 ft. 7 in., in 5 drawers of metal filing cases. R. 1307A. (1759)

123. BUSINESS RECORDS, Apr. 1, 1915 to date. Correspondence and memoranda relative to appointments, authorizations, bills, inventories, invoices, and requisitions. The following forms are used: AD 14, supply requisitions; AE 70, property receipt or transfer invoice; AE 102, report of property sold, worn out, or lost; Standard 1053A, memorandum copy of Government bill of lading; and AS 4228. Filed numerically and by subject. (Weekly, official.) Various sized folders, envelopes, and loose papers, 7 in., in drawer of metal filing case. R. 1307A. (1556)

124. PUBLIC FIELD REPORTS, June 9, 1915 to date. Data compiled from field agents' monthly reports pertaining to commodities, livestock, and acreage production. Filed chronologically. (Daily, official.)  $8$  x  $10\frac{1}{2}$  loose papers, 1 ft. 4 in., in 2 drawers of metal filing case. R. 1307A. (1758)

125. FIELD REPORTS, Dec. 3, 1915 to date. Monthly reports of field agents to this office pertaining to commodities, livestock, and acreage production. Filed numerically and chronologically. (Daily, official.)  $8$  x  $10\frac{1}{2}$  loose papers, 3 ft., in 2 drawers of metal filing case. R. 1307A. (1742)

126. MISCELLANEOUS SUBJECTS, May 1, 1917 to date. Special memoranda, board instructions, memoranda orders, and bureau and field schedules. Filed by subject and numerically. (Daily, official.)  $8$  x  $10\frac{1}{2}$  loose papers, 3 ft. 6 in., in 3 drawers of wooden filing case. R. 1307A. (1845)

127. LISTING SHEETS, Jan. 1, 1919 - June 30, 1927. Form E2-1856, showing lists of crops grown and monthly milk and egg production, compiled by Washington headquarters. Filed geographically. (Semiannually, official.)  $15$  x  $27$  loose papers, 1 ft., on 6 steel shelves. R. 1307A. (2132)

128. MISCELLANEOUS SUBJECTS, Dec. 31, 1920 to date. Field agents' memoranda and crop estimate memoranda. Filed alphabetically. (Daily, official.)  $9$  x  $12$  folders, 1 ft. 9 in., in 2 drawers of metal filing case. R. 1307A. (1857)



129. MISCELLANEOUS SUBJECTS, May 14, 1923 to date. Lists of reporters or prospective reporters, on various agricultural commodities accumulated by reason of special surveys or correspondence with county agents and others. Filed numerically and by subject. (Monthly, official.)  $8\frac{1}{2}$  x 12 loose papers, 8 in., in drawer of metal filing case. R. 1307A. (1534)

130. MISCELLANEOUS MATERIAL, Jan. 2, 1924 - Apr. 28, 1927. Data secured by ERA personnel conducting a survey of producers during this period pertaining to crops and livestock: also correspondence and expense sheets connected with the survey. Filed by subject. (Never.) 12 x 12 bundles, 6 in., on floor. R. 1307A. (3517)

131. MISCELLANEOUS RECORDS, June 5, 1925 - Dec. 29, 1934. Correspondence, telegrams, pay roll records, instructions, personnel data, and tabulation of prices paid by farmers. Filed by subject. (Never.)  $9\frac{1}{2}$  x 12 bundles, 1 ft. 2 in., on floor. R. 1307A. (3289)

132. PHOTOSTATIC COPIES OF TOWNSHIP CENSUS, 1925. Information relative to the number of farms in New England, acreage of each; their crop, cattle, and poultry production; also road conditions bordering the farms. Filed geographically. (Quarterly, official.) 9 x  $20\frac{1}{2}$  and 15 x 20 loose papers, 2 in., in wooden drawer. R. 1307A. (2039)

133. FIELD AID INQUIRY, Nov. 24 - Nov. 30, 1927. Tabulations pertaining to field aid inquiries compiled for use in a statistical school during the winter of 1928. Filed chronologically. (Never.) 18 x 28 loose papers, 1 in., in drawer of wooden filing case. R. 1307A. (2031)

134. DEPARTMENTAL CORRESPONDENCE, Aug. 1, 1928 to date. Correspondence between the Department and its bureaus, divisions, field stations, and other Federal agencies. Filed numerically and by subject. (Weekly, official.) 9 x 12 folders, and 8 x  $10\frac{1}{2}$  loose papers, 1 ft. 2 in., in drawer of metal filing case. R. 1307A. (1521)

135. GENERAL CORRESPONDENCE, Nov. 24, 1928 to date. Letters between business firms and individuals pertaining to crop and livestock statistics. Filed alphabetically. (Daily, official.) 8 x  $10\frac{1}{2}$  loose papers, 11 in., in drawer of metal filing case. R. 1307A. (1536)

136. FARMERS RECEIPTS, RECORDS, Sept. 1, 1931 to date. Tabulations of prices received by farmers for various commodities sold. Filed chronologically. (Occasionally, official.)  $14\frac{1}{2}$  x 21 loose sheets, 1 ft. 4 in., on 2 enclosed metal shelves. R. 1307A. (2310)

137. PRICES PAID TO FARMERS, Jan. 14, 1933 - Sept. 29, 1934. Tabulations of prices paid to New England farmers for commodities produced. Filed alphabetically and geographically. (Never.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  bundles, 5 ft., in pasteboard box. R. 1307A. (5394)





138. GENERAL SCHEDULES, Jan. 1 - Aug. 31, 1934. Data compiled from information submitted by farmers, on general farming schedules. Filed alphabetically and geographically. (Never.)  $8\frac{1}{2}$  x  $9\frac{1}{2}$  paper packages, 2 ft. 6 in., on floor. R. 1307A. (5681)
139. CROP AND LIVESTOCK REVIEW ESTIMATES, Jan. 1, 1934 to date. Work sheets pertaining to crop acreage and production, number of milch cows and milk output and average yearly production of each cow. Filed chronologically. (Monthly, official.) 12 x 17 loose papers,  $3\frac{1}{2}$  in., in wooden drawer. R. 1307A. (2033)
140. MISCELLANEOUS CWA ACTIVITIES, Jan. 18 - Mar. 31, 1934. Correspondence pay rolls, and reports pertaining to CWA work done in co-operation with this department. Filed alphabetically and geographically. (Never.) 9 x 12 paper packages, 6 in., on floor. R. 1307A. (3387)
141. MARCH INTENTIONS, Mar. 1, 1934 - Mar. 1, 1935. Reports showing the number of acres intended for planting by each farmer. Filed by states and counties. (Never.) 5 x  $7\frac{1}{2}$  paper packages, 2 ft. 3 in., on floor. R. 1307A. (3163)
142. FARM LABOR SPECIAL SCHEDULE, Jan. 3 - Jan. 27, 1935. Mimeographed forms showing rate of wages paid to farm laborers. Filed by state and county. (Never.) 8 x 11 packages, 7 in., on floor. R. 1307A. (3139)
143. LISTING SHEETS OF PRICES PAID BY FARMERS, Sept. 15, 1935 to date. CE Form 1-141 showing prices paid by farmers of New England for equipment and supplies. Filed geographically. (Daily, official.)  $14\frac{1}{2}$  x 22 loose sheets, 2 in., on metal shelf. R. 1307A. (2069)
144. NEW ENGLAND GENERAL SCHEDULES, Jan. 1 - Jan. 21, 1936; Apr. 15 - May 8, 1936. Tabulations showing amount of wheat, hay, corn, oats, milk, etc., produced and on hand; livestock totals; persons employed and rates of pay; average selling prices of cattle and poultry. Filed by states and counties. (Daily, official.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundles, 1 ft. 10 in., on 2 wooden shelves. R. 1307A. (3257, 3486)
145. FARM EMPLOYMENT INQUIRY, Apr. 1 - Apr. 30, 1936. Reports furnished by farmers relative to the number of members of family doing farm work and the number of other employees. Filed by state and county. (Daily, official.) 8 x  $10\frac{1}{2}$  bundles, 2 in., on wooden shelf. R. 1307A. (4233)
146. PRICES RECEIVED BY FARMERS FOR CROPS AND LIVESTOCK, Apr. 20 - May 13, 1936. Information submitted by farmers, tabulated, showing the prices received for various crops and items of livestock. Filed by state and county. (Daily, official.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  bundles, 1 ft.  $6\frac{1}{2}$  in., on wooden shelf. R. 1307A. (3241)



Agricultural Adjustment Administration

147. CORN-HOG REDUCTION CONTRACTS, Dec. 1, 1933 - Nov. 30, 1934. CH Form 8A, contracts relative to curtailment of corn and hog production. Filed geographically. (Monthly, official.) 9 x 12 folders, 7 in., in drawer of metal filing case. R. 1307A. (2032)

148. LISTING SHEETS ON CORN-HOG SURVEY, Dec. 19, 1933 to date. CH Form 21, showing corn acreage and number of hogs raised for the market in each county and township in New England. Filed geographically. (Monthly, official.) 17 x 22 loose sheets, 2 in., on steel shelf. R. 1307A. (2101)

149. APPLICATION FOR 1935 CORN-HOG CONTRACT, Nov. 30, 1934 - Dec. 1, 1935. CH Form 103, applications for renewal of contract to curtail corn and hog production. Filed geographically. (Monthly, official.) 9 $\frac{1}{2}$  x 12 envelopes, 1 ft. 6 in., in 4 drawers of metal filing case. R. 1307A. (2070)

150. RECORD FOR AAA 1935 CORN-HOG CONTRACT, Dec. 1, 1934 - Nov. 30, 1935. CH Form 102A, records of farmers' acreage and corn and hog production, affecting AAA corn and hog contract payments for 1935; originals are sent to Washington, D. C. Filed by state, county and serial number. (Monthly, official.) 23 $\frac{3}{4}$  x 11 loose papers, 10 in., in drawer of wooden filing case. R. 1307A. (1739)

151. LISTING SHEETS FOR FARMS, Dec. 1, 1934 - Dec. 31, 1935. CH Form 111, consisting of lists of farms in New England under corn-hog contracts of 1934-1935. Filed geographically. (Semiannually, official.) 17 x 22 loose sheets, 1 $\frac{1}{2}$  in., on steel shelf. R. 1307A. (2089)

152. CORRESPONDENCE ACCEPTED CONTRACTS, Aug. 28, 1935 to date. Correspondence pertaining to corn-hog contracts, (Monthly, official.) 9 x 12 folders, 4 in., in drawer of wooden filing case. R. 1307A. (1846)

BOSTON

DIVISION OF DAIRY AND POULTRY PRODUCTS  
MARKET NEWS, STANDARDIZATION, AND GRADING  
FIELD HEADQUARTERS

Appraisers Stores Bldg., 408 Atlantic Ave.

This office was established in 1918 and its jurisdiction extends over New England. This agency cooperates with the State of Massachusetts.

153. EGGS AND POULTRY GRADING, Jan. 1, 1917 to date. Inspection data relative to eggs and poultry products; certificates of gradings and



quality labels, statistics, charts, and grade requirements; correspondence concerning changes and rulings as to grade requirements. Filed alphabetically. (Daily, official.) 5 x 8 and  $8\frac{1}{2}$  x 11 folders, 4 ft., in 2 drawers of filing case, and on open wooden shelf. R. 723. (152)

154. BUTTER AND CHEESE GRADING, Jan. 1, 1917 to date. Inspection and grading data: certificates and records of gradings, instructions and correspondence regarding graders and food and cream standards. Filed alphabetically. (Daily, official.) 5 x 8 and  $8\frac{1}{2}$  x 11 folders, 4 ft. 9 in., in 2 drawers of filing case, and on open wooden shelf. Dirty. R. 723. (175)

155. YEARLY DAIRY AND POULTRY PRODUCTS SUMMARIES, July 1, 1929 to date. Of dairy and poultry products received in the Boston Metropolitan Area, and records of monthly and yearly shipments from various states. Filed chronologically. (Daily, official.) 8 x 15 folders, 7 ft. 5 in., in 7 drawers of metal filing cases. R. 723. (70)

156. WEEKLY MILK AND CREAM MARKET REPORT, Oct. 1, 1929 to date. Summaries of essential news of each week concerning milk and cream. Filed chronologically. (Daily, official, public.) 8 x 15 folders, 1 ft. 6 in., in drawer of metal filing case. R. 723. (69)

157. JOINT FILES FOR FISCAL YEAR, Jan. 1, 1934 to date. Records of requisitions for office supplies and forms used by this office, accounts of purchases, stock memoranda, and correspondence. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 1 ft. 9 in., in 2 drawers of metal filing case. R. 723. (823)

158. MAILING LIST, Jan. 1, 1936 to date. Names and addresses of persons and firms desiring the monthly and yearly reports of this office. Filed alphabetically. (Monthly, official, public.) 3 x 5 cards, 6 in., in drawer of metal card cabinet. R. 723. (185)

159. MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1936 to date. In connection with business routine; miscellaneous literature, market reports, milk production reports, and hatchery reports. Filed alphabetically. (Daily, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. R. 723. (156)

### BOSTON

#### DIVISION OF ECONOMIC INFORMATION NEW ENGLAND RADIO SERVICE

Appraisers Stores Bldg., 408 Atlantic Ave.

This office, established in Boston in 1928, has jurisdiction over New England. It broadcasts daily news and statistics concerning market conditions, prices, production, and other agricultural subjects, in



cooperation with the six New England states and agricultural organizations. Radio stations WBZ at Boston and WBZA at Springfield are principally used.

160. AGRICULTURAL ECONOMIC LITERATURE, Jan. 1, 1932 to date. Material and data collected by this office and material furnished by its Washington office pertaining to articles written on agricultural depressions, general economics, imports, exports, statistics, and marketing. Filed chronologically. (Daily, official.)  $8 \times 10\frac{1}{2}$  covers, 7 in., in drawer of metal filing case. R. 705. (1643)

161. THE BAE NEWS, Jan. 1933 to date. Data compiled by this department and supplemented by periodic publications, for radio broadcasting over stations WBZ and WBZA, pertaining to dairy and poultry products, meats, wool, and grain. Filed chronologically. (Daily, official.)  $8 \times 10\frac{1}{2}$  folders, 8 in., in drawer of metal filing case. R. 705. (1656)

162. AGRICULTURAL SPEECHES, Jan. 1, 1935 to date. Radio talks compiled in this division pertaining to fruit, vegetable, and flower production; markets in New England; and discourses on agricultural subjects of interest to farmers such as conservation, drouth, AAA, etc. Filed chronologically. (Daily, official, public.)  $8 \times 10\frac{1}{2}$  folders, 1 ft. 2 in., in drawer of metal filing case. R. 705. (1652)

163. OFFICE RELEASES, Jan. 1, 1935 to date. Pamphlets and mimeographed sheets containing information of interest to farmers, subjects including market reports, prices, and analyses. Filed chronologically. (Daily, official.)  $8 \times 10\frac{1}{2}$  loose papers, 7 in., in drawer of metal filing case. R. 705. (1687)

164. "NEW ENGLAND POULTRYMAN", Jan. 1, 1935 to date. Material compiled in this office and used in radio broadcasts, relative to incubation, breeding, and care of hens; data is then published and issued periodically. Filed chronologically. (Daily, official.)  $8\frac{1}{2} \times 11\frac{1}{2}$  covers, 4 in., in drawer of metal filing case. R. 705. (1650)

165. FISH STORIES, Jan. 1, 1935 to date. Mimeographed and pamphlet material for weekly radio broadcasts to stimulate interest in the New England fishing industry. Filed chronologically. (Daily, official.)  $9\frac{1}{2} \times 12$  folders, 3 in., in drawer of metal filing case. R. 705. (1631)

166. EARLY MORNING MARKET NEWS, July 1, 1935 to date. Records of daily reports made by radio, informing farmers and the public of current market prices and conditions. Filed chronologically. (Daily, official.)  $9 \times 15$  folders, 3 ft., in drawer of metal filing case. R. 705. (1657)

167. PRESQUE ISLE POTATO REPORTS, Sept. 18, 1935 to date. Summaries of carload potato shipments; sacks per carload, when shipped, destinations, when received, tracks shipped on, market and climatic conditions





to be expected at destinations, and average market prices throughout the country. Filed chronologically. (Daily, official.) 8 x 14 folders, 2 in., in drawer of metal filing case. R. 705. (1630)

168. AGRICULTURAL BROADCAST, Jan. 1, 1936 to date. Mimeographed broadcast material pertaining to weather forecasts, temperatures for New England states; market prices and conditions; grades of meats, fruits, vegetables, and eggs produced in New England. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 15 sheets, 6 in., in drawer of metal filing case. R. 705. (1661)

169. AGRICULTURAL PROGRAMS, Jan. 1, 1936 to date. Mimeographed radio broadcast data giving dates and times of broadcasts, names of announcers, weather forecasts, and agricultural conditions in New England, wholesale market prices, and information concerning spraying for insect control. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 15 sheets, 9 in., in drawer of metal filing case. R. 705. (1664)

170. RADIO TALKS, Jan. 1, 1936 to date. Records of radio presentations concerning agricultural products cultivated in New England; grange news and poultry news; wholesale market prices of fruits, vegetables, and dairy products; and receipts from their sale; and "Federation Radio News". Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x  $10\frac{1}{2}$  folders, 6 in., in drawer of metal filing case. R. 705. (1647)

171. NEW ENGLAND RADIO NEWS SERVICE, Jan. 1, 1936 to date. Records of weekly receipts of poultry and eggs throughout New England, market conditions, and wholesale and retail prices of poultry and eggs. Filed chronologically. (Daily, official, public.) 8 x 15 folders, 6 in., in drawer of metal filing case. R. 705. (1690)

172. THE HOOK-UP, Jan. 1, 1936 to date. Correspondence from various sources commenting on the radio broadcast programs and furnishing additional data on crops, dairies, poultry, and sheep. Filed chronologically. (Daily, official.) 9 x 11 folders, 4 in., in drawer of metal filing case. R. 705. (1649)

173. TELEGRAMS, Jan. 1, 1936 to date. Official telegrams received from various agencies pertaining to weather conditions, farm crop conditions, and damage to crops and causes. Filed chronologically. (Weekly, official.)  $6\frac{1}{2}$  x 8 folders, 6 in., in drawer of metal filing case. R. 705. (1638)

174. DAILY WEATHER FORECAST, Jan. 1, 1936 to date. Daily broadcast reports showing dates, names of announcers, general weather conditions prevailing in New England and Atlantic seaboard, temperatures and wind velocities. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 15 loose sheets, 11 in., in drawer of metal filing case. R. 705. (1662)

175. MARKETING ACTIVITIES, Jan. 1, 1936 to date. Broadcasting material on financial marketing surveys, market conditions and prospects; improvement charts, and statistics on livestock, vegetables,



fruits, cotton, and wool. Filed chronologically. (Daily, official.) 9 x 11 folders, 1 ft., in drawer of metal filing case. R. 705. (1689)

176. WORLD REPORTS, Jan. 8, 1936 to date. Reports on the principal cotton consuming centers of the world; domestic and foreign prices, prices per bale of cotton; acreage planted, prospective yields, quantities in storage in all countries, and prospective prices. Filed chronologically. (Daily, official.) 10 x 15 folders, 2 in., in drawer of metal filing case. R. 705. (1663)

177. SOIL CONSERVATION, Mar. 28, 1936 to date. Records, correspondence, and instructions on soil conservation pertaining to soil-building practices; rates, types and amounts of payments given to qualifying farmers; and surveys of soil-depleting crops. Filed chronologically. (Daily, official.) 8 x 10<sup>1</sup>/<sub>2</sub> covers, 4 in., in drawer of metal filing case. R. 705. (1637)

178. WORK SHEET, 1936 SOIL CONSERVATION PROGRAM, Mar. 28, 1936 to date. Form NER 1, issued by the Department of Agriculture to soil conservators showing locations of land to be utilized for conservation purposes; types of products to be cultivated, types of acreage, locations of land, owners, names of conservators, dates of conservation contracts, and signatures of county committees. Filed chronologically. (Daily, official, public.) 8 x 10<sup>1</sup>/<sub>2</sub> folders, 2 in., in drawer of metal filing case. R. 705. (1651)

179. COMMERCIAL TRUCK CROPS FOR SHIPMENT, Apr. 10, 1936 to date. Tabulations indicating number and types of crops from the various states, the percentage of each product shipped, average temperature for each state, and interstate shipment of crops. Filed chronologically. (Daily, official.) 10 x 15 folders, 2 in., in drawer of metal filing case. R. 705. (1658)

### BOSTON

#### DIVISION OF FRUITS AND VEGETABLES

##### MARKET NEWS AND INSPECTION

##### FIELD HEADQUARTERS

Appraisers Stores Bldg., 408 Atlantic Ave.

This agency was established in 1917 with jurisdiction over New England. Its functions cover the enforcement of the Perishable Agricultural Commodities Acts, the grading and standardization of canned fruits and vegetables, inspection of farm and orchard products, and the gathering and dissemination of current market news relating to fruits and vegetables. It first occupied offices in the Fidelity Trust Company Building, 148 State Street; moved in 1920 to the Appraisers Stores Building, 408 Atlantic Avenue; in 1933 to the Custom House; in 1934 back to the Appraisers Stores Building where it now occupies rooms 725 and 726.



180. CERTIFICATES OF INSPECTION, July 1, 1921 to date. Issued to shippers of fruits and vegetables, fresh or canned, showing grades, quantities, sizes, and values of product inspected; records also show condition and temperature of car containing shipment, and contain reports on products inspected. Filed chronologically. (Monthly, official.)  $8\frac{1}{2}$  x 10 folders, 20 ft., in 12 drawers of filing cases, Rs. 726 and 725. (167, 169)

181. DECAY AND DETERIORATION CERTIFICATES, Jan. 1, 1927 to date. Certificates of inspections showing decay or deterioration of products inspected; dates of inspections, quantities and kinds of produce, consignors, and places of shipment. Filed alphabetically. (Daily, official.)  $8 \times 10\frac{1}{2}$  folders, 2 in., in drawer of metal filing case. R. 725. (287)

### BOSTON

#### GRAIN DIVISION ADMINISTRATION OF GRAIN STANDARD ACT FIELD HEADQUARTERS Custom House, India and State Sts.

This office was established in 1917 and has jurisdiction over all New England, except for a few counties in Connecticut. The functions of this office primarily are to list and test export and import shipments of grain and to issue certificates as to condition and grades. All reports are sent to its general field headquarters in Chicago and from there they are forwarded to the division's Washington headquarters. The buildings which it has occupied in Boston and dates of occupancy thereof are as follows: Oliver Building, 141 Milk Street, 1917 to 1922; Custom House, 1922 to 1925; Appraisers Stores Building, 408 Atlantic Avenue, 1925 to 1934; Custom House, 1934 to present date. Prior to 1931 records were held for five years and then destroyed on order from Washington, D. C. Nothing has been destroyed since.

182. RECORD OF MONTHLY EXPENSES, Jan. 30, 1919 to date. A record summarizing items of office and motor-vehicle expense. Filed chronologically. (Frequently, official.)  $10 \times 13$  loose-leaf books, 4 in., in enclosed wooden bookcase. R. 1601. (903)

183. EXPORT REPORTS FROM BOSTON, PORTLAND, MAINE, AND CANADIAN PORTS, Jan. 1, 1927 - June 1935. Charts and daily reports showing amounts of grain exported from and imported at Boston, Portland, and St. Lawrence River ports; also total 1930 and 1931 grain crops. Filed chronologically. (Rarely, official.)  $9 \times 11\frac{3}{4}$  folders, 4 in., in wooden cabinet. R. 1602. (1134)

184. REPORT OF SAMPLES HANDLED, July 1927 to date. USGSA Forms 102, 188, and 188A, showing the number of grain samples handled; the labora-

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY OF ARTS  
AND ARCHITECTURE  
AND  
THE MUSEUM OF ART AND ARCHITECTURE  
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CHICAGO, ILLINOIS 60637

OFFICE OF THE DEAN

1100 EAST 58TH STREET  
CHICAGO, ILLINOIS 60637

TELEPHONE (312) 937-1234

1100 EAST 58TH STREET  
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TELEPHONE (312) 937-1234

tory numbers and number of reports sent to the board for approval. Filed chronologically. (Older records, rarely; current records, frequently; official.) Various sized folders, 1 ft. 6 in., in wooden cabinet and in 2 drawers of wooden filing case. Rs. 1602 and 1601. (931, 1027, 1029)

185. INSPECTION EFFICIENCY REPORTS, July 1, 1927 - June 30, 1935. Form 175, monthly summary showing amount of grain despatched from this district by rail, and its destinations; current records are in an active file in room 1601; originals are sent to Washington, D. C. Filed chronologically. (Rarely, official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 1 ft. 9 in., in drawer of wooden filing case. R. 1602. (1056)

186. LETTERS OF AUTHORIZATION, July 1, 1927 to date. AE Forms 106 and 135, authorizing funds for travel and maintenance of personnel on official business. Filed chronologically and alphabetically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders,  $3\frac{1}{2}$  in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (892, 1035)

187. SUPPLY REQUISITIONS AND PURCHASE ORDERS, July 1, 1927 to date. Original AE Forms 77C, 88C, 53A, and 70, requisitions for supplies and purchase orders for materials necessary for operation of the department. Filed chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders,  $9\frac{1}{2}$  in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (1061, 1033)

188. PAY ROLLS FOR PERSONNEL SERVICES, July 1, 1927 to date. Form 1013E, showing name of each employee, pay period, gross amount earned, deductions, and net earnings. Filed chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders,  $8\frac{1}{2}$  in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (900, 1032)

189. PUBLIC VOUCHER FOR REIMBURSEMENT OF TRAVEL AND OTHER EXPENSES, July 1, 1927 to date. Form 1012A, vouchers for reimbursement of expenses incurred in the discharge of official duties by the personnel of this office. Filed alphabetically and chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders,  $9\frac{1}{2}$  in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (1058, 1031)

190. PUBLIC VOUCHERS FOR PURCHASES AND SERVICES AND TOLL SERVICE, July 1, 1927 to date. Form 1034, showing items and amounts of money expended for purchases and services, other than personnel services. Filed chronologically. (Older records, frequently; current records, daily; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 8 in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (893, 1042)

191. GENERAL CORRESPONDENCE, July 1, 1927 to date. Correspondence





to and from grain merchants, railroads, steamship companies, and Washington and Chicago offices, on all matters pertaining to administration of this office. Filed chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2} \times 11\frac{3}{4}$  folders, 6 ft. 1 in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (1059, 933)

192. GARAGE LEASE, July 1, 1927 to date. Forms 3458, contracts for rental of garage space for official automobiles. Filed chronologically. (Rarely, official.)  $9 \times 11$  and  $9 \times 11\frac{1}{2}$  folders,  $1\frac{1}{2}$  in., in enclosed wooden cabinet and in drawer of wooden filing case. Ps. 1602 and 1601. (895, 1022)

193. GASOLINE CONTRACTS, July 1, 1927 to date. QMC Form 31, purchase and bid orders, issued quarterly by Department of War, for procurement of gasoline for official motor vehicles. Filed alphabetically and chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2} \times 11\frac{1}{2}$  folders, 6 in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (1062, 934)

194. TELEPHONE CONTRACT, July 1, 1927 to date. Copies of telephone service contracts. Filed chronologically. (Older records, rarely; current records, frequently; official.)  $9 \times 11\frac{1}{2}$  folders, 2 in., in enclosed wooden cabinet and in drawer of steel filing case. Rs. 1602 and 1601. (915, 930)

195. RECEIPTS OF GRAIN SAMPLES HANDLED BY THIS OFFICE, July 1, 1927 to date. Reports specifying the date, elevator and conveyor from which the samples were obtained. Filed chronologically. (Older records, rarely; current records, daily; official.)  $4 \times 7$  bundles, and  $9\frac{1}{2} \times 11\frac{3}{4}$  folders, 2 ft. 5 in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (891, 1139)

196. INTER-OFFICE RECEIPTS, July 1, 1927 to date. USGSA Forms 116, 116A, and 137, identifying grain shipments and showing as to each shipment, name of steamer, where from, amount of grain stored, grades, and destinations; forms are consulted in the event a ship is rerouted. Filed chronologically. (Older records, rarely; current records, frequently; official.)  $3 \times 5$  and  $9\frac{1}{2} \times 11\frac{3}{4}$  loose forms, 2 ft.  $3\frac{1}{2}$  in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (1055, 1036)

197. CARGO REPORTS, July 1, 1927 to date. Inspection reports summarizing grades of wheat, corn, oats, or rye shipped from this port; showing names of vessels, dates and reports of inspection, and ports of destination. Filed chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2} \times 11\frac{3}{4}$  folders, 5 in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (1057, 1030)

198. CERTIFICATE OF EXPORT GRAIN, July 1, 1927 to date. Forwarded



by shipper to destination, accompanied by export declaration and bill of lading. Filed chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 6 in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (902, 1034)

199. SUPERVISED INSPECTIONS, July 1, 1927 to date. Reports issued every 10-day period, showing number of supervisions, names of inspectors, and inspector having lowest accuracy as to inspection reports. Filed chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 11 1/8 in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (889, 1038)

200. MONTHLY INSPECTION AND SUPERVISION REPORTS, July 1, 1927 to date. USGSA Forms 149 and 149B indicating total number of inspections, number of inspection certificates issued, sizes of cargoes, number of shipments received, and number of inspections appealed. Filed chronologically. (Older records, rarely; current records, daily; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 6  $\frac{1}{2}$  in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (901, 1041)

201. GARAGE CONTRACTS, July 1, 1927 - June 30, 1935. Standard Forms 33, contracts with garages for maintenance and storage of department vehicles; standard Forms 1036, notifications of awards of contracts. Filed alphabetically and chronologically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 2 in., in enclosed wooden cabinet and in drawer of wooden filing case. Rs. 1602 and 1601. (1060, 932)

202. CARLOAD WHEAT INSPECTION, July 1, 1927 - June 30, 1935. USGSA Form 111, monthly inspection reports showing amounts and classes of all grain received and shipped; Form 99, daily inspection records. Filed chronologically. (Rarely, official, public.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 1 ft. 3 in., in enclosed wooden cabinet. R. 1602. (888)

203. RESEARCH WORK REPORTS AND REGULATION SHEETS, July 1, 1927 - June 1935. Confidential department regulation sheets pertaining to various kinds of grain. Filed chronologically. (Rarely, official.)  $9\frac{1}{2}$  x 12 folders, 4  $\frac{1}{2}$  in., in wooden cabinet. R. 1602. (914)

204. CERTIFICATES OF APPEAL, July 1, 1927 - June 30, 1935. USGSA Forms 16, appeals from findings or rulings of the grain supervisor with Form 1A, Federal appeal grade certificates. Copies are sent to Washington, D. C. Filed chronologically. (Rarely, official, public.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 3 in., in enclosed wooden cabinet. R. 1602. (890)

205. SEALS, REMOVED AND REPLACED, July 1, 1927 - June 30, 1935. Record specifying seals that have been removed from railroad freight cars containing grain shipments. Filed chronologically. (Rarely, official.) 9 x  $11\frac{1}{2}$  folders, 4  $\frac{1}{2}$  in., in enclosed wooden cabinet. R. 1602. (896)



206. QUARANTINE REGULATIONS, July 1931 - June 1935. Letters from the Secretary of Agriculture pertaining to quarantine regulations, and atlas indicating certified ports and prohibited areas; forms of previous years have been destroyed. Filed chronologically. (Rarely, official.)  $9 \times 11\frac{1}{2}$  envelopes,  $\frac{1}{2}$  in., in enclosed wooden cabinet. R. 1602. (913)

207. CARGO SHIPMENTS AND DAILY REPORT, July 1, 1932 - June 30, 1935. USGSA Form 111, showing cargo shipments from Boston district; Form 98, daily record of licensed inspection of shelled corn at Boston; previous records have been destroyed. Filed chronologically. (Rarely, official.)  $9 \times 11\frac{1}{2}$  folders,  $1\frac{1}{2}$  in., in wooden cabinet. R. 1602. (879)

208. GRAIN MARKET NEWS SERVICE REPORTS, Jan. 1, 1935 - Jan. 31, 1936. Forms 1606A, showing weekly arrivals and shipments of hay, feed, and seed to and from foreign markets, dates of arrival and shipment, country of origin or destination, and prices received. Filed chronologically. (Never.)  $9\frac{1}{2} \times 11\frac{3}{4}$  folders, 3 in., in drawer of wooden filing case. R. 1601. (1039)

209. MOTOR VEHICLE EXPENSE ACCOUNTS, July 1, 1935 to date. AE Form 143, monthly reports indicating the types of vehicles and purposes for which used; mileage; persons submitting reports, and total monthly expenditures. Filed chronologically. (Frequently, official.)  $9\frac{1}{2} \times 11\frac{3}{4}$  folders, 3 in., in drawer of wooden filing case. R. 1601. (1037)

210. CARLOAD WHEAT INSPECTION, July 1, 1935 to date. USGSA Form 111A, monthly inspection reports showing amounts, classes and subclasses of all grain received, amounts of wheat shipped; and Forms 99, daily records of inspections. Filed chronologically. (Daily, official, public.)  $9\frac{1}{2} \times 11\frac{3}{4}$  folders, 1 ft. 3 in., in drawer of wooden filing case. R. 1601. (935)

211. APPEAL CERTIFICATES, July 1, 1935 to date. Triplicate USGSA Form 180, appeals by shipper for certificate of grading. Filed chronologically. (Daily, official, public.)  $9\frac{1}{2} \times 11\frac{3}{4}$  folders, 2 in., on wooden shelf. R. 1601. (1133)

212. REPORTS OF SAMPLES HANDLED, July 1, 1935 to date. USGSA Form 102, indicating dates, districts, number of samples received, names of laboratory, and the number of appeals from decision of the board. Filed chronologically. (Daily, official, public.)  $9\frac{1}{2} \times 11\frac{3}{4}$  folders, 4 in., in drawer of wooden filing case. R. 1601. (1040)

#### BOSTON

DIVISION OF LIVESTOCK, MEATS, AND WOOL  
MARKET NEWS, FIELD HEADQUARTERS  
Appraisers Stores Bldg., 408 Atlantic Ave.

This office was established early in 1917. Its jurisdiction extends



over New England and its principal activities concern the Boston market. Its first quarters were in the Custom House, India and State Streets; late in 1917 they were moved to the Fidelity Trust Building, 148 State Street; in 1920 to the Appraisers Stores Building, 403 Atlantic Avenue; in 1933, back to the Custom House; in 1934 again to the Appraisers Stores Building where they are now maintained. It is affiliated through a joint operation committee with the Boston offices of the Division of Dairy and Poultry Products and the Division of Fruit and Vegetables. It also acts as a field headquarters for the meat grading service. Records are destroyed on orders from Washington, D. C.; some were destroyed in 1934.

213. WOOL REPORTING, June 30, 1924 to date. Copies of weekly issues of Wool Consumption Reports, Stock Reports, and Foreign Wool Reports; also correspondence from persons and firms requesting market news and quotations; yearly summary of these reports is forwarded to Washington headquarters. Filed chronologically. (Daily, official.)  $11\frac{1}{2}$  x 12 loose papers, 15 ft. 6 in., in 5 drawers of metal filing cases. R. 704. (184)

214. BOSTON WEEKLY TRADE REVIEW, Jan. 1, 1928 to date. Mimeographed reports of sales and price conditions of meat trade for the preceding week, showing price fluctuations of various kinds of meats. Filed chronologically. (Frequently, official, public.) 8 x 15 loose papers, 1 in., in drawer of metal filing case. R. 704. (161)

215. BRIGHTON LIVESTOCK REPORT, Jan. 1, 1928 to date. Records compiled from statistics obtained from the Brighton Livestock Company showing gradings of hogs, cows, vealers, and sheep; also prices per head of livestock. Filed chronologically. (Frequently, official, public.) 8 x  $10\frac{1}{2}$  loose papers, 1 in., in drawer of metal filing case. R. 704. (145)

216. CUT MEAT REPORT, June 30, 1928 to date. Daily records of grades, qualities, values, and wholesale prices of western beef, cut meats, and pork products; copies sent to the Washington headquarters of this office. Filed chronologically. (Daily, official, public.) 15 x 18 loose papers, 1 in., in drawer of filing case. R. 704. (181)

217. EXCESS DAILY BULLETINS, June 30, 1928 to date. Statistics relative to meat trade conditions, wholesale prices, western dressed meats, and gradings of different kinds of meats; extra copies of reports are available to the wholesale market, and a yearly summary is sent to Washington headquarters. Filed chronologically. (Daily, official, public.) 8 x 15 loose papers, 1 in., in drawer of metal filing case. R. 704. (182)

218. DAILY LIVESTOCK MARKET REPORTS, June 30, 1928 to date. Daily reports showing livestock shipped from localities within territory under the jurisdiction of this office; also prices, quantities, qualities, sizes, weights, and conditions of livestock. Filed chronologi-





cally. (Frequently, official.) 8 x 15 loose papers, 1 in., in drawer of metal filing case. R. 704. (146)

219. DAILY MEAT TRAFFIC REPORT, June 30, 1926 to date. Daily reports compiled for markets, slaughterhouses, and packing houses showing sizes, weights, quantities, qualities, and market prices of meats and livestock shipped from Boston and various states. Annual report covering same is sent to Washington headquarters. Filed chronologically. (Frequently, official, public.) 8 x 15 loose papers, 1 in., in drawer of metal filing case. R. 704. (145)

220. COLD STORAGE REPORTS, June 30, 1933 to date. Monthly reports relative to grade, quantity, size, weight, and value of meats preserved by cold storage. Filed chronologically. (Frequently, official, public.) 8 x 10 $\frac{1}{2}$  loose papers, 1 in., in drawer of metal filing case. R. 704. (144)

#### Meat Grading Service

221. MEAT GRADE INSPECTIONS, July 1, 1926 to date. Certificates of inspection of livestock and meats inspected, certified, and shipped from localities within the jurisdiction of this office, showing their types, sizes, quantities, qualities, and values; results of inspections, and dates of certification. Filed chronologically. (Daily, official, public.) 8 x 15 folders, 15 ft., in 7 drawers of filing cases. Rs. 703 and 704. (177, 164)

#### BOSTON

NEW ENGLAND RESEARCH COUNCIL  
ON MARKETING AND FOOD SUPPLY  
Converse Bldg., 101 Milk St.

This office, in cooperation with the Massachusetts State Experiment Station, was established in April 1922. It operates under an agreement between the six New England states and the Department of Agriculture, and its functions are to cooperate with state agricultural schools, societies, and club organizations in research of markets, marketing, and food supplies and to furnish to the public statistics relating thereto. This office operates as a unit of the special field assignment in marketing work. Between 1933 and 1936 this office apparently operated as a state organization.

222. COMPLETED PROJECT DATA, Jan. 1922 to date. Reports of field workers on completed research projects. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 ft. 6 in., in 5 drawers of wooden cabinets. R. 908. (8987)



223. CORRESPONDENCE, MAPS, AND CHARTS, Jan. 1922 to date. Correspondence pertaining to operation of this office; maps and charts indicating positions of field workers, and routes of milk and food supply towards Boston. Filed chronologically. (Daily, official.) 9 x 12 folders, 14 ft. 10 in., in 11 drawers of wooden filing cases. R. 908. (8938)

224. ANNUAL MEETINGS, Jan. 1, 1928 to date. Reports of annual meetings of council, progress of projects, and work of agency. Filed chronologically. (Yearly, official.) 10 x 14 folders, 1 ft., in drawer of wooden filing case. R. 908. (9037)

225. PUBLIC VOUCHER, Jan. 1, 1928 to date. Vouchers for purchases and services other than personal, showing requisition numbers and dates. Filed chronologically. (Monthly, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 908. (9306)

226. MISCELLANEOUS CORRESPONDENCE, Apr. 1, 1928 - Apr. 1, 1933; Mar. 31, 1936 to date. Letters to and from societies, club organizations, agricultural schools, and the public, relative to marketing and food supplies. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft. 6 in., in drawer of wooden filing case. R. 908. (9038)

227. OUTLOOK MEETINGS, Jan. 1931 to date. Correspondence pertaining to future meetings and progress of work, also with various cooperating agencies in New England relative to statistical material to be utilized. Filed chronologically. (Rarely, official.) 10 x 14 folders, 1 ft., in drawer of wooden filing case. R. 908. (9127)

228. COMPLETED PROJECTS, Jan. 1, 1931 to date. Tabulations pertaining to milk, poultry, and egg consumption and statistics on completed projects. Filed chronologically. (Monthly, official.) 10 x 14 folders, 1 ft., in drawer of wooden filing case. R. 908. (9104)

229. UNCOMPLETED PROJECTS, Mar. 15, 1932 to date. Data on field research methods in use, results of tests, and information pertaining to improvement of methods used on work projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft. 9 in., in 3 drawers of wooden filing case. R. 908. (8989)

230. LEAVES RECORDS, Apr. 1, 1936 to date. Letters from employees requesting leaves of absence. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 1 in., in drawer of wooden filing case. R. 908. (9105)

231. EXPENSE ACCOUNTS, Apr. 1, 1936 to date. Traveling expense accounts of employees on official assignment. Filed chronologically. (Occasionally, official.) 9 x 12 folders, 2 in., in drawer of wooden filing case. R. 908. (9108)



232. APPLICATIONS FOR POSITIONS, Apr. 1, 1936 to date. Letters from persons seeking positions with this bureau. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 1 in., in drawer of wooden filing case. R. 908. (9109)

233. OFFICE EXPENDITURES, Apr. 1, 1936 to date. Forms 1034A and Sn650, record of salaries and office expenditures. Filed chronologically. (Occasionally, official.) 9 x 12 folders, 1 in., in drawer of wooden filing case. R. 908. (9112)

234. LETTERS OF AUTHORIZATION, Apr. 1, 1936 to date. Letters authorizing leaves of absence to employees of this office. Filed alphabetically. (Occasionally, official.) 9 x 12 folders,  $\frac{1}{2}$  in., in drawer of wooden filing case. R. 908. (9125)

235. EXPENDITURES, Apr. 1, 1936 to date. Reports of financial expenditures, originals sent to Washington, D. C. Filed chronologically. (Daily, official.) 9 x 12 folders,  $\frac{1}{2}$  in., in drawer of wooden filing case. R. 908. (9039)

236. MISCELLANEOUS PROJECTS, Apr. 1, 1936 to date. Reports of progress and expenditures made on various projects. Filed chronologically. (Weekly, official.) 9 x 12 folders,  $\frac{1}{2}$  in., in drawer of wooden filing case. R. 908. (9110)

237. REQUISITIONS, Apr. 1, 1936 to date. Form ADI4, requisitions for supplies. Filed chronologically. (Occasionally, official.) 9 x 12 folders, 2 in., in drawer of wooden filing case. R. 908. (9111)

238. PROPERTY RECORDS, Apr. 1, 1936 to date. Records and bills of sales for furniture and fixtures purchased by this office. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 1 in., in drawer of wooden filing case. R. 908. (9122)

239. PERSONNEL RECORD, Apr. 1, 1936 to date. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 1 in., in drawer of wooden filing case. R. 908. (9123)

240. CORRESPONDENCE, Apr. 1, 1936 to date. Letters to and from officials of the various agricultural colleges belonging to the Research Council, relative to marketing and food supply. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 3 in., in drawer of wooden filing case. R. 908. (9124)

241. AGREEMENTS, Apr. 1, 1936. Agreement by the six New England states to act jointly with the Department of Agriculture as a Bureau of Agricultural Economics and Marketing Research. (Occasionally, official.) 9 x 12 folders,  $\frac{1}{2}$  in., in drawer of wooden filing case. R. 908. (9107)



SPRINGFIELDDIVISION OF FRUITS AND VEGETABLES  
INSPECTION FIELD HEADQUARTERS  
Dwight and Lyman Sts.

This office was established in 1927. Only records pertaining to the activities of the field inspectors are to be found in this office.

242. WEEKLY SCHEDULES OF COLLECTIONS, June 1, 1927 to date. Standard Forms 1044, collections for inspection services. Filed chronologically. (Weekly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 328. (1283)

243. INSPECTION CERTIFICATES, June 1, 1927 to date. FPI Forms 11, monthly reports covering inspections made of cars containing fruits and vegetables. Filed alphabetically. (Semiweekly, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 328. (1285)

244. CORRESPONDENCE, June 1, 1927 to date. Relating to routine business of the office. Filed alphabetically. (Semiweekly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 328. (1284)

245. MONTHLY REPORTS, June 1, 1927 to date. FPI Forms 11 and 11A, covering inspections made of fruits and vegetables. Filed chronologically. (Monthly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 328. (1282)

246. DAIRY PRODUCTS REPORTS, June 1, 1927 to date. DP Forms 18, covering reports of inspections of dairy products. Filed chronologically. (Semiweekly, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. R. 328. (1287)





BUREAU OF ANIMAL INDUSTRY

BOSTON

MEAT INSPECTION DIVISION  
FIELD STATION

Custom House, India and State Sts.

The Boston office of the Meat Inspection Division was established May 1916, at its present location on the 20th floor of the Custom House. It has jurisdiction over the area of Metropolitan Boston, eastern Massachusetts and South Berwick, Maine. This office also conducts international inspection and quarantine for the Field Inspection Division. The personnel comprises 61 employees, including an inspector in charge, a veterinarian, laymen inspectors and clerks. It has as its functions the inspection of all exported, imported, and domestic meats and meat products. It also approves or rejects all containers used by meat establishments and meat packers, and a complete file is kept of approved labels for these products. Alterations and construction of all meat establishments are supervised by this office, which maintains a file of blueprints of the work. Samples of all meat and meat food products are forwarded to the division laboratory in New York for approval or rejection.

Records of this agency are of a general routine nature and cover meat inspection in the area of Metropolitan Boston, tannery inspection for eastern Massachusetts and South Berwick, Maine, and meat and hide inspection at the Port of Boston. Most of the original records of this office are forwarded to Washington headquarters. Useless records are destroyed after five years by authority of the Department of Agriculture. Records that are retained are in excellent condition and are carefully and safely preserved in modern filing equipment.

Administrative Records

Correspondence

247. DEPARTMENTAL GENERAL CORRESPONDENCE, Jan. 1, 1912 - Dec. 31, 1929. Correspondence relative to travel, property, imports, exports, diseases, 28-hour law, and meat inspections by field agents. Filed chronologically. (Rarely, official.) 8 x 12 $\frac{1}{2}$  packages (45), and 9 x 12 vols. (17), 6 ft. 7 in., on 4 open wooden shelves. 23d floor. (1210, 897)

248. LEAVE OF ABSENCE CORRESPONDENCE, Jan. 1, 1914 - Dec. 31, 1928. Letters requesting leaves of absence. Filed alphabetically. (Rarely, official.) 9 x 11  $\frac{3}{4}$  packages, 9 in., on open steel shelf. R. 2002. (742)



249. GENERAL CORRESPONDENCE ON 28-HOUR LAW, Jan. 1, 1914 to date. PS Form 59, violations of 28-hour law concerning time loading and unloading; FI Form 59-B, statement of violations of 28-hour law; PS Form 59-C, livestock freight waybill; correspondence and reports relative to violations of 28-hour law; all are later forwarded to Washington headquarters to be used as evidence in prosecutions, by Department of Justice. Filed chronologically. (Jan. 1, 1914 - Jan. 1, 1932 rarely; Jan. 2, 1932 to date, frequently; official.)  $9\frac{1}{2}$  x 13 bundles and  $9\frac{1}{2}$  x 12 folders,  $6\frac{1}{2}$  in., on open wooden shelf and in drawer of steel filing case. R. 2002. (889, 332)

250. GENERAL CORRESPONDENCE, Mar. 1, 1914 to date. With personnel relative to appointments, mileage, wage increases, travel expenses, retirement funds, personnel classifications, and funds for widows of deceased employees. Some filed alphabetically and some chronologically. (Rarely, official.)  $9$  x  $12\frac{1}{2}$  and  $9$  x 12 packages and  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 2 ft.  $3\frac{1}{2}$  in., piled on floor, on top of wooden bookcase, and in drawer of steel filing case. 23d floor and R. 2002. (1045, 838, 909)

251. CORRESPONDENCE, Oct. 30, 1914 - Dec. 31, 1924. Relative to salaries of personnel, amounts per annum, time allotted for leave, and pension allowances for widows of deceased employees. Filed chronologically. (Rarely, official.)  $9$  x 12 package,  $\frac{1}{2}$  in., on top of wooden bookcase. 23d floor. (839)

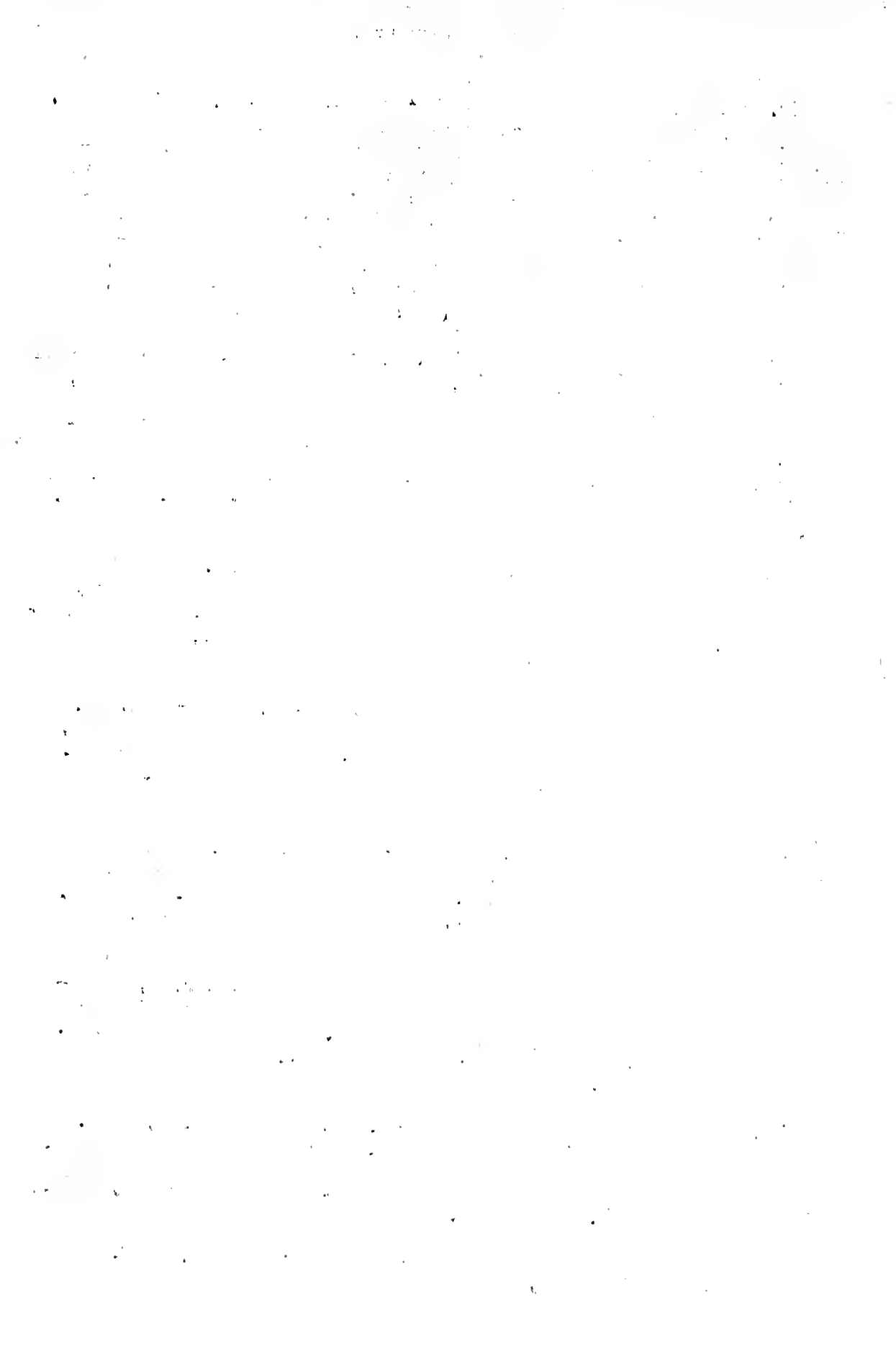
252. LITTLETON GENERAL CORRESPONDENCE, Jan. 1, 1915 - Dec. 31, 1928. General correspondence with quarantine station at Littleton, Massachusetts, closed since September 1933. Filed chronologically. (Never.)  $9$  x 12 packages,  $1\frac{1}{2}$  in., on enclosed wooden shelf. 23d floor. (894)

253. CORRESPONDENCE, Mar. 1, 1915 - June 30, 1931. Relative to samples of meat food products, sent to laboratory for analysis; also reports of approval or rejection. Filed chronologically. (Rarely, official.)  $8$  x 11 package,  $\frac{1}{2}$  in., on top of wooden bookcase. 23d floor. (837)

254. DISCONTINUED APPROVED LABEL CORRESPONDENCE, Apr. 1, 1918 - Dec. 31, 1934. Correspondence concerning change or discontinuance of approved labels used by various concerns. Filed alphabetically. (Rarely, official.)  $10$  x  $11\frac{3}{4}$  folders, 3 ft., in enclosed wooden bookcase. 23d floor. (750)

255. REQUESTS FOR PUBLICATIONS, Nov. 16, 1918 - Dec. 7, 1931. Letters requesting copies of literature, concerning hides and skins, and diseases of cattle and poultry. Filed according to the Outline of Bureau of Animal Industry Files. (Never.)  $9$  x 12 package,  $\frac{1}{2}$  in., on open wooden shelf. 23d floor. (1211)

256. GENERAL CORRESPONDENCE, Mar. 1, 1920 - June 30, 1927. Relative to changes, modifications, new rules and regulations affecting personnel.



Filed chronologically. (Rarely, official.) 9 x 12 package,  $\frac{1}{2}$  in., on wooden shelf. 23d floor. (1043)

257. EXEMPTED ESTABLISHMENTS, Mar. 27, 1923 - Dec. 1928. Correspondence with Washington headquarters and various concerns relative to applications and certificates for exemption from inspections. Filed chronologically. (Rarely, official.) 9 x 12 packages, 4 in., on wooden shelf. 23d floor. (928)

258. GENERAL CORRESPONDENCE, June 1, 1927 - Jan. 31, 1933. Correspondence with importers relative to brands of meat products imported, showing dates certified for entry, names of vessels, or carriers, and disposal of products. Filed chronologically. (Rarely, official.) 8 x 10 $\frac{1}{2}$  packages, 4 in., on open wooden shelf. 23d floor. (836)

259. GENERAL CORRESPONDENCE, Jan. 1, 1928 - Dec. 31, 1930. Correspondence with Washington headquarters and cattle owners, pertaining to changes and modifications in departmental rulings. Filed chronologically. (Rarely, official.) 9 $\frac{1}{2}$  x 12 package, 1 in., on open wooden shelf. 23d floor. (847)

260. CORRESPONDENCE, MISCELLANEOUS SUPPLIES, Jan. 1, 1931 - Dec. 31, 1933. Correspondence with Washington headquarters relative to supplies. Filed according to the Outline of Bureau of Animal Industry Files. (Rarely, official.) 9 x 11  $\frac{3}{4}$  packages, 9 in., on open wooden shelf. R. 2002. (744)

261. GENERAL CORRESPONDENCE FILE, Feb. 15, 1931 to date. Correspondence relative to transportation accounts, accidents to employees, settlement of estates of deceased employees. Filed according to the Outline of Bureau of Animal Industry Files. (Frequently, official.) 9 $\frac{1}{2}$  x 11  $\frac{3}{4}$  folders, 15 ft. 11 in., in 8 drawers of steel filing cases. R. 2002. (829)

262. GENERAL FIELD CORRESPONDENCE, Jan. 1, 1934 - Dec. 31, 1935. Letters from field agents to inspector in charge, concerning hides and skins forwarded to various establishments. Filed alphabetically. (Never.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 2002. (898)

263. GENERAL CORRESPONDENCE FILE REGARDING DROUGHT CATTLE SLAUGHTERED FOR FEDERAL EMERGENCY RELIEF, Jan. 1, 1934 - Mar. 31, 1936. Correspondence relative to drought cattle slaughtered for use of needy persons. Filed chronologically. (Rarely, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of steel filing case. R. 2002. (883)

264. FEDERAL RELIEF CORPORATION CORRESPONDENCE, Jan. - Dec. 1935. Standard Form 1034A, public voucher for purchases and services other than personal; correspondence with Washington headquarters relative to processing and grading pickled skins at tanneries, meat inspection at canneries, and cost and purchases for emergency relief. Filed chronologically. (Never.) 9 x 12 folders, 1 ft. 11 in., in drawer of steel filing case. R. 2002. (560)



265. TEMPORARY EMERGENCY REPORTS AND CORRESPONDENCE PERTAINING TO CATTLE SLAUGHTERED FOR FEDERAL SURPLUS RELIEF CORPORATION, Feb. 1 - May 31, 1935. Correspondence and reports; Forms 2306 and 2306A; inspectors' reports relative to cattle, shipped by rail to Boston, to be slaughtered for emergency relief food consumption. Filed chronologically. (Rarely, official.)  $9\frac{1}{2}$  x 12  $\frac{3}{4}$  binding case,  $3\frac{1}{2}$  in., on top of steel filing cabinet. R. 2002. (363)

266. GENERAL CORRESPONDENCE, PACKERS AND STOCKYARDS, Feb. 1, 1936 to date. Correspondence pertaining to licenses of stockyards, packers, and dealers in meat food products. Filed alphabetically. (Daily, official.) 9 x 12 envelopes, 9 in., in drawer of steel desk. R. 2002. (697)

#### Personnel

267. CIVIL SERVICE REGULATIONS GOVERNING PROMOTIONS, May 1907 - Jan. 1910. Reports on efficiency of those employees seeking higher ratings. Entered chronologically. (Rarely, official.)  $9\frac{1}{2}$  x 12 vols., 2 in., on open wooden shelf. 23d floor. (912)

268. EMPLOYEES' SERVICE SHEETS, Jan. 1, 1931 to date. Forms T-40 and T-40a, monthly reports of employees' daily time, giving names of employees, total days employed, number of days absent without pay, number of days allotted for sick leave; names of employees transferred; duplicates usually destroyed after 5 years, originals sent to Washington, D. C. Filed chronologically. (Rarely, official.) 9 x 12 $\frac{1}{4}$  packages, and 10 x 15 envelopes,  $1\frac{1}{4}$  in., in drawer of wooden filing case and in drawer of steel filing case. 23d floor and R. 2002. (884, 556)

269. DISTRIBUTION SHEETS, Jan. 1 - Dec. 31, 1935. Daily work sheets showing amount of time and money spent on various projects; originals are sent to Washington, D. C. (Rarely, official.) 9 x 11 envelopes, 1 in., in steel filing case. R. 2002. (553)

#### Finance and Accounting

270. GOVERNMENT CONTRACTS WITH APPROVED TANNERIES, Jan. 5, 1918 to date. FI Forms 77c and 78c, concerning agreements for sanitary handling and disinfection of hides and skins for which the government contracted with approved tanneries. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft.  $2\frac{1}{2}$  in., in drawer of steel filing case. R. 2002. (573)

271. PROPERTY RECORDS, Jan. 1, 1927 to date. Form P-2a, transfer of property; Form P3, certificate of property lost or beyond repair; MI Form 151A, list of bureau brands, containing inspection legend; returned to Washington, D. C. Filed chronologically. (Jan. 1, 1927 - Apr. 30, 1933, rarely; Mar. 1, 1933 to date, frequently; official.) 9 x 11  $\frac{3}{4}$  and 6 x 10 packages, and 5 x 8 loose forms, 1 ft. 7 in., in drawer of wooden filing case and on open steel shelf. 23d floor, and R. 2002. (743, 941, 699)





272. REIMBURSEMENTS ON OVERTIME PAY ROLLS, Jan. 1, 1928 - Dec. 31, 1930; Jan. 1, 1932 - Dec. 31, 1934. Overtime pay rolls, names of employees and number of hours of overtime work (duplicates), originals forwarded to Washington headquarters for reimbursement. Filed chronologically. (Rarely, official.) 9 x 11 bundle, 2 in., in drawer of wooden filing case. 23d floor. (922)

273. TRAVEL REIMBURSEMENTS FROM OTHER OFFICIAL DEPARTMENTS, Jan. 1 - Dec. 31, 1930; Jan. 1 - Dec. 31, 1935. FI Form 1 (revised), Form T-11, Form T-12, PS Form 15, Form T-52, and Form T-69; rosters of employees and expenses incurred inspecting meat for Navy, Marines, Coast Guard, and Veterans Bureau (duplicates); originals sent to Washington headquarters. Filed chronologically. (Jan. 1, 1930 - Dec. 31, 1934, never; Jan. 1 - Dec. 31, 1935, frequently; official.) 9 x 11 packages and 9 x 12 envelopes, 5 in., in drawer of wooden filing case and in drawer of steel filing case. 23d floor, and R. 2002. (758, 739)

274. OVERTIME PAY ROLLS, Jan. 1, 1930 - Mar. 31, 1931. Standard Form 1013E (discontinued), pay roll for personal services of employees on annual salary basis, giving names, grades, designations, total salary of employees; number of hours of overtime, and amount paid. Filed chronologically. (Never.) 9 x 12 package, 1 in., in drawer of wooden filing case. 23d floor. (759)

275. STREET CAR TICKET STATEMENTS, Jan. 1, 1930 - Dec. 31, 1931. Reports concerning money spent by employees on street car transportation; correspondence concerning same. (Never.) 9 x 11 packages, 1 in., in drawer of wooden filing case. 23d floor, Tower Room. (757)

276. PURCHASE VOUCHERS, Jan. 1, 1930 - Dec. 31, 1935. Standard Form 1034, public voucher for purchases and services other than personal. Filed chronologically. (Jan. 1, 1930 - June 30, 1934, rarely; July 1, 1934 - Dec. 31, 1935, frequently; official.) 9 x 11½ bundles and 9 x 11 3/4 envelopes, 9 in., in drawer of wooden filing case and in drawer of steel filing case. 23d floor and R. 2002. (923, 740)

277. REIMBURSEMENT FOR TRAVEL AND OTHER EXPENSES, Jan. 1, 1930 to date. Form T-49, itinerary report (duplicate); standard Form 1012a, expense vouchers for travel and miscellaneous expenses incurred by employees in discharge of official duties (duplicate); originals sent to Washington headquarters. Filed chronologically. (Jan. 1, 1930 - June 30, 1934, never; July 1, 1934 to date, frequently; official.) 8½ x 11 package and 10 x 15 envelopes, 5½ in., in drawer of wooden filing case and in drawer of steel filing case. 23d floor and R. 2002. (766, 738)

278. TIME REPORTS, July 1, 1930 - Feb. 28, 1933. Copies of time reports showing names of employees, projects, dates, number of hours worked, and monthly summaries. Filed chronologically. (Never.) 12 x 18½ wet-press copy books (2), 2½ in., on open wooden shelf. R. 2002. (688)



279. PROPERTY REPORTS TO WASHINGTON, Jan. - Dec. 31, 1931. Copies of monthly property reports from inspectors and field agents listing quantities of ink, badges, and other articles of Government property in their possession. (Never.) 10 x 12 package,  $1\frac{1}{2}$  in., on open wooden shelf. 23d floor. (885)

280. GOVERNMENT REQUESTS FOR TRANSPORTATION, Mar. 1, 1931 to date. Standard Forms 1028, requests to carriers for transportation of government employees (duplicates), originals presented to carriers. Filed numerically. (Mar. 1 - Dec. 31, 1931, rarely; Jan. 1, 1932 - to date, frequently; official.) 3 x 8 loose-leaf books,  $4\frac{1}{2}$  in., on open wooden shelf and in drawer of desk. 23d floor, and R. 2002. (940, 11992)

281. CONTRACTS, Jan. 1 - Dec. 31, 1933. QMC Forms 308 and 308-A, War Department purchase orders issued to contractors furnishing such supplies and services as storage of government vehicles, maintenance and repairs, office equipment, and telephone service. Filed alphabetically. (Rarely, official.) 9 x  $11\frac{1}{2}$  package, 1 in., in drawer of wooden filing case. 23d floor. (906)

282. INDIVIDUAL TIME SLIPS, Jan. 1, 1933 to date. Field agents' daily time slips, time worked each day, and nature of work done. Some filed alphabetically and some chronologically. (Daily, official.)  $7\frac{1}{2}$  x 8 packages, 7 ft. 8 in., on closed wooden shelf and on open wooden shelf. 23d floor and R. 2002. (916, 746)

283. REIMBURSEMENT ACCOUNTS, PURCHASE VOUCHERS, FEDERAL SURPLUS RELIEF ACCOUNTS AND DISTRIBUTION SHEETS, Jan. 1, 1933 to date. Form T-11, report of purchase of mileage or script books; Form T-12, statement of script detached from book; PS Form 15, roster of employees of Packers and Stockyards Division; Form T-52 (revised), voucher expenditure distribution charged to projects; FI Form 1 (revised), roster of employees of Field Inspection Division; Standard Form 1012a, public voucher for reimbursement of travel and other expenses including per diem expense; all duplicates, originals forwarded to Washington headquarters. Filed chronologically. (Frequently, official.) 10 x 12 packages, 5 in., on open wooden shelf. R. 2002. (882)

284. SALARY AND CLAIMS, FEDERAL SURPLUS RELIEF CORPORATION, Jan. 1 - Dec. 31, 1935. Pay roll and salary work sheets handled for Federal Surplus Relief Corporation: Form T-40, monthly report of services rendered by employees; Form T-40A (revised); Form T-69, invoice; standard Form 1013E, pay roll for personal services of employees on annual salary basis. Filed chronologically. (Never.) 9 x  $11\frac{3}{4}$  envelopes,  $2\frac{1}{2}$  in., in drawer of steel filing case. R. 2002. (562)

285. PAY ROLLS, Jan. 1935 to date. Standard Form 1013, pay roll for personal services of employees on annual basis (triplicate); Standard Form 1064, schedule of disbursements (triplicate); originals sent to regional disbursing office at Boston, duplicates to Division of Accounts. Filed chronologically. (Frequently, official.)  $8\frac{1}{2}$  x 11 loose forms, 3 in., in drawer of steel desk. R. 2002. (559)



Functional Records

286. QUARANTINE STATION REPORTS, Feb. 1, 1883 - Aug. 30, 1933. Monthly reports from the closed Waltham and Littleton quarantine stations. Filed chronologically. (Rarely, official.) 15 x 17 vols. (4), 1 ft. 4 in., on enclosed wooden shelf. Bindings broken. 23d floor. (899)

287. 28-HOUR LAW VIOLATIONS, Jan. 1, 1915 - June 30, 1916. FI Form 59-C, copy of waybill; FI Form 59-D, copy of running slip; TE Form 59-C (revised, copy of waybill; also correspondence pertaining to violations of 28-hour law. Filed chronologically. (Rarely, official.) 10 $\frac{1}{2}$  x 12 $\frac{1}{2}$  wet-press copy book, 2 in., on wooden shelf. 23d floor. (754)

288. RECEIPTS FOR BADGES, Jan. 1, 1916 to date. Forms P36, United States Department of Agriculture, receipts for badges to inspectors and field officers. Filed chronologically. (Frequently, official.) 4 x 8 loose papers, 1 in., in steel desk drawer. R. 2002. (561)

289. APPROVED LABELS, Jan. 1, 1917 to date. Record of meat product labels, approved and given a serial number by government. Filed alphabetically. 5 x 8 card index, 2 ft. 1 in. (Daily, official, public.) 10 x 15 folders, 8 ft. 9 in., in 5 drawers of steel filing cases and in 8 drawers of card cabinets. R. 2002. (828)

290. BLUEPRINTS, Jan. 1, 1917 to date. Blueprints for construction or alteration of meat establishments, to be forwarded later to Washington headquarters for approval or rejection. Filed alphabetically. (Daily, official, public.) 9  $\frac{3}{4}$  x 15 loose forms, 3 ft. 4 in., in 2 drawers of steel filing case. R. 2002. (693)

291. REACTOR AND SLAUGHTER FORMS, Jan. 1, 1922- Dec. 31, 1926. Monthly reports of all animals slaughtered at Brighton Stockyards (triplicates); two copies sent to Washington, D. C. Filed chronologically. (Rarely, official.) 9 x 12 loose papers, 2 in., on enclosed wooden shelf. 23d floor. (898)

292. SUPERVISION OF STERILIZATION AND TANKING, Jan. 1, 1925 - Mar. 1, 1930. Copies of MI Form 114 (revised), disposal of carcasses, parts, and meat products passed for cooking or condemned, quantity for rendering and processing. Record discontinued Mar. 1, 1930. Filed chronologically. (Never.) 11 $\frac{1}{2}$  x 18 $\frac{1}{2}$  wet-press copy books, 2 in., on wooden shelf. 23d floor. (752)

293. MELT FOOD PRODUCTS TANKED, May 1, 1925 - Feb. 1, 1930. Copies of MI Form 113 (revised), monthly reports of meats and meat products reinspected, condemned and destroyed; including amount injured, tainted, contaminated, rancid, and tanked. Filed chronologically. (Never.) 10 x 12 wet-press copy book, 1 $\frac{1}{2}$  in., on wooden shelf. 23d floor. (755)



294. INSPECTORS' REPORTS AND CORRESPONDENCE, Dec. 24, 1927 - Oct. 2, 1931. Monthly reports and correspondence with Washington headquarters, pertaining to inspection of meats used by United States Navy. Filed chronologically. (Never.) 10 x 12 package,  $1\frac{1}{2}$  in., on open wooden shelf. 23d floor. (920)

295. SUPERVISION OF PREPARATION OF MEAT FOOD PRODUCTS, Nov. 1, 1928 - Feb. 1, 1930. Copies of MI Form 110, monthly report of meat and meat food products prepared and processed under supervision: quantities of meat placed for cure, canned, and passed for sterilization; amounts of fat and fat products. Record discontinued, 1930. Filed chronologically. (Never.) 12 x  $18\frac{1}{2}$  wet-press copy books, 2 in., on wooden shelf. 23d floor. (753)

296. DAILY REPORTS OF ANIMALS IMPORTED AT BOSTON, Feb. 1, 1929 - Oct. 31, 1930. FI Form 62A (replaced by Form 30A), report of disposal of infectious cars, giving names of ships, ports of embarkation, importers' names and addresses, dates of importation, and kinds of animals imported. Filed alphabetically. (Rarely, public.) 10 x 14 packages, 2 in., on enclosed wooden shelf. 23d floor. (841)

297. SUMMARY OF PRODUCTS FOR EXPORTS, Aug. 1, 1929 - Nov. 31, 1932. MI Form 121D (revised), summary of products for export under regular and modified stamps and certificates; MI Form 122D (revised), summary of products for export under inedible stamps and certificates; MI Form 116D (revised), summary of products for export under preservative stamps and certificates. Filed chronologically. (Rarely, official.) 10 x 12 wet-press copy book,  $1\frac{1}{2}$  in., on open wooden shelf. 23d floor. (943)

298. DAILY SUMMARY OF SUSPECTED, RETAINED AND CONDEMNED ANIMALS AND CARCASSES, Dec. 1, 1929 - Jan. 31, 1930; Oct. 1 - Oct. 30, 1930. MI Forms 112 (revised), (duplicates); MI Forms 112-D (revised), daily summaries of final post-mortem examinations of suspected and retained carcasses (duplicates); originals forwarded to Washington, D. C. Filed alphabetically. (Rarely, official.)  $9\frac{1}{2}$  x 12 vols.,  $3\frac{1}{2}$  in., on open wooden shelf. 23d floor. (942, 1054)

299. ENTRIES OF RESTRICTED PRODUCTS, Jan. 1 - Dec. 31, 1930; Jan. 1, 1932 - Dec. 31, 1934; May 1, 1935 to date. FI Form 78 (revised), report of shipment of restricted import animal byproducts and other materials; FI Form 78A (revised), importation of hides, skins, wool, and forage; Form 259, consular certificate of shipper. Some filed chronologically, some alphabetically. (Jan. 1, 1930 - Dec. 31, 1934, rarely; May 1, 1935 to date, daily; official, public.)  $9\frac{1}{2}$  x 13, 9 x  $11\frac{1}{2}$ , and  $5\frac{1}{4}$  x  $9\frac{1}{4}$  packages, 3 ft. 5 in., on enclosed wooden shelf, on wooden shelf, and on 2 open steel shelves. 23d floor and R. 2002. (846, 904, 881)

300. EXPORT SHIPMENTS OF RESTRICTED PRODUCTS REMOVED FROM STORAGE, Jan. 1 - Dec. 31, 1930. FI Form 62A, report of disposal of infectious cars; FI Form 78 (revised), report of shipment of restricted import





animal byproducts and other materials; letters and reports pertaining to restricted products removed from storage; export shipments of hides, hair, and wool; restricted products shipped to tanneries. Filed chronologically. (Rarely, official.) 9 x 11 packages, 6 in., on enclosed wooden shelf. 23d floor. (1052)

301. RECORD OF HIDES AND SKINS DISINFECTED AT TANNERIES, Jan. 1 - Dec. 31, 1930; May 1, 1935 to date. QD Form 85 (replaced by revised FI Form 78E), report of disinfection of imported hides showing solutions used; number of hours submerged; number and weights of hides; dates, hours released, and approvals of inspectors in charge. FI Form 78 (revised), report of shipment of restricted import animal byproducts and other materials. Filed alphabetically. (Jan. 1 - Dec. 31, 1930, rarely; May 1935 to date, frequently; official.)  $8\frac{1}{2}$  x 12 packages and  $9\frac{1}{2}$  x 12 folders, 1 ft. 8 in., on enclosed wooden shelf and in drawer of steel filing case. 23d floor and R. 2002. (911, 343)

302. REPORTS ON INFECTIOUS CARS RECEIVED, Jan. 1, 1930 to date. FI Form 62, report of infectious cars; FI Form 62A, report of disposal of infectious cars; FI Form 62D, report of delinquent infectious cars. Filed chronologically. (Jan. 1, 1930 - Dec. 31, 1933, rarely; Jan. 1, 1934 to date, daily; official.)  $9\frac{1}{2}$  x 12 and  $10\frac{1}{4}$  x  $12\frac{1}{4}$  vols.,  $3\frac{1}{2}$  x 8 and  $9\frac{1}{4}$  x  $12\frac{3}{4}$  loose papers,  $7\frac{1}{2}$  in., on open wooden shelf, on enclosed wooden shelf, and in pasteboard binding case on top of steel filing cabinet. 23d floor and R. 2002. (1044, 703, 844, 367)

303. SHIPMASTER'S DECLARATION, Aug. 1930 - June 1935; Oct. 1, 1935 to date. FI Form 501F (revised), shipmaster's declaration to inspector in charge relative to all livestock aboard vessel; number and kinds of animals, countries of origin. Filed chronologically. (Aug. 1930 - June 1935, rarely; Oct. 1, 1935 to date, daily; official.) 9 x 12 packages and 8 x  $10\frac{1}{2}$  loose papers, 1 ft.  $6\frac{1}{2}$  in., on open wooden shelves. 23d floor, and R. 2002. (878, 692)

304. IMPORT CASINGS, Dec. 1, 1930 - June 31, 1933. MI Form 109L, report on animal casings imported showing country of origin, port of entry, consignee, consignor, and destination. Filed geographically. (Rarely, official, public.) 9 x 19 package,  $\frac{1}{2}$  in., on top of wooden bookcase. 23d floor. (840)

305. IMPORT MEAT REPORTS, Jan. 1, 1931 - Dec. 31, 1934. MI Form 109-J (revised), inspection of import meat and products specifying kinds, origins, names of consignee and consignor, ports of entry, dates of arrival, and dates inspected. Some filed geographically, some chronologically. (Rarely, official.) 9 x 12 and 8 x  $10\frac{1}{2}$  packages, 8 in., on top of wooden bookcase and on open wooden shelves. 23d floor and R. 2002. (835, 880, 945)



306. NOTICE OF UNMARKED MEATS SHIPPED BETWEEN OFFICIAL ESTABLISHMENTS UNDER SEAL, Jan. 1, 1931 - July 31, 1935. MI Form 109F, notice of unmarked meats shipped between official establishments under seal showing number of pieces and pounds; whether marked or unmarked; classes, cuts or parts, cures; number of cars or trucks making delivery; names of inspectors affixing seal. Filed alphabetically. (Rarely, official.)  $3\frac{1}{2} \times 8\frac{1}{2}$  loose forms, 5 in., on enclosed wooden shelf. 23d floor. (843)

307. INSPECTORS' REPORTS, ARRIVING VESSELS, Jan. 1, 1931 to date. FI Form 45, notice of prohibited meats and meat food products aboard vessels. Filed chronologically. (Rarely, official.)  $5\frac{1}{2} \times 8\frac{1}{4}$  loose forms, 2 in., on enclosed wooden shelf. 23d floor. (756)

308. DAILY REPORTS OF HANDLING MEATS PASSED FOR COOKING, May 1, 1931 to date. MI Forms 140A (revised), daily reports from field agents relative to amount of meat on hand or placed in stock; amounts passed and removed for cooking, amounts for rendering and tanking. Filed chronologically. (May 1, 1931 - June 30, 1934, rarely; July 1, 1934 to date, daily; official.) 7 x 8 packages and loose papers, 7 in., on enclosed wooden shelf and on stool shelf. 23d floor and R. 2002. (842, 745)

309. MONTHLY REPORTS OF IMPORT ANIMAL BYPRODUCTS, Jan. 1 - Dec. 31, 1932, FI Form 78F, import animal byproducts entered subject to restrictions; FI Form 78G, import animal byproducts entered and released without restrictions; FI Form 78L, import animal byproducts. Filed chronologically. (Rarely, official.) 9 x 12 bundle,  $\frac{1}{2}$  in., in drawer of wooden filing case. 23d floor. (832)

310. INSPECTION REPORTS OF IMPORTED MEATS FOR PERSONAL CONSUMPTION, Jan. 1, 1932 to date. FI Form 78-A, (revised), importation of hides, skins, wool, and forage; MI Form 109-J (revised), inspection of import meat and products; MI Form 109-JJ, inspection of import meat and meat food products; MI Form 113A (revised), memoranda of meats and meat products condemned on reinspection. Filed chronologically. (Daily, official.)  $9\frac{1}{4} \times 12 \frac{3}{4}$  binding case, 12 ft. 3  $\frac{3}{4}$  in., on top of filing cabinet. R. 2002. (362)

311. LABORATORY EXAMINATION OF IMPORTED MEATS, Jan. 1, 1932 to date. MI Form 161-A, results of laboratory examination of import meats (duplicate); MI Form 160, report on samples found not to conform with the regulations (duplicate); originals sent to Washington headquarters. Filed alphabetically. (Frequently, public.) 10 x 15 folder, 1 ft. 3 in., in drawer of stool filing case. R. 2002. (696)

312. DAILY REPORTS OF OPERATIONS AT OFFICIAL ESTABLISHMENTS, Dec. 1, 1932 - Dec. 31, 1935; Mar. 1, 1936 to date. MI Forms 121B, acknowledged receipts of regular meat inspection certificates submitted by field agents; MI Forms 124-A (revised Feb. 1936), daily reports of operations at official establishments including



types of animals received, number of carcasses, meats received and shipped, dispositions. Older records, filed alphabetically; current records, chronologically. (Dec. 1, 1932 - Dec. 31, 1935, rarely; Mar. 1, 1936 to date, frequently; official.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  loose papers and 8 x 11 packages,  $6\frac{1}{2}$  in., on enclosed wooden shelf and on top of steel filing cabinet. 23d floor and R. 2002. (845, 369)

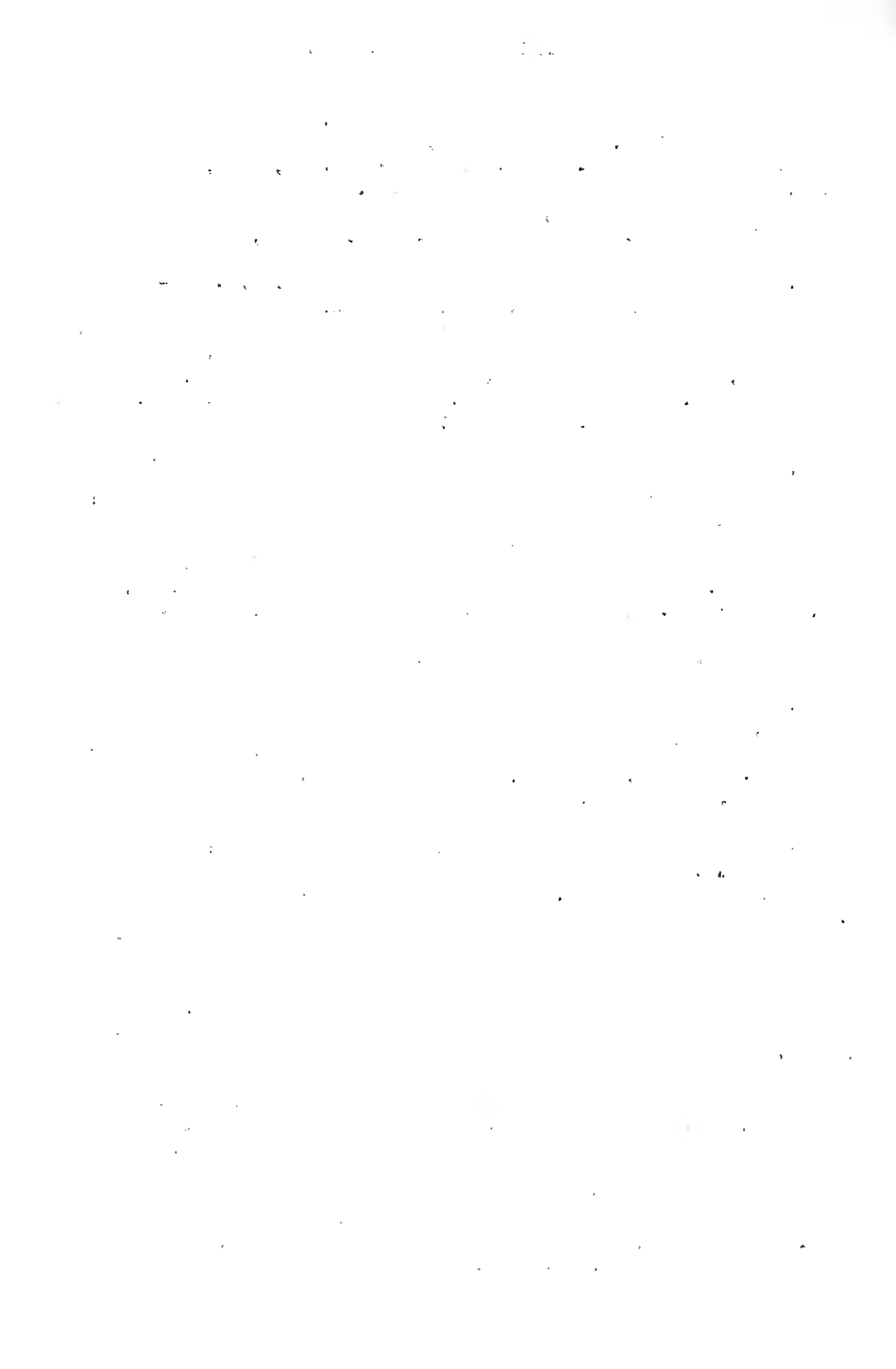
313. APPLICATIONS FOR EXPORT CERTIFICATES, Jan. 1, 1933 - June 30, 1935. MI Forms 122A (revised), 116A, and 121A, applications for inedible product certificates, and notices of exportation of preserved and nonpreserved products showing weights, kinds, number, destinations of packages, names of consignees, dates stamped and packed. Filed chronologically. (Rarely, official.) 7 x 8 loose forms, 1 ft. 5 in., on enclosed wooden shelf. 23d floor. (831)

314. REPORTS OF MEATS AND MEAT FOOD PRODUCTS INSPECTED FOR UNITED STATES NAVY, MARINES, AND COAST GUARD, Jan. 1, 1933 to date. MI Form 148 (revised), report of meats and meat food products inspected showing places where inspected, kinds of products, specification numbers, names of contractors, quantity passed or rejected, reasons for rejection. Filed chronologically. (Jan. 1, 1933 - Dec. 31, 1935, rarely; Jan. 1, 1936 to date, daily; official, public.) 8 x  $10\frac{1}{2}$  packages and  $8\frac{1}{2}$  x  $10\frac{3}{4}$  loose papers, 4 ft., on open wooden shelves. 23d floor and R. 2002. (944, 908)

315. PORK SAMPLES, July 12, 1934 - Jan. 25, 1935. MI Form 161 (revised), report on samples collected for laboratory inspection, and data pertaining to samples of meat food products. Filed chronologically. (Rarely, official.) 7 x 9 packages, 3 in., on open wooden shelf. 23d floor. (921)

316. DROUGHT CATTLE AND CALVES, Aug. 1, 1934 to date. MI Form 7000 (revised), drought cattle and calves; MI Form 7002, Federal Surplus Relief Corporation, drought sheep, goats, and calves; Form LSM-45, Bureau of Agricultural Economics, annual report of animals slaughtered at establishments for Federal Emergency Corporation showing number and kinds slaughtered, results of post-mortem examinations, number of carcasses and amount of boned meat in freezers. Filed alphabetically. (Frequently, official.)  $9\frac{1}{4}$  x  $12\frac{3}{4}$  binding case,  $3\frac{1}{4}$  in., on top of steel filing cabinet. R. 2002. (361)

317. SUMMARY OF ANTE-MORTEM AND POST-MORTEM EXAMINATION AND INSPECTION, Mar. 1, 1935 to date. MI Form 114-A (revised), daily report of sterilization and tanking; MI Form 119B (revised), summary of ante-mortem examinations; MI Form 112E (revised), summary of post-mortem inspections; MI Form 112F (revised), report of fiscal post-mortem inspections of retained carcasses. Filed chronologically. (Frequently, official.) 8 x  $10\frac{1}{2}$  packages, 9 in., on top of steel filing cabinet. R. 2002. (365)



318. SUPERVISION OF PREPARATION OF MEAT FOOD PRODUCTS, Apr. 1, 1935 - Apr. 7, 1936. Meat Inspection Form 110, submitted by field agents working in meat packing houses containing the following data: places cured; amounts canned; sterilization; amount of fat and fat products; and total weight. (Frequently, official.) 10 x 16 loose sheets in book folder, 1 in., on top of steel filing cabinet. R. 2002. (347)

319. NAVY MEAT CONTRACTS, May 1935 to date. Standard Forms 32, contracts with Navy Department; standard Form 33 (revised), concerning invitations, bids, and acceptances of contracts with Veterans' Administration; Standard Form 36, concerning continuations, and certificates of compliance with AAA contracts; all duplicates, originals forwarded to Washington, D. C. Filed alphabetically. (Frequently, public.) 8 $\frac{1}{2}$  x 14 loose papers, 3 in., in drawer of steel filing case. R. 2002. (691)

320. STERILIZATION AND TANKING, Aug. 1, 1935 to date. Copies of MI Form 113A (revised), memoranda on quantities of meats and meat food products condemned on reinspection; copies of MI Form 114-A (revised), daily reports on quantities of meats for sterilization and tanking, submitted by field agents stationed at packing houses; originals forwarded to Washington, D. C. Filed chronologically. (Daily, official.) 3 $\frac{1}{2}$  x 8 loose forms, 1 in., on top of steel filing cabinet. R. 2002. (368)

321. MEAT INSPECTION REPORTS, Sept. 1, 1935 - Apr. 7, 1936. Meat Inspection Forms 130, submitted by field agents working at packing houses containing the following data: types of animal, ante-mortem and post-mortem weights, and disposition of animals. (Frequently, official.) 10 x 16 loose sheets in book folder, 2 in., on top of filing case. R. 2002. (366)

322. REACTOR PERMITS, Sept. 1, 1935 to date. Records of disposal of cattle suffering from mastitis and Bang's disease: MI Form 124-BB (revised), statement showing amount of meat food products condemned on reinspection; MI Form 112F (revised), report of final post-mortem inspection of retained carcasses; TE Form 27, tuberculous cattle certificate, good for 10 days. Filed alphabetically. (Frequently, official.) 9 x 11 envelopes, 1 $\frac{1}{2}$  in., on top of steel filing cabinet. R. 2002. (364)

323. IMPORTATION OF HIDES, SKINS, WOOL, FORAGE, ETC., Jan. 1, 1936 to date. FI Form 78-A (revised), relative to importation of hides, skins, wool, and forage showing dates, importers' names, countries of origin, names of vessels, dates of arrival, quantities and kinds of import. Filed chronologically. (Frequently, official, public.) 5 $\frac{1}{4}$  x 8 loose forms, 1 ft. 10 in., on 2 wooden shelves. R. 2002. (741)

324. MONTHLY REPORT OF MEAT FOOD PRODUCTS CONDEMNED ON REINSPECTION AND DESTROYED, Mar. 1, 1936 - Mar. 31, 1936. Form 113, showing the particular type of product condemned, whether beef, pork, or lamb; number of animals; weights and amounts tanked; originals in Washington, D. C. (Daily, official.) 8 x 10 $\frac{1}{2}$  loose forms, 2 in., on top of steel filing cabinet. R. 2002. (360)





BOSTONTUBERCULOSIS ERADICATION DIVISION  
FIELD STATION

Custom House, India and State Sts.

This agency was established in Springfield, Massachusetts, in June 1917, and moved to its present location on the 20th floor of the Custom House in June 1918. The district originally included all New England but the volume of work necessitated a reduction of the area. At present this office is engaged in inspection of cattle and in tracing and correcting contributory causes of animal tuberculosis. It coordinates the activities of the State agriculture departments of Massachusetts, of Rhode Island, and of New Hampshire. The inspector in charge, four clerks, and twenty-six veterinarians comprise its personnel of 31 persons.

Originals of most records are forwarded to Washington headquarters. Duplicates, retained here, are in excellent condition and kept safe and accessible in modern filing equipment. Records over five years old are disposed of on authority from the Department of Agriculture.

Administrative Records

## Correspondence

325. GENERAL CORRESPONDENCE, Jan. 1915 - Dec. 1927. Correspondence with Washington, D. C., pertaining to duties of inspector in charge, expense accounts, meetings of personnel, and reports of changes. Filed according to the Outline of Bureau of Animal Industry Files. (Rarely, official.) 9 x 12 packages, 1 in., on open wooden shelf, 23d floor. (1208)

326. RECORD CARDS, REACTIVE TUBERCULIN TEST, Jan. 1, 1917 - Dec. 31, 1933. TE Form 7, tag record of tuberculous test-reacted cattle, showing tag number, breed, grade, method of test, date and place killed, results of post mortem, date reactive, name and address of owner. Arranged alphabetically. (Rarely, official, public.) 5 x 8 packages, 13 ft. 6 in., on 5 open wooden shelves, 23d floor. (354)

327. SCABIES, TEXAS FEVER, AND REACTOR REPORTS, Jan. 1, 1921 - Dec. 31, 1923. TE Form 17, monthly report of inspection and testing of cattle with tuberculin for interstate movement; FI Form 12-C, monthly report of swine inspected and immunized for cholera; FI Form 24-C, monthly report of sheep inspected and dipped for scabies; FI Form 48-C, monthly report of cattle inspected and dipped for scabies and Texas fever ticks. Entered chronologically. (Never.) 10 x 14 $\frac{1}{2}$  vol., 1 $\frac{1}{2}$  in., on open wooden shelf. 23d floor. (761)



328. DISCONTINUED TUBERCULIN TEST RECORD CARDS, May 1, 1921 - Dec. 31, 1928; Aug. 1, 1934 - Oct. 30, 1935. TE Form 5, tuberculin test-herd record of discontinued herds, showing owners, breeds, methods and dates of tests; number passed, failed, or suspicious; total tested; and names of inspectors. Filed chronologically. (Rarely, official, public.) 4 x 8 $\frac{1}{2}$  loose forms, 22 ft. 8 in., and 7 x 9 packages, on open wooden shelf and in steel filing case. 23d floor. (910, 570)

329. TUBERCULIN TEST CERTIFICATES, Jan. 1, 1922 - Mar. 31, 1927. Copies of test certificates of tuberculous cattle. Entered chronologically. (Never.) 10 x 14 $\frac{1}{2}$  vol., 1 $\frac{1}{2}$  in., on wooden shelf. 23d floor. (747)

330. GENERAL FILES, WASHINGTON CORRESPONDENCE, Jan. 1, 1922 - Dec. 31, 1927; Mar. 1, 1930 to date. Correspondence with Washington, D. C., relative to indemnity claims, expenses for cars and telephone, personnel changes, rules and regulations and modifications. Some filed chronologically, some alphabetically. (Jan. 1, 1922 - Dec. 31, 1927, rarely; Mar. 1, 1930 to date, daily; official.) 10 x 14 and 9 x 11 packages, and 9 $\frac{1}{2}$  x 11 3/4 folders, 2 ft. 10 in., on open wooden shelf and in drawer of steel filing case. 23d floor and R. 2001. (905, 833, 569)

331. REACTORS, MASSACHUSETTS, RHODE ISLAND, VERMONT, Feb. 1, 1922 to date. Standard Form 1034, public voucher for purchases and services other than personal; TE Form 23, statement of appraisal and claim for animals slaughtered, showing ages of animals, names of owners, and number of reactors. Filed alphabetically. (Feb. 1, 1922 - June 30, 1934, rarely; July 1, 1934 to date, daily; official, public.) 6 $\frac{1}{2}$  x 10 $\frac{1}{2}$  envelopes and loose forms, 73 ft. 3 $\frac{1}{2}$  in., in 23 cartons, 1 pasteboard box and 7 drawers of wooden filing case. 23d floor and R. 2001. (749, 384, 566)

332. GENERAL FOREIGN AND INTERSTATE CORRESPONDENCE FILE, May 1, 1922 to date. Correspondence with importers and exporters concerning transportation of cattle between United States, Canada, and Bermuda, also data on cattle clubs and associations. Filed alphabetically. (Daily, official, public.) 9 $\frac{1}{2}$  x 11 3/4 folders, 1 ft. 2 in., in drawer of steel filing case. R. 2001. (568)

333. REPORTS OF AMOUNTS OF SALVAGE TO BE PAID CATTLE OWNERS, Jan. 1, 1923 - Dec. 31, 1926. TE Form 23, statement of appraisal and claim for animals slaughtered; TE Form 24, report of proceeds of sale of animals; TE Form 7, tuberculin test and reactor tag record showing names and addresses of herd owners, reactors, indemnity, number of cattle slaughtered, and post mortems. Arranged chronologically. (Rarely, official, public.) 12 x 14 $\frac{1}{2}$  packages, 1 ft., on open wooden shelf. 23d floor. (353)



## Finance and Accounting

334. MONTHLY REPORT OF FEDERAL INDEMNITY FOR TUBERCULOUS CATTLE, Jan. 1, 1924 - Dec. 31, 1927; Feb. 1, 1932 to date. Duplicate copies of TE Form 32, monthly reports concerning indemnity claims approved and forwarded to Washington, D. C., containing names, addresses of claimants; dates and amounts, authorization numbers, and signatures of inspector in charge. Filed alphabetically. (Jan. 1, 1924 - Dec. 31, 1927, rarely; Feb. 1, 1932 to date, frequently; official.) 9 x 11 packages and 4 x 8 folders, 2 ft. 4 in., on open wooden shelf and in drawer of steel filing case. 23d floor and R. 2001. (387, 331)

335. INDEMNITY CLAIMS AND CORRESPONDENCE, Jan. 1, 1925 - Dec. 31, 1926. Correspondence with Washington, D. C., concerning indemnity claims. Filed chronologically. (Rarely, official.) 9 x 12 packages, 1 in., on open wooden shelf. 23d floor. (762)

336. REPORTS OF POST MORTEM, Jan. 1, 1925 - June 30, 1934. MI Forms 112-F, reports of final post-mortem inspection of retained carcasses, showing method of and reason for destruction of cattle. Filed alphabetically. (Rarely, public.) 8 x 10 $\frac{1}{2}$  loose forms, 17 ft. 5 in., in 57 pasteboard boxes. 23d floor. (927)

337. TUBERCULOSIS ERADICATION, June 1, 1926 - Dec. 31, 1931. TE Form 9, monthly report of work done and expenses incurred on tuberculosis eradication; TE Form 8, monthly report of salvage received for reactors passed for food; TE Form 32, monthly report of payments of Federal indemnity for tuberculous cattle, giving names of owners, stations and amounts. Arranged chronologically. (Never.) 10 x 12 package, 5 in., on open wooden shelf. 23d floor. (751)

338. MISCELLANEOUS CORRESPONDENCE BETWEEN THIS OFFICE, HERD OWNERS AND FIELD AGENTS, Jan. 1, 1927 - Apr. 30, 1931. Copies of letters to field agents and herd owners. Arranged chronologically. (Rarely, official, public.) 5 x 10 packages, 10 in., on open wooden shelf. 23d floor. (388)

339. MISCELLANEOUS CORRESPONDENCE (RHODE ISLAND), Jan. 1, 1927 - Apr. 30, 1931. Correspondence with herd owners and field agents in Rhode Island. Arranged chronologically. (Rarely, official, public.) 9 $\frac{1}{2}$  x 12 packages, 9 $\frac{1}{2}$  in., on open wooden shelf. 23d floor. (357)

340. ACCOUNTS AND CONTRACTS, Jan. 1, 1928 - Dec. 31, 1931. Record of accounts and contracts. Arranged chronologically. (Never.) 9 $\frac{1}{2}$  x 13 package, 5 in., on open wooden shelf. 23d floor. (748)

341. MONTHLY CLAIM LETTERS, Jan. 1928 - Dec. 1931. Correspondence with Washington, D. C., concerning claims for destroyed cattle. Arranged chronologically. (Rarely, official.) 9 x 14 packages, 9 in., on open wooden shelf. 23d floor. (356)



342. MONTHLY REPORTS, Jan. 1, 1928 - Dec. 31, 1933. PS Form 16, monthly report of livestock shipments from public stockyards; TE Form 2, monthly report of station work on tuberculin tests. Arranged chronologically. (Rarely, official.) 14 x 18 package, 3 in., on wooden shelf. 23d floor. (917)

343. INTERSTATE CERTIFICATES, Jan. 1, 1928 - June 19, 1935. TE Form 15, certification that animals described have been examined and found free of disease. Arranged alphabetically. (Never.)  $8\frac{1}{2}$  x 9 packages, 2 ft. 4 in., in 2 pasteboard boxes. 23d floor. (918)

344. FIELD AGENTS' REPORTS, Apr. 1, 1928 to date. TE Form 2, monthly report of tuberculin tests; TE Form 3, summary of work performed by veterinary inspectors showing number of cattle inspected, tested, slaughtered, and premises inspected. Filed chronologically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders,  $3\frac{1}{2}$  in., in drawer of steel filing case. R. 2001. (571)

345. SUMMARY REPORTS, DUPLICATE INTERSTATE CERTIFICATES, Dec. 1, 1929 to date. Summary reports containing salvage averages, indemnity claim averages, and summaries of tuberculosis eradication. Arranged chronologically. (Frequently, official, public.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 2 ft. 3 in., in drawer of steel filing case. R. 2001. (567)

346. GENERAL CORRESPONDENCE, Jan. 1930 - Dec. 1931. Letters; Form TE 33, supplemental agreement to eliminate cattle reacting to agglutination blood test for Bang's disease; contracts awarded for services; operation and repair expenses of office automobiles. Filed according to the Outline of Bureau of Animal Industry Files. (Rarely, official.) 9 x 12 packages,  $1\frac{1}{2}$  in., on open wooden shelf. 23d floor. (1209)

347. REPORTS OF FINAL POST-MORTEM INSPECTION OF RETAINED CARCASSES, May 1, 1930 - Dec. 31, 1932. MI Form 112, daily summary of suspected, retained, and condemned animals and carcasses, showing tag numbers and breeds of cattle, how disposed of, reasons for disposal, final post-mortem decisions, and methods of consumption. Arranged alphabetically. (Rarely, public.)  $8\frac{1}{2}$  x 11 package, 1 in., on open wooden shelf. 23d floor. (834)

348. CAR OPERATIONS MAINTENANCE RECORDS, Aug. 1, 1930 to date. Form T-64, record of maintenance and operation of vehicles, containing cost of maintenance and operation, mileage, average running cost, and condition of cars, and number of days cars disabled. Filed alphabetically. (Yearly, official.) 5 x 8 cards, 4 in., in drawer of steel filing case. R. 2001. (330)

349. GENERAL CORRESPONDENCE, Jan. 1, 1931 - Dec. 31, 1933. Correspondence with Washington, D. C., pertaining to livestock disease control and cattle condemned as result of tests. Arranged chronologically. (Rarely, official.) 9 x 12 packages, 3 in., on wooden shelf. 23d floor. (919)





350. INTERSTATE GENERAL CORRESPONDENCE FILE, Jan. 1, 1931 to date. Correspondence relative to violations, inquiries, and routine matters concerning accredited herds. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of steel filing case. R. 2001. (86)

351. LETTERS OF TRANSMITTAL, June 1, 1931 to date. Letters of transmittal, referring to indemnity claims, showing number of reactors, appraisals, and salvage. Entered chronologically. (Frequently, official.) 9 3/4 x 11 3/4 loose-leaf books (7), 11 1/2 in., on open steel shelf. R. 2001. (572)

352. NEW HAMPSHIRE REACTORS, Jan. 1, 1932 - Mar. 31, 1934; Dec. 1, 1934 to date. Standard Form 1034, public voucher for purchases and services other than personal; TE Form 23, statement of appraisal and claim for animals slaughtered, showing ages of animals, names of owners, and number of reactors. Filed alphabetically. (Jan. 1, 1932 - Mar. 31, 1934, daily; Dec. 1, 1934 to date, daily; official, public.) 9 x 11 1/2 and 6 1/2 x 10 1/2 envelopes, 1 ft. 6 1/2 in., in 5 pasteboard boxes and in enclosed bookcase. 23d floor and R. 2001. (827, 684)

353. MONTHLY VOUCHERS AND EXPENSE REPORTS, July 1, 1933 to date. Standard Form 1034, public voucher for purchases and services other than personal; TE Form 9, monthly report of work showing names of employees, titles, stations, basic monthly salaries, traveling and station expenses. Filed chronologically. (Frequently, official.) 9 1/2 x 11 3/4 folders, 9 in., in drawer of steel filing case. R. 2001. (685)

#### Functional Records

354. VETERINARY'S ITINERARIES, Jan. 1, 1934 to date. TE Forms 1, weekly test reports of field agents engaged in cooperative tuberculosis eradication work, showing number of miles traveled, herds tested, herds found infected, premises disinfected, and completed tests. Filed chronologically. (Rarely, official.) 9 1/2 x 11 3/4 folders and 8 x 11 1/2 package, 9 1/2 in., in drawer of steel filing cabinet and on open wooden shelf. 23d floor. (830, 85)

355. REPORT OF POST-MORTEM EXAMINATION, Jan. 1934 to date. Massachusetts State Form 70, report of post-mortem examinations (duplicates), original forwarded to State office, Department of Agriculture. Filed alphabetically. (Frequently, official.) 9 x 11 folders, 2 ft. 2 in., in 4 pasteboard boxes and in drawer of wooden filing case. R. 2001. (333)

356. FIELD AGENTS' CORRESPONDENCE, July 1, 1934 to date. Correspondence with field agents concerning their activities and requests for emergency supplies. Filed alphabetically. (Daily, official.) 9 1/2 x 11 3/4 folders, 4 in., in drawer of steel filing case. R. 2001. (683)



357. INTRADERMIC TUBERCULIN TEST CHARTS, Aug. 1, 1934 to date. TE Form 20-B, record of intradermic tuberculin tests, giving age, weight, breed, sex, grade, and tag number of each animal tested. Filed alphabetically. 5 x 8 card index, 22 ft. 8 in. (Frequently, public.)  $3\frac{1}{2}$  x  $8\frac{1}{2}$  folded forms 68 ft. 2 in., in 20 drawers of stool filing cases, in 2 drawers of wooden filing case, and in 29 drawers of wooden card cabinets. R. 2001. (682, 1049)

358. AGENTS REPORTS ON BANG'S DISEASE, Sept. 1, 1934 to date. TE Form 9-A, monthly report on tuberculosis eradication; TE Form 33-C, weekly report of employees engaged in eliminating cows with marked physical evidence of mastitis. Filed alphabetically. (Daily, official, public.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 5 in., in drawer of wooden filing case. R. 2001. (386)

359. BANG'S DISEASE, Sept. 1, 1934 to date. TE Form 23-A, statement of appraisal and claim for animals slaughtered; TE Form 24, report of proceeds of sale of animals; TE Form 33-B, results of blood tests for Bang's disease; TE Form 33-A, record of Bang's disease test; Form TE 33, supplemental agreement to eliminate cattle reacting to agglutination blood test for Bang's disease; MI Form 112-F, report of final post-mortem inspection of retained carcasses. Filed alphabetically. (Daily, official, public.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 6 ft. 8 in., in 4 drawers of wooden filing case. R. 2001. (381)

360. FIELD AGENTS REPORTS TO WASHINGTON ON BANG'S DISEASE, Sept. 1, 1934 to date. TE Form 32, monthly report of payments of Federal indemnity for tuberculous cattle; TE Form 33-D, monthly summary of work performed by veterinarians on Bang's disease; TE Form 33-k, monthly report of cows tested as suspects to Bang's disease; TE Form 33-L, monthly report of retests of herds, previously negative to tests for Bang's disease. Filed numerically. (Daily, official, public.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 7 in., in drawer of wooden filing case. R. 2001. (383)

361. GENERAL INSTRUCTIONS TO FIELD AGENTS ON PREVALENT CATTLE DISEASES, Sept. 1, 1934 to date. TE Form 1, weekly test report, showing number of herds tested, herds found infected, premises disinfected, tests completed, and miles traveled; TE Form 32, monthly report of Federal indemnity payments for tuberculous cattle; TE Form 33, supplemental agreement to eliminate cattle reacting to agglutination blood test for Bang's disease; TE Form 33D, monthly summary of work performed by veterinarians in Bang's disease activities; TE Form 33-k, monthly report on results of retesting suspects to Bang's disease; TE Form 33-L, monthly report of results of retests of herds, previously negative to tests for Bang's disease. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x  $11\frac{3}{4}$  folders, 9 in., in drawer of wooden filing case. R. 2001. (355)

362. MASTITIS, Sept. 1, 1934 to date. TE Form 34-A, statement of appraisal and claim for animals slaughtered; TE Form 24, report



of proceeds of sale of animals; TE Form 34, record of cows showing marked physical evidence of mastitis; TE Form 34-C, monthly summary of work performed by veterinaries engaged in eliminating cattle with marked physical evidence of mastitis; TE Form 34-G, monthly reports of payments; TE Form 34-H, application for examination of cows for mastitis; MI Form 112-F, report of final post-mortem inspection of retained carcasses. Filed alphabetically. (Daily, public.)  
9½ x 11 3/4 folders, 1 ft. 8 in., in drawer of wooden filing case.  
R. 2001. (94)

### CHICOPEE

#### MEAT INSPECTION DIVISION SUBSTATION

H.L. Handy Provision Co. Bldg.

A substation of the Springfield station was established in 1890 on the second floor of the plant of the H.L. Handy Provision Company. Its activities, concerning veterinary inspection, are supervised by the Springfield, Massachusetts, station.

363. CORRESPONDENCE AND REPORTS, June 1, 1906 - June 1, 1934. Correspondence, reports, and pay roll records pertaining to meat inspection activities of this office. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 6 ft., on 6 wooden shelves. Storage Room. (8)

364. CORRESPONDENCE AND REPORTS, June 1, 1934 to date. MI Form 4, 112E, 113A, 129B, 122A, 119B, and 130, reports pertaining to veterinary inspections; and related correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Inspector's Office. (9)

### NORTH ADAMS

#### MEAT INSPECTION DIVISION SUBSTATION

Armour Bldg., Morris St.

This office was established in the Post Office Building, Ashland Street, in 1916. In 1935 it was moved to its present quarters, where its functions include enforcement of the pure food laws, particularly as they apply to inspection of smoked meats. This agency's records are all copies and are intact. Reports are sent to its supervising station at Albany, New York.



365. REPORTS, Jan. 1, 1932 to date. Copies of monthly reports covering smoked meat inspections. Filed chronologically. (Frequently, official.) 9 x 12 folders, 1 ft., in drawer of desk. Inspector's Office. (5)

SPRINGFIELD

MEAT INSPECTION DIVISION  
FIELD STATION  
Springfield Provision Co.

(not surveyed)

WORCESTER

MEAT INSPECTION DIVISION  
FIELD STATION  
White, Perey & Dexter Co.

(not surveyed)





BUREAU OF BIOLOGICAL SURVEY

AMHERST

DIVISION OF GAME MANAGEMENT  
NORTH EASTERN REGION NO. 8  
RODENT CONTROL REGIONAL HEADQUARTERS  
Fernald Hall

(not surveyed)



BUREAU OF ENTOMOLOGY AND PLANT QUARANTINE

BOSTON

DIVISION OF FOREIGN PLANT QUARANTINES  
PORT INSPECTION FIELD HEADQUARTERS  
Appraisers Stores Bldg., 408 Atlantic Ave.

This office was established in 1915 with jurisdiction over ports of New England. Its primary function is to enforce restrictions and prohibitions concerning the entry of certain disease-bearing plants and injurious plant pests into the United States; to inspect incoming ships, their cargoes, baggage, and quarters, and to provide for their proper fumigation before releasing them for entry.

366. OLD CORRESPONDENCE, July 12, 1915 - May 9, 1929. Correspondence with shipping concerns relative to plant imports. Filed chronologically. (Yearly, official.) 9 x 11 loose papers, 11 ft., in 10 drawers of wooden filing cases. R. 407. (3206)

367. INSECT INTERCEPTIONS, Apr. 9, 1921 to date. List of foreign commodities intercepted, with dates, names of bacteria, origins, permit numbers, and names of inspectors. Filed numerically. (Daily, official.) 4 x 6 loose papers, 11 ft. 3 in., in 11 drawers of wooden card cabinets. R. 405. (3093)

368. DAILY RECORD OF COTTON FUMIGATIONS, July 1, 1921 - Dec. 19, 1934. Forms 155, reports of fumigation of imported cotton; forms superseded by BEPQ Forms 166. Filed chronologically. (Never.)  $4\frac{5}{8}$  x 8 loose papers, 1 ft. 2 in., in drawer of wooden card cabinet. R. 405. (2843)

369. LOG SHEET RECORDS, July 1, 1923 to date. Foreign cotton fumigation reports, showing names of ships, tank numbers, times, number of bales, entry numbers, and names of inspectors. Filed chronologically. (Daily, official.)  $8\frac{1}{2}$  x 14 loose papers, 1 ft. 9 in., in drawer of wooden filing case. R. 407. (3676)

370. EMERGENCY PERMIT, Feb. 16, 1926 to date. EQ Forms 269, issued by Washington, D.C. headquarters to importers of plants or plant products, for emergency entry, showing data relating to same. Filed alphabetically. (Daily, official.) 5 x 8 loose papers, 1 ft. 3 in., in drawer of wooden card cabinet. R. 405. (3893)



371. CUSTOM HOUSE ENTRIES, June 30, 1926 - July 1, 1927. Import entries, showing names of ships, ports, and dates of entry, origins, cargoes, and entry numbers. Filed chronologically. (Never.) 5 x 8 paper packages, 3 in., on shelf of wooden cabinet. R. 407. (2845)

372. SHIP INSPECTION REPORTS, June 1, 1927 to date. Forms 242, inspection and disposition of ship's cargo, and list of contraband. See addenda for sizes of packages. Filed chronologically and alphabetically. (Daily, official.) Various sized packages and 5 x 8 loose papers, 8 ft. 9 in., in drawer of wooden filing case, on shelf of wooden cabinet and in 3 drawers of wooden card cabinet. Rs. 407 and 405. (3889, 3412)

373. OLD ENTRY CARDS, June 4, 1927 - Sept. 6, 1932. Data on foreign plants and plant products entering this port. See addenda for sizes of packages. Filed chronologically. (Never.) Various sized paper packages, 6 ft. 5 in., in drawer of wooden filing case and on shelf in wooden cabinet. R. 407. (3890)

374. FUMIGATION RECORDS, June 30, 1927 - July 1, 1928. Disinfectants used in fumigation of foreign plants; names of plants, names of ships and ship entry data. Filed numerically. (Never.) 5 x 8 cards, 6 in., in drawer of wooden card cabinet. R. 407. (2843)

375. SPECIAL PERMIT MATERIAL, June 26, 1929 - Aug. 10, 1933. Forms 583, showing data concerning certain plants which require a special permit for entry. Filed numerically. (Weekly, official.) 4 x 7 loose papers, 3 in., in drawer of wooden card cabinet. R. 405. (3034)

376. RECORD OF FUMIGATION, June 1, 1930 to date. List of goods to be fumigated with ships' names and dates of arrival. Filed chronologically. (Daily, official.) 8 x 11 folders and paper packages, 11 in., in drawer of wooden filing case. R. 407. (2840)

377. VACUUM COMPANY FUMIGATION, June 6, 1930 to date. Record of arrivals of ships with foreign goods, list of imports, and fumigation reports. Filed chronologically. (Daily, official.) 9 x 14 $\frac{1}{2}$  paper packages, 4 in., in drawer of wooden filing case. R. 407. (2847)

378. CORRESPONDENCE AND CUSTOMS ENTRIES, July 1, 1930 to date. Reports and correspondence pertaining to pay rolls, overtime reports, inventories, expense accounts, commodity lists, post office inspection reports, and arrival notices. Filed by subject. (Daily, official.) 8 x 10 $\frac{3}{4}$  loose papers, 12 ft. 8 in., in 9 drawers of metal filing cases. R. 405. (3032)

379. RELEASE PERMITS, June 4, 1931 to date. Releases on agricultural products which were detained by inspectors and ordered released by Washington headquarters. Filed alphabetically. (Daily, official.) 5 x 7 $\frac{3}{4}$  loose papers, 10 in., in drawer of metal filing case. R. 405. (3035)



380. TRANSIT INSPECTIONS, June 30, 1931 - July 1, 1932. United States Forms 290, inspection of mail and express shipments, violations of law on shipping requirements of foreign goods, and status of each case. Filed chronologically. (Never.) 9 x 11 paper packages, 3 in., on shelf in wooden cabinet. R. 407. (3718)

381. STANDING SPECIAL ENTRY PERMITS, Apr. 8, 1932 to date. Forms 557, allowing importation, under special regulations, of certain plants and plant products normally prohibited. Filed alphabetically. (Weekly, official.) 4 x 8 slips, 4 in., in 3 drawers of wooden card cabinet. R. 405. (2846)

382. MAIL INTERCEPTIONS, July 1, 1933 to date. EQ Forms 387, quarantined parcel-post shipments of foreign plants to this port. Filed alphabetically. (Daily, official.) 5 x 8 loose papers, 1 ft. 10 in., in 2 drawers of wooden card cabinet. R. 405. (3031)

383. NURSERY STORES ENTRIES, July 1, 1935 to date. BEPQ Forms 166, imports of foreign nursery plants and bushes. Filed alphabetically. (Weekly, official.) 5 x 8 cards, 7 in., in 2 drawers of wooden card cabinet. R. 405. (3030)

384. COTTON ENTRIES, July 1, 1933 to date. BEPQ Forms 166, data on approved cotton imports with entry details and methods of required fumigation treatment. Filed alphabetically. (Daily, official.) 4 x 6 loose papers, 4 ft. 3 in., in 4 drawers of wooden card cabinet. R. 405. (3036)

385. CARD PERMITS, July 1, 1934 to date. Records of permits issued by Washington headquarters to importers of foreign agricultural products. Filed alphabetically. (Daily, official.) 3 x 5 cards, 5 ft. 6 in., in 13 drawers of metal card cabinets. R. 405. (2290)

386. FRUIT AND VEGETABLE ENTRIES, July 1, 1934 to date. Forms 166, data on certain fruits and vegetables on which import restrictions are placed, indicating whether or not goods were intercepted. Filed alphabetically. (Weekly, official.) 4 x 6 cards, 1 ft. 5 in., in 2 drawers of wooden card cabinet. R. 405. (3395)

#### Photographic Collections

387. MISCELLANEOUS PHOTOGRAPHS OF FIELD ACTIVITIES, no dates. See addenda for information on various subjects covered by photographs. Still photographic film, photographic negative, acetate (150), photographic plates, photographic negatives, glass (2), photographic prints (200), in metal containers and in jackets in wooden drawer. R. 405. (P-2831)

388. PHOTOGRAPHS OF QUARANTINE, no dates. Photographic prints (52), mounted in album kept in wooden cabinet, R. 403. (P-11740)





BOSTONJAPANESE BEETLE CONTROL  
INSPECTION AND CERTIFICATION DISTRICT HEADQUARTERS  
Custom House, India and State Sts.

This agency was established August 20, 1912 with offices in Boston at 6 Beacon Street with jurisdiction over New England. The duties of the office concern control and extermination of Japanese beetles, corn borers, gypsy and brown-tail moths, and other insects; the enforcement of quarantine regulations regarding the same, and certification work. The divisional headquarters is at White Plains, New York. This agency reports directly to field headquarters at Bloomfield, New Jersey. Its older records have been shipped to Bloomfield; other inactive records are to be sent there soon.

389. CORRESPONDENCE RELATIVE TO VOUCHERS, Jan. 1925 - Dec. 1929. Letters of transmittal of personal expenses and public vouchers sent to government offices. Filed chronologically. (Rarely, official.) 9 x 12 envelopes, 2 ft., in drawer of steel filing case. S. side, 4th floor. (1822)

390. GENERAL CORRESPONDENCE, Jan. 1, 1927 to date. Correspondence pertaining to the control and extermination of Japanese beetles, gypsy moths, and corn borers, quarantine regulations made and areas restricted for such purposes. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft. 8 in., in 4 drawers of steel filing case. S. side, 4th floor. (3568)

391. SPECIMEN REPORTS, Jan. 2, 1929 - Dec. 31, 1930. Reports on plant quarantine, showing number and kinds of specimens collected, field station numbers, names of shippers and consignees; reports cover all nurseries, hothouses, and farm products of New England. Filed alphabetically. (Never.) 5 x 8 loose papers, 1 ft. 4 in., in 2 pasteboard boxes. S. side, 4th floor. (3643)

392. HALF-MONTHLY TIME REPORTS, Jan. 15, 1929 - Dec. 31, 1932. Reports, showing dates, and as to each employee his name, rate of pay, period covered, time worked, and foreman's name. Filed alphabetically. (Never.) 5 x 8 loose cards, 2 ft. 10 in., in 3 pasteboard boxes. S. side, 4th floor. (3562)

393. NURSERY AND GREENHOUSE DATA, Feb. 15, 1929 to date. PQ Form 41 B, showing kinds of plants, dates obtained, locations, disposals, types of business, and names of inspectors. Filed alphabetically. (Daily, official.) 5 x 8 forms, 6 ft., in 3 drawers of wooden card cabinet. S. side, 4th floor. (1897)

394. JAPANESE-BEETLE SPECIMENS COLLECTED AT QUARANTINE STATIONS, Jan. 1, 1930 - Dec. 31, 1931. PQ Forms 807, giving following data concerning Japanese beetles collected: stations and number of beetles collected; names of owners of products; places of purchase, origin, and



destination of products; and inspectors' names. Filed chronologically. (Never.) 5 x 8 loose forms, 2 in., in pasteboard box. S. side, 4th floor. (1634)

395. FIELD AGENT'S WORK REPORT ON RELIEF, Jan. 1930 - Dec. 1935. Consisting of cards, listing name of employee, project on which employed, date employed, hours worked, compensation, and date work completed. Filed alphabetically. (Rarely, official.) 5 x 8 folders, 3 in., in drawer of steel card cabinet. S. side, 4th floor. (1706)

396. MISCELLANEOUS REPORTS, Jan. 1930 to date. Reports pertaining to work done by field agents on Japanese-beetle and gypsy-moth control. Filed chronologically and by subject. (Never.) 9 x 12 folders, 2 ft., in drawer of steel filing case. S. side, 4th floor. (1821)

397. DAILY SCOUTING REPORTS, Jan. 1 - Dec. 31, 1931. Reports of field men engaged in Japanese-beetle eradication work listing the following data: names of employees, dates, areas scouted for beetles, weather, miles traveled, and foreman's name. Filed chronologically. (Never.) 9 x 12 folders, 3 $\frac{1}{2}$  in., in pasteboard box. S. side, 4th floor. (1852)

398. JAPANESE-BEETLE TRAPPING, Jan. 1, 1931 - Dec. 31, 1932. PQ Forms 53, 54, 55, 56, 57, 171, and 180, showing reports on various phases of beetle trapping; including maps, correspondence, and supervisors' daily reports. Filed chronologically and alphabetically. (Rarely, official.) 9 x 12 folders, 4 ft. 8 in., in 3 drawers of steel filing case. S. side, 4th floor. (1892, 1762)

399. JAPANESE-BEETLE REPORT OF CHANGE IN CLASSIFICATION, Jan. 1, 1931 - June 18, 1933. PQ Form 68A, showing name and type of business of firms prohibited from engaging in interstate business, due to change in classification from registered to nonregistered status; and the reasons for this change. Filed alphabetically. (Daily, official.) 5 x 8 loose sheets, 6 ft. 4 in., in 4 drawers of wooden card cabinet. S. side, 4th floor. (1837)

400. MONTHLY REPORT OF SHIPMENTS, AND JAPANESE-BEETLE CERTIFICATES, Jan. 1, 1931 - Dec. 31, 1933. PQ Forms 812, showing number of certificates issued and on hand; number of shipments; names of consignees and inspectors; and dates. Filed chronologically. (Rarely, official.) 9 x 12 folders, 1 ft. 4 in., in drawer of steel filing case. S. side, 4th floor. (1635)

401. PURCHASE VOUCHERS, Jan. 1, 1931 to date. Vouchers of expenditures for electric flash lights, telephoning, material used by employees, and all expenses of the control of the Japanese beetle and gypsy moth. Filed alphabetically. (Daily, official.) 9 x 12 envelopes, 10 in., in drawer of steel filing case. S. side, 4th floor. (3563)



402. DAILY JAPANESE-BEETLE INSPECTION REPORTS, Apr. 20, 1931 - Nov. 30, 1932. PQ Forms 649, reports of foremen in the field, detailing time spent by field agents in making inspections for Japanese beetles, towns in which inspections were made and dates of inspection. Filed chronologically. (Never.) 5 x 8 loose papers, 1 ft. 2 in., in drawer of steel card cabinet. S. side, 4th floor. (1768)
403. DAILY QUARANTINE LINE REPORTS, May 1, 1931 - Sept. 30, 1932. PQ Forms 655, showing as to each station, its number and hours in operation; number of articles intercepted, their place of origin, destination, and disposition; also amount of European corn borers or Japanese beetles found. Filed chronologically. (Never.) 9 x 12 folders, 2 ft., in drawer of steel filing case. S. side, 4th floor. (1770)
404. FIELD WORKERS TIME CARDS, June 1, 1931 - Sept. 30, 1932. PQ Forms 684, time cards of Japanese-beetle inspectors giving the following data: names of employees, times of starting and finishing work, rates of pay, and where to send pay checks. Filed alphabetically. (Never.) 5 x 8 loose cards, 4 in., in drawer of steel card cabinet. S. side, 4th floor. (1771)
405. JAPANESE-BEETLE PLATFORM INSPECTION REPORTS, June 1 - Sept. 30, 1932. PQ Forms 80, reports used at railroad and market-loading platforms showing amount of farm products inspected, number of Japanese beetles removed, and number of packages inspected and certified. Filed chronologically. (Never.) 5 x 8 loose papers, 4 in., in drawer of steel card cabinet. S. side, 4th floor. (1761)
406. NURSERY AND GREENHOUSE CLASSIFICATION RECORDS, June 1, 1932 to date. PQ Forms 68, showing names of concerns classified; dates of scouting or trapping; types of plants and their ultimate consignments. Filed alphabetically. (Daily, official.) 5 x 8 forms, 10 in., in drawer of steel card cabinet. S. side, 4th floor. (1764)
407. JAPANESE-BEETLE CERTIFICATES ISSUED, Jan. 1, 1933 - Dec. 31, 1934. PQ Forms 32, showing number of certificates, classifications, names of firms, dates issued and voided, inspectors' names. Filed alphabetically. (Rarely, official.) 5 x 8 cards, 10 in., in drawer of wooden card cabinet. S. side, 4th floor. (1838)
408. EVERGREEN PERMITS, Jan. 1, 1933 - Dec. 31, 1935. Permits issued by gypsy-moth quarantine inspectors: type and number of plants, shipping dates, conveyors, names and addresses of consignees. Filed chronologically. (Rarely, official.) 5 x 8 forms, 2 ft., in drawer of steel filing case. S. side, 4th floor. (1767)
409. EVERGREEN SPECIAL REPORTS, Jan. 1, 1935 - Dec. 31, 1935. Special quarantine inspection reports, showing classification of establishments under gypsy-moth quarantine, locations, names of inspectors, and dates. Filed alphabetically. (Rarely, official.) 5 x 8 loose forms, 2 ft. 4 in., in 2 drawers of steel filing case. S. side, 4th floor. (1622)



410. GENERAL CORRESPONDENCE, Jan. 1, 1933 to date. Correspondence between this office and field inspectors pertaining to Government property, employment, salaries, and leaves of absence of field inspectors. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in 2 drawers of steel filing case. S. side, 4th floor. (1635)

411. NURSERY AND GREENHOUSE SHIPMENTS BETWEEN DEALERS WITHIN THE QUARANTINE AREA, Jan. 1, 1935 to date. PQ Forms 5, submitted by classified dealers, reporting purchases of plants from infected areas. Filed alphabetically. (Daily, official.) 2½ x 5 forms, 1 ft. 6 in., in 2 drawers of wooden card cabinet. S. side, 4th floor. (1829)

412. GENERAL CORRESPONDENCE FILE, June 15, 1933 to date. Correspondence with field and district agents pertaining to applications for employment, transfers, and other matters. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. S. side, 4th floor. (1624)

413. JAPANESE BEETLE, NURSERY AND GREENHOUSE INFORMATION, Jan. 1, 1934 to date. PQ Forms 815 A and 815 B, containing information concerning inspections made of nurseries and greenhouses; establishments inspected, their condition, number of greenhouses, soil on hand, and time spent inspecting. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 10 in., in 2 drawers of steel filing case. S. side, 4th floor. (1623)

414. PERMITS ISSUED BY INSPECTORS, June 1, 1934 to date. Shipping permits, showing names and addresses of consignors and consignees, products shipped, certificate numbers, dates, and inspectors' names. Filed chronologically. (Frequently, official.) 4 x 5 loose papers, 3 ft., in 2 drawers of wooden filing case. S. side, 4th floor. (1702)

415. MONTHLY REPORTS OF CERTIFICATES ISSUED FOR JAPANESE-BEETLE CONTROL, June 15, 1934 to date. Duplicate reports of district field inspectors. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 8 in., in drawer of steel filing cabinet. S. side, 4th floor. (1626)

416. NURSERY AND GREENHOUSE JAPANESE-BEETLE SCOUTING, Jan. 1, 1935 to date. PQ Form 1202, showing time spent in scouting nurseries and greenhouses for beetles; names of establishments and number of greenhouses scouted, amount of insects found, dates and weather conditions. Filed alphabetically. (Daily, official.) 5 x 8 loose forms, 7 ft. 4 in., in 4 drawers of wooden card cabinet. S. side, 4th floor. (1705)

417. JAPANESE-BEETLE SCOUT SCHEDULES, Jan. 1, 1935 to date. PQ Forms 819A and 819B, listing tracts of ground from which it is anticipated that shipment of nursery or garden stock is to be made under Japanese-beetle certification. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 in., in drawer of steel filing case. S. side, 4th floor. (1625)





418. REPORTS ON EUROPEAN CORN BORER, Jan. 2 - Dec. 31, 1935. Reports showing quantity of farm products shipped from New England area affected by corn-borer quarantine. Filed chronologically. (Yearly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. S. side, 4th floor. (3569)

419. STANDARD CERTIFICATE RECORDS, Feb. 8, 1935 to date. Forms 82, showing names, addresses, dates of issue and delivery, amounts certified, and names of issuing officials. Filed chronologically. (Daily, official.) 5 x 8 loose cards, 2 in., in drawer of wooden card cabinet. S. side, 4th floor. (3561)

420. EMPLOYEES' DAILY WORK REPORTS, July 1, 1935 to date. PQ Forms 649, daily reports of employees as to inspections made, showing dates, names of field agents, places, plants and farm products inspected, and conclusions made. Filed alphabetically. (Daily, official.) 5 x 8 loose forms, 10 ft. 6 in., in 6 drawers of wooden card cabinets. S. side, 4th floor. (1828)

421. DAILY QUARANTINE LINE REPORTS, Oct. 15, 1935 to date. WPA project reports on the gypsy-moth pestilence. Filed numerically. (Rarely, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. S. side, 4th floor. (1632)

422. GYPSY-MOTH CHRISTMAS TREE INSPECTION REPORTS, Nov. 15 - Dec. 15, 1935. PQ Forms 493: dates, number of trees, assembly and shipment points, number of carloads, weather conditions, records of infested material, and inspectors' names. Filed alphabetically. (Daily, official.) 5 x 8 loose forms, 1 ft. 3 in., in drawer of steel filing case. S. side, 4th floor. (1644)

### BOSTON

#### DIVISION OF PLANT DISEASE CONTROL BARBERRY ERADICATION FIELD STATION

Administration Bldg., Arnold Arboretum  
Jamaicaway, Jamaica Plain

This office was established November 20, 1933 with jurisdiction over the State of Massachusetts. It cooperates with State, city and town officials, and land owners in barberry eradication work, for the prevention of wheat rust.

423. CORRESPONDENCE, Apr. 12, 1932 to date. Letters between this office and its Washington office, State officials, nurseries, and individuals pertaining to barberry eradication. Filed chronologically. (Daily, official.) 8 x 10½ folders, 1 ft. 3 in., in drawer of metal filing case. N. corner, 1st floor. (1733)



424. CLASSIFICATION OF BERBERIS, Apr. 1, 1935 to date. Statistics pertaining to the origin, species, and susceptibility to diseases of berberis plants. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 10 in., in 2 drawers of metal filing case. N. corner, 1st floor. (1606)

BOSTON

DIVISION OF PLANT DISEASE CONTROL  
BLISTER RUST CONTROL  
STATE HEAD-QUARTERS  
State House, Beacon St.

This office was established in Boston in 1916 as the state headquarters, with jurisdiction over the district leaders of the four districts of Massachusetts. Its functions are to cooperate with State and city officials, and with land owners in the eradication of plants and shrubs which infect white pine with blister rust.

425. CORRESPONDENCE, Jan. 1, 1919 to date. Miscellaneous correspondence concerning plant and tree disease control. Filed chronologically, alphabetically, and geographically. (Early records, rarely; current records, daily; official.) 7 x 10 paper packages and 9 x 12 folders, 15 ft., on 2 wooden shelves, and in 4 drawers of wooden filing case. R. 136. (8888, 8807)

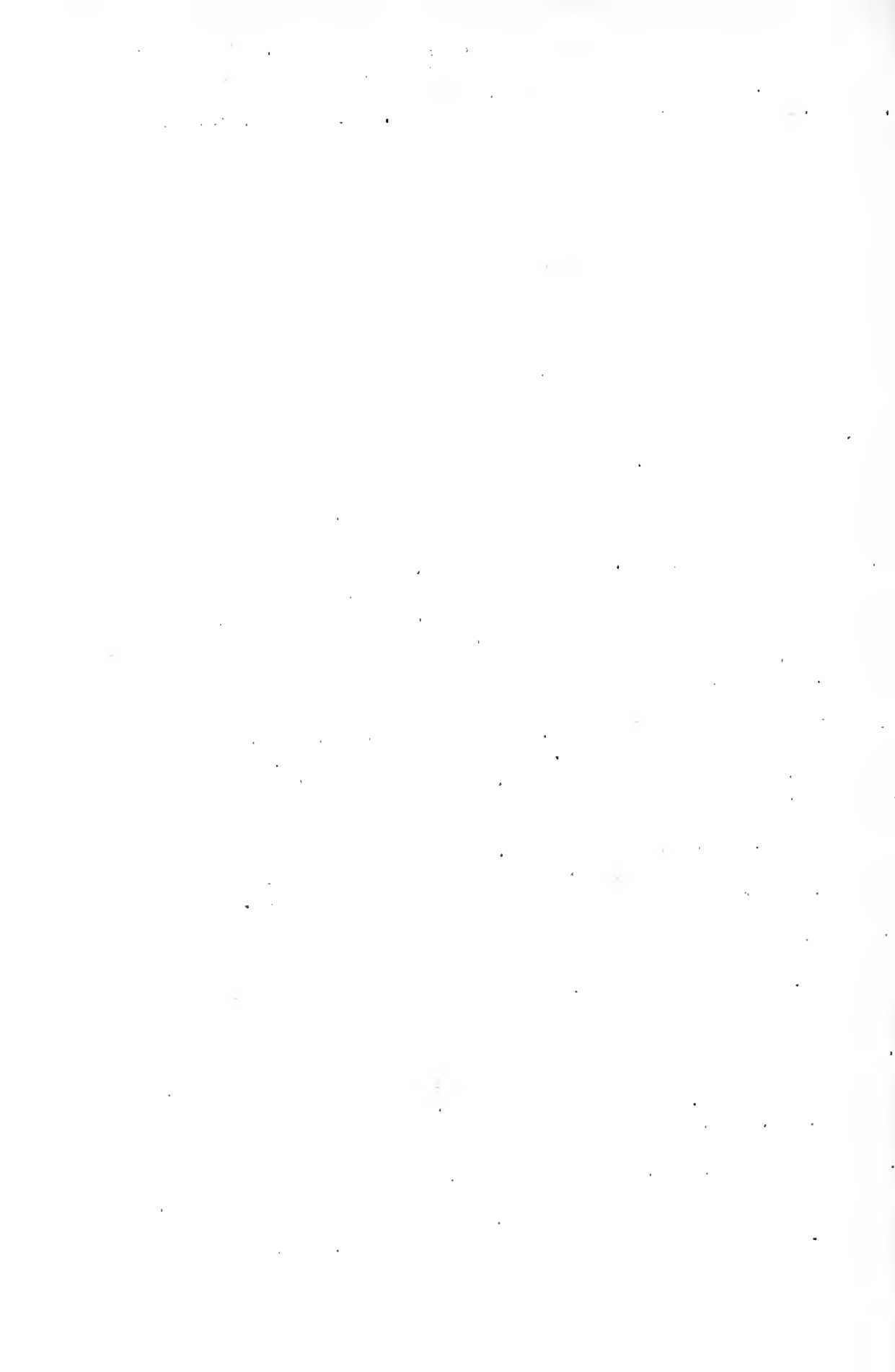
426. MISCELLANEOUS REPORTS, Jan. 1, 1919 - Dec. 31, 1931. Reports on various departmental activities. Filed chronologically. (Occasionally, official.) 9 x 12 folders, 16 ft., in 8 drawers of wooden transfer cases. R. 136. (8889)

427. PAY ROLL, Jan. 1, 1919 to date. Weekly pay rolls of department employees. Filed chronologically. (Occasionally, official.) 9 x 12 loose papers, 1 ft., in drawer of wooden filing case. R. 136. (8887)

428. MAPS, Jan. 20, 1919 to date. Tracings of maps, showing town boundaries, water courses, railroads, swamps, and other details. Filed geographically. (Daily, official.) 18 x 30 loose maps, 24 ft., in 8 drawers of wooden filing cases. R. 136. (8808)

429. RECORDS, Jan. 1, 1924 to date. Of owners of plants which were destroyed to prevent spread of plant diseases. Filed alphabetically. (Occasionally, official.) 3 x 5 cards, 12 ft., in 12 drawers of wooden card cabinets. R. 136. (8890)

430. FIELD REPORTS, Jan. 1, 1932 to date. Field workers' reports on destruction of cultivated and wild plants affected by blister rust. Filed chronologically and geographically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of wooden filing case. R. 136. (8809)



BROCKTONDIVISION OF PLANT DISEASE CONTROL  
BLISTER RUST CONTROL  
FIELD HEADQUARTERS  
Home Bank Bldg., 106 Main St.

This office was established in Brockton in 1922. It has jurisdiction over Plymouth, Bristol, Barnstable, and Worcester counties. Its functions are to cooperate with State, city and town officials, and land owners in eradication of diseased plants which infect white pine trees with blister rust. Some of its records are located in the home of the district leader, E.M. Brockway, 296 Randolph Street, Abington, and are reported under that town.

431. COMPLETE TOWN RECORDS, DISTRICTS 3 and 4, Jan. 1, 1922 to date. Maps and charts showing distribution and quantity of pines and wild ribes; records of removals, costs, and distribution of costs. Filed alphabetically. (Older records, rarely; current records, frequently; official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  loose-leaf books, 7 in., on metal shelf. R. 408. (262)

432. LIST OF COOPERATIVES ON WILD RIBES, Jan. 1, 1922 to date. Names of individuals and agencies cooperating in the eradication of wild ribes; summary of work accomplished and pro-rata cost to State and United States Government. Filed alphabetically. (Older records, rarely; current records, frequently; official.) 4 x 6 loose cards, 1 ft. 10 in., in 2 pasteboard boxes, and on metal shelf. R. 408. (268)

433. MISCELLANEOUS REPORTS, Jan. 1, 1922 to date. Dutch red currant study, accident reports, list of town forests protected, Government auto account and repairs; also quarantine measures, authorization papers and accounting reports of Government employees. Filed by subject. (Rarely, official.) Various sized folders, 6 in., in desk drawer. R. 407. (265)

434. WEEKLY ITINERARIES AND MONTHLY REPORTS, Jan. 1, 1922 to date. Reports and summaries of the activities and accomplishments of agents. Filed chronologically. (Seldom, official.) 9 x 12 envelopes, 11 in., in pasteboard box. R. 408. (261)

435. BLOCK RECORDS, Jan. 1, 1922 to date. Charts on which are shown acreage on which eradication work has been or is being performed; also records showing numbers of crews, and man-hours of work. Filed alphabetically. (Older records, rarely; current records, frequently; official.) 8 x  $10\frac{1}{2}$  loose sheets, 3 in., on metal shelf. R. 408. (257)

436. YEARLY REPORTS, Jan. 1, 1922 to date. Summaries, by months, of work completed, areas, locations, number of men, hours spent, and cost of control work. Filed chronologically. (Occasionally, official.) 9 x 12 folders,  $2\frac{1}{2}$  in., in desk drawer. R. 407. (284)



437. LIST OF ALL COOPERATIVES AND THE EXPENDITURES, Jan. 1, 1922 to date. Names of cooperating towns, and amounts of their expenditures for eradication of wild ribes, cultivated ribes, black currants, and regular control work. Filed alphabetically. (Occasionally, official.) 9 x 12 folders,  $2\frac{1}{2}$  in., in desk drawer. R. 407. (287)

438. DAILY REPORTS OF FOREMEN, Jan. 1, 1922 to date. Forms ERCB, showing work completed, locations, dates, number of workers, and hours worked. Filed chronologically. (Older records, seldom; current records, frequently; official.) 8 x  $10\frac{1}{2}$  bundles, 2 ft. 11 in., on metal shelf and in wooden boxes. R. 408. (285)

439. NURSERY PROTECTION WORK, Jan. 1, 1922 to date. Reports showing names and locations of nurseries; number of ribes pulled, men working, time spent, and costs borne by owner and by the Government. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 1 in., in desk drawer. R. 407. (286)

440. INTERVIEW AND EXAMINATION CARDS, Jan. 1, 1922 to date. Detailed reports of interviews with individuals relative to eradication of diseased plants on their land. (Rarely, official.) 9 x 12 folders, 1 in., in desk drawer. R. 407. (283)

441. FIELD NOTEBOOK OF AGENTS, Jan. 1, 1922 to date. Reports of individual agents concerning educational and service interviews, how time was spent, accomplishments, and itinerary data. Filed chronologically. (Older records, never; current records, occasionally; official.) 4 x  $7\frac{1}{2}$  vols., 7 ft. 6 in., on wooden shelves. R. 408. (281)

442. CONTROL DATA, Jan. 1, 1922 to date. Report of hours worked, work accomplished and planned, and information gained in the progress of this control work. Filed chronologically. (Rarely, official.) 9 x 12 folders, 2 in., in desk drawer. R. 407. (282)

443. BLOCK AREA BY COUNTIES, Jan. 1, 1922 to date. Charts of county areas showing progress of eradication work. See addenda for description of work methods. Filed geographically. (Frequently, official.) 9 x 12 envelopes, 2 in., in desk drawer. R. 407. (278)

444. SPECIAL STUDIES, INVESTIGATIONS, AND REPORTS, Jan. 1, 1922 to date. Studies and reports on gypsy-moth and blister-rust control, and diseases of various types of currant and gooseberry bushes. Filed by subject. (Frequently, official.) 9 x 12 folders, 6 in., in desk drawer. R. 407. (266)

445. GENERAL CORRESPONDENCE, Jan. 1, 1922 to date. Letters to and from headquarter's office and letters to newspapers relative to publishing informative articles relating to blister rust. Filed chronologically. (Frequently, official.) 9 x 12 folders, 6 in., in desk drawer. R. 407. (256)





446. MISCELLANEOUS REPORTS AND DATA, Jan. 1, 1922 to date. Data concerning work performed and to be performed; reports to cooperating agencies; NRA, CWA, ERA, and CCC projects, pay rolls, and other matters. Filed by subject. (Rarely, official.) 9 x 12 envelopes, 1 ft. 2 in., on metal shelf. R. 408. (258)

447. MEDICAL INSTRUCTIONS AND REGULATIONS, Jan. 1, 1922 to date. Procedure to be followed in the event of accident or injury to Government employees, other than WPA workers, in regular performance of duty, and lists of doctors designated to handle such cases. Filed chronologically. (Rarely, official.) 9 x 12 folders, 1 in., in desk drawer. R. 407. (259)

448. INVENTORY RECORD, Jan. 1, 1922 to date. List of all Government-owned equipment now in possession of the agency; list of articles lost, stolen, destroyed, or damaged beyond repair or salvage. Filed chronologically. (Yearly, official.) 9 x 12 folders,  $\frac{1}{2}$  in., in desk drawer. R. 407. (260)

449. GENERAL CORRESPONDENCE, Jan. 1, 1922 to date. Departmental letters, letters received from individuals seeking employment and information, copies of answers to employment inquiries and to persons seeking information. Filed alphabetically. (Older records, rarely; current records, frequently; official.) Various sized loose papers, 2 ft. 9 in., on open metal shelf. R. 408. (263)

450. CULTIVATED RIBES DETAILED REPORT, Jan. 1, 1922 to date. Record of names of owners, number, ages, locations, types, and last inspection dates of cultivated currant and gooseberry bushes. Filed geographically and alphabetically. (Rarely, official.) 3 x 5 loose cards, 24 ft. 8 in., in 2 cartons and 64 card cases. R. 408. (264)

451. EDUCATIONAL PHOTOGRAPHS, Jan. 1, 1922 to date. Photographs showing woodland damaged by blister rust, breeding places of spores, and demonstration work. (Frequently, official.) 9 x 12 folders, 2 in., in desk drawer. R. 407. (267)

452. WHITE PINE BLISTER-RUST CONTROL, no dates. Nitrate projection positive 35 mm (2000) motion picture film showing work of eradication and control. Stored in metal cans. R. 408. (P-393)

#### CAMBRIDGE

DIVISION OF PLANT DISEASE CONTROL  
BLISTER-RUST CONTROL  
NORTHEASTERN REGIONAL HEAD QUARTERS  
Post Office Bldg., Massachusetts Ave.

This office was established in 1920 with quarters in Cambridge; the office was moved to Boston in June 1921 and again moved in July 1933,



to its present address. It cooperates with State, city and town officials, and land owners in the work of eradicating blister rust. Its records are in good order and condition, and adequately protected.

453. CORRESPONDENCE, July 1, 1916 to date. General file covering all subjects pertaining to the operation of this agency. Filed by subject. (Daily, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders and 10 x 12 paper packages, 14 ft.  $4\frac{1}{2}$  in., in 4 drawers of metal filing case and on open metal shelf. Rs. 205 and 207. (24)

454. SPECIAL BLISTER-RUST CONTROL SUMMARIES AND REPORTS, July 1, 1916 to date. Summaries of data collected on blister-rust control; instruction and reports on agency operation, and reports of other control units in Eastern States. See addenda for detail specifications. Filed by subject. (Daily, official.) Various sized folders, envelopes and paper packages, 51 ft.  $1\frac{1}{2}$  in., on open metal shelf and in 21 drawers of metal filing cases. Rs. 203, 207, 204, and 205. (21)

455. MAPS, July 1, 1935 to date. Indicating physical description of areas in which blister-rust control work is being conducted. Filed geographically. (Daily, official.) Various sized maps, 4 in., in 5 drawers of metal filing cases. R. 208. (19)

456. PAY ROLL SHEETS OF EMPLOYEES, July 1, 1935 to date. Names, hours worked, wage rates and earnings of employees. Filed chronologically. (Daily, official.) 8 x 11 loose papers, 7 ft. 7 in., in 6 drawers of metal filing cases. R. 204. (20)

457. EMPLOYMENT RECORD CARDS, July 27, 1935 to date. Detailing personal and employment history of workers on blister-rust control work. Filed alphabetically and geographically. (Daily, official.) 5 x  $8\frac{1}{2}$  cards and 4 x 6 form slips, 12 ft. 3 in., in 9 drawers of metal filing cases. R. 205. (22)

458. FOREST SERVICE BLISTER-RUST CONTROL, no dates. Photographic prints (5510) showing various phases of blister-rust control. Indexed numerically and alphabetically. Stored in jackets. Lantern slides (60) not at present in office; loaned for educational purposes. R. 208. (P-549)

#### DALTON

#### DIVISION OF GYPSY AND BROWN-TAIL MOTH CONTROL FIELD STATION

Bancroft Residence, 500 South St.

Established in 1930 at its present location as a field station of the Greenfield office of this Division, it has jurisdiction over the greater part of the territory in and about Dalton. Its functions are the prevention, detection, and destruction of the gypsy and brown-tail moths.



All reports and excess papers are sent to the regional headquarters at Greenfield.

459. FIELD REPORTS, Jan. 1, 1934 to date. Copies of field reports on gypsy-moth control. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of desk. Office. (1)

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GREAT BARRINGTON

DIVISION OF GYPSY AND BROWN-TAIL MOTH CONTROL

FIELD STATION

H.H. Harkins Residence, Main St.

This office was established in 1930. Its activities cover Great Barrington and environs.

460. FIELD REPORTS, Jan. 1, 1934 to date. Copies of field reports on gypsy-moth control. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft., in desk drawer. Office. (1)

GREENFIELD

DIVISION OF GYPSY AND BROWN-TAIL MOTH CONTROL

GENERAL HEADQUARTERS

Dept. of Agr. Bldg., 20 Sanderson St.

This office was established as field headquarters for this division in 1906 at Holbrook, Mass., and moved to its present quarters in 1930. It has jurisdiction over the several field offices of this Division, and it directs and assists in the control of the gypsy and brown-tail moths. Copies of all reports are sent to Washington, D.C., and all so-called useless papers are destroyed upon proper authority.

461. MAPS, June 1, 1906 to date. Maps of areas covered by gypsy- and brown-tail moth control activities. Filed geographically. (Daily, official.) 16 x 20 vols., 2 ft., on top of table. Regional Office. (29)

462. PAY ROLL RECORDS, June 1, 1906 to date. WPA Forms 503, 503A, 503B, 503C, and Forms 1013A, 1013B, and 1013C; consisting of pay rolls, time sheets, salary cards, applications, etc. Filed alphabetically and numerically. 5 x 8 card index, 6 ft. 6 in. (Older records, monthly; current records, daily; official.) Various sized folders, loose-leaf books, and cards, 195 ft., on 20 wooden shelves, and in 28 drawers of steel filing cases. Record Room, 2d floor, and Pay Roll Office. (19,33)



Bureau of Entomology and Plant Quarantine, Agricultural Research Service  
463. PERSONNEL RECORDS AND FIELD REPORTS, June 1, 1906 to date. Also employment applications. Filed alphabetically. 3 x 5 card index, 1 ft. 6 in. (Monthly, official.) Various sized folded papers and cards, 1134 ft., in 908 steel boxes, and in drawer of wooden card cabinet. Record Room, 2d floor. (18)

464. CORRESPONDENCE, June 1, 1906 to date. Miscellaneous correspondence pertaining to gypsy- and brown-tail moth control field activities. Filed alphabetically and geographically. 3 x 5 card index, 1 ft. 6 in. (Older records, monthly; current records, daily; official.) 9 x 12 folders, 601 ft., in 314 drawers of steel filing cases, and in drawer of wooden card cabinet. Record Room, 2d floor, and Field Office. (30, 21)

465. DRAFTING RECORDS, July 1, 1906 to date. Various scout, quarantine, base, road, and town maps; together with numerous weather charts. Filed geographically and numerically. 3 x 5 card index, 6 ft. (Daily, official.) Various sized maps and charts, 25 ft., in 2 drawers of steel filing case and in 2 steel and 3 wooden cabinets. Drafting Room, 2d floor. (20)

466. CORRESPONDENCE, PERSONNEL RECORDS, AND FIELD REPORTS, Oct. 1, 1913 to date. Pertaining to administrative activities. Filed alphabetically. (Daily, official.) 9 x 12 folders, 22 ft., in 16 drawers of steel filing cases. Assistant Administrator's Office. (31)

467. MISCELLANEOUS SUBJECT FILES, July 1, 1926 to date. Correspondence, supply specifications, purchase recommendations, statements, etc. Filed alphabetically. (Daily, official.) 10 x 12 folders, 6 ft., in 3 drawers of steel filing case. Maintenance Department Office. (32)

468. MISCELLANEOUS FILES, July 1, 1934 to date. Correspondence and reports concerning administrative heads. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Administrative Office. (17)

469. FIELD RECORDS, Apr. 1, 1923 to date. Reports on moth infestation. Filed geographically. (Daily, official.) Various sized folders and cards, 40 ft., in 40 drawers of wooden filing cases. Field Office. (27)

470. PURCHASES AND PROPERTY, July 1, 1934 to date. Treasury Forms, A6, A7, A8, USDA Forms, 504, 916, and 602; recording material purchases and property inventories. Filed numerically. (Daily, official.) Various sized folders and cards, 29 ft. 6 in., in 11 drawers of steel filing cases and in 15 drawers of wooden card cabinets. Purchasing Room. (22)

471. DEFOLIATION MAPS, Apr. 1, 1935 to date. Showing extent of foliage loss in infested areas. Filed geographically. (Daily, official.) 16 x 20 vols., 2 ft., on top of cabinet. Field Office. (26)





472. MOTOR VEHICLE RECORDS, July 1, 1935 - July 1, 1936. BPQ Forms, 682, 672, 8-350, PQCA 671 and BPQ 915; records of tire, gas, and oil contracts; drivers' reports; operators' examinations; all pertaining to motor vehicles. Filed numerically. (Daily, official.) Various sized bundles and loose papers, 12 ft., in 2 drawers of wooden filing case and in 3 drawers of steel filing case. Clerical Room, 2d floor. (23)

473. SCOUTING AND EXTERMINATION PROJECT CORRESPONDENCE, July 1, 1935 to date. Correspondence concerning WPA exterminating projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 28 ft., in 14 drawers of steel filing cases. Field Superintendent's Office. (23)

474. WPA RECORDS, Aug. 1, 1935 to date. Forms A5, A4, 1034, 1012, 1068, 672, and 8-350; concerning vouchers, work reports, employees' records, allotments, personnel requisitions, etc. Filed alphabetically. (Daily, official.) Various sized folders and loose papers, 90 ft., in 47 drawers of steel filing cases. Clerical Room, 2d floor. (25)

475. MISCELLANEOUS EMPLOYMENT RECORDS, Aug. 1, 1935 to date. WPA Forms 404, 403, 401, and 325, concerning employees, transfers, and terminations of employment; requisitions for workers, etc. Filed alphabetically. (Daily, official.) 9 x 12 folders, 10 ft., in 5 drawers of steel filing cases. Employment Office, 1st floor. (24)

#### NORTH ABINGTON

##### DIVISION OF PLANT DISEASE CONTROL

##### BLISTER RUST CONTROL

##### DISTRICT HEADQUARTERS

Residence of E.H. Brockway, 296 Randolph St.

This office was established in 1922 with an assistant pathologist as district leader. The agency has jurisdiction over districts 3 and 4 comprised of Plymouth, Bristol, Barnstable, and Worcester Counties. Its functions are to cooperate with State, city and town officials, and land owners in eradication of currant, gooseberry, and other plants, which infect white pine trees with blister rust. Other records of this agency, the greater part thereof, are located in its office in the Home Bank Building, 106 Main Street, Brockton, and are reported in connection with that city.

476. WEEKLY CREW REPORT, Jan. 1, 1922 to date. EQ Form 30, and BRC-5A, reports of agency crews of work accomplished in towns, time spent, and cost to State and Federal governments. Filed chronologically. (Frequently, official.) 9 x 12 folders, and loose sheets, 9 in., on top of desk. 1st floor. (6)



477. COMPLETE TOWN RECORDS DISTRICT 3, June 1, 1922 to date. Maps and records of each town showing areas having growths of pine and wild ribes, also areas from which cultivated ribes have been removed; and records of the distribution of the cost of their removal. Filed alphabetically. (Frequently, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  loose-leaf books,  $3\frac{1}{2}$  in., on top of desk. 1st floor. (9)

478. TOWN SUMMARY RECORDS, Jan. 1, 1922 to date. Summaries of the eradication of white pine blister rust, showing areas covered by crews, towns covered, bushes pulled, and cost to owner and United States Government. Filed alphabetically. (Frequently, official.)  $9$  x  $11\frac{1}{2}$  vol.,  $1\frac{1}{2}$  in., on top of desk. 1st floor. (7)

479. CULTIVATED RIBES DETAILED REPORT, Jan. 1, 1935 to date. Locations and owners of land; number, age, and type of bushes; and other inspection data. Filed geographically and alphabetically. (Frequently, official.)  $3$  x  $5$  cards,  $1$  ft.  $2$  in., in  $3$  pasteboard boxes. Office. (13)

480. MISCELLANEOUS CORRESPONDENCE, July 1, 1935 to date. Letters to and from headquarters and others pertaining to the work of this office. Filed chronologically. (Frequently, official.)  $9$  x  $12$  envelopes,  $1$  ft.  $1$  in., on shelf. Office. (11)

481. MISCELLANEOUS REPORTS, July 1, 1935 to date. Concerning leaves of absence of employees. (Monthly, official.)  $9$  x  $12$  envelopes,  $\frac{1}{2}$  in., on wooden shelf. Office. (12)

482. EMPLOYMENT RECORD CARDS, Oct. 1, 1935 to date. EQ Forms 74, records of employees assigned to control work. Filed alphabetically. (Monthly, official.)  $9$  x  $12$  folders,  $2$  in., on wooden shelf. Office. (4)

483. NOTICE OF CHANGE OF WORK STATUS, Oct. 1, 1935 to date. WPA Form 403, (sixth copy), change of employee's work status, showing reason for change or release. (Frequently, official.)  $9$  x  $12$  envelopes,  $1$  in., on wooden shelf. Office. (5)

484. WPA PAY ROLL, May 1, 1936 to date. Semimonthly time sheets and copies of pay roll. Filed chronologically. (Frequently, official.)  $12$  x  $16$  and  $8$  x  $11$  covers,  $1$  in., on shelf of bookcase. 1st floor. (10)

485. RECORD OF ERADICATION WORK, BLOCK REPORT, May 13, 1936 to date. BRC-C Form, showing total acreage and towns covered by crews in eradication work; numbers of crews, and hours worked. Filed numerically. (Frequently, official.)  $9$  x  $12$  loose sheets and folders,  $11$  in., on top of desk. 1st floor. (8)



QUINCYDIVISION OF GYPSY AND BROWN-TAIL MOTH CONTROL  
FIELD STATION

Private Residence, 71 Verchild St.

This office was established in 1906 at its present location as a gypsy- and brown-tail moth quarantine station. It has jurisdiction over a large section of Norfolk County, and its functions have included, since 1933, not only the prevention and control of moths, but also the duties formerly carried on by Quarantine Service of the Division of Japanese Beetle Control.

486. DAILY REPORTS OF VISITS, Jan. 1, 1933 to date. Forms EQ 529, showing number and places of visits made to tree and shrub dealers, time required, and nature of examinations made. Filed chronologically. (Occasionally, official.) 5 x 8 bundles, 8 in., on shelf of wooden cabinet. Dining Room. (556)

487. DAILY REPORTS OF NUMBER OF INSPECTION CALLS AND NUMBER AND TYPE OF CERTIFICATES ISSUED, Jan. 1, 1933 to date. Reports concerning certificates issued for shipments of various plants, stone quarry products, etc. Filed chronologically. (Occasionally, official.) 5 x 8 bundles, 8 in., in drawer of wooden desk. Dining Room. (557)

488. PERMITS, Jan. 1, 1933 to date. Forms 8851, permits issued to individuals wishing to ship nursery stock. Filed alphabetically. (Occasionally, official.) 2½ x 5½ bundles, 6 in., on shelf of wooden cabinet. Dining Room. (555)

489. CERTIFICATE RECORD, Jan. 1, 1933 to date. Forms 82, records of certificates covering shipments of plants, shrubs, and trees, issued to dealers and greenhouse owners. Filed alphabetically. (Occasionally, official.) 5 x 8 bundles, 8 in., on shelf of wooden cabinet. Dining Room. (559)

490. REPORT OF DEALERS, Jan. 1, 1933 to date. Forms 5, reports by dealers on shipments of trees and shrubs. Filed chronologically. (Occasionally, official.) 3 x 5 bundles, 6 in., on shelf of wooden cabinet. Dining Room. (558)

491. MONTHLY REPORTS, Jan. 1, 1933 to date. Forms 312 and 77F; reports on shipments of nursery and forest stock, evergreens, and stone and quarry products, examined by this agency. Filed chronologically. (Occasionally, official.) 9 x 12 folders, 6 in., in drawer of wooden desk. Dining Room. (560)



SPRINGFIELD

DIVISION OF FRUIT INSECT INVESTIGATIONS  
JAPANESE AND ASIATIC BEETLE INVESTIGATIONS  
FIELD OFFICE  
Post Office and Court House Bldg.  
Lyman and Dwight Sts.

This agency was established on July 1, 1936. Monthly reports are sent to district headquarters at Morristown, New Jersey; useless papers are destroyed on authorization from Washington, D.C.

492. CORRESPONDENCE AND MONTHLY REPORTS, July 1, 1936 to date. Correspondence and monthly reports pertaining to Japanese-beetle control. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft., in drawer of steel filing case. R. 330. (1293)

WEST SPRINGFIELD

DIVISION OF PLANT DISEASE CONTROL  
BLISTER RUST CONTROL  
FIELD STATION  
Hampden County Improvement League Bldg.  
1499 Memorial Ave.

This office, one of four in Massachusetts, was established in 1922 in West Springfield, with district headquarters offices in the Post Office Building, Massachusetts Avenue, Cambridge, and state headquarters in the State House, Boston. This office has jurisdiction over the western Massachusetts area, cooperating with State and town officials, and land owners in the eradication of blister rust infection of white pines.

493. MISCELLANEOUS RECORDS, Jan. 1, 1922 - Jan. 1, 1934. Reports, records, and correspondence pertaining to blister-rust-control work in this district. Filed chronologically. (Rarely, official.) Various sized folders, envelopes and paper packages, 12 ft., on 4 wooden shelves. Basement storeroom. (74)

494. ERADICATION RECORDS, Jan. 1, 1924 to date. Form 8-4969, detailed record of eradication of diseased plants and general control work accomplished. Filed geographically. (Daily, official.)  $3\frac{1}{2}$  x  $5\frac{1}{2}$  cards, 4 ft., in 12 pasteboard boxes. R. 9. (76)

495. REPORTS, Jan. 1, 1934 to date. EQ Forms 30, weekly and monthly reports of detailed activity and progress of blister-rust-control work. Filed chronologically. (Daily, official.) 9 x 12 envelopes, 2 ft., in drawer of wooden filing case. R. 9. (73)

496. CORRESPONDENCE AND COPIES OF REPORTS, Jan. 1, 1934 to date.





Forms EQ 72-1013, E 1043a and DA 22; reports and copies of vouchers; also correspondence pertaining to operation of this agency. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 9. (75)

WORCESTER

DIVISION OF PLANT DISEASE CONTROL  
BLISTER RUST CONTROL  
FIELD STATION  
Federal Bldg., Franklin Sq.

This office was established in 1922. Its district headquarters are located in the Post Office Building, Cambridge, and its state headquarters in the State House, Boston, Massachusetts. It has jurisdiction over the central Massachusetts area. It cooperates with State, city, and town officials, and land owners, in the eradication of blister-rust-bearing plants, which infect white pines. Original reports are sent to district and state headquarters.

497. ANNUAL REPORTS, May 1922 - May 1925. Summaries of control-work program, personnel, pay rolls, and distribution of costs of diseased plant eradication. Filed chronologically. (Occasionally, official.) 9 x 12 covers, 6 in., in drawer of steel filing case. R. 414. (84)

498. CONTROL AND PREVENTION OF PINE BLISTER RUST, Mar. 1928 to date. Letters, memoranda, and circulars issued by State and Federal agricultural agencies on blister-rust control. Filed numerically. (Frequently, official.) 9 x 12 folders, 3 ft. 8 in., in 2 drawers of wooden filing case. Papers scattered. R. 414. (117)

499. GENERAL CORRESPONDENCE, Sept. 15, 1934 to date. Letters to and from Washington, Boston, and Cambridge headquarters pertaining to routine work of this office in prevention and control of white pine blister rust. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 1 ft. 2 in., in 4 pasteboard boxes. R. 414. (83)

500. SEMIMONTHLY PAY ROLL REPORTS, Aug. 1, 1935 to date. Third copy of pay roll form for the personnel attached to blister-rust-control project. Filed numerically. (Frequently, official.) 9 x 12 folders, 3 in., in drawer of steel filing case. R. 414. (85)



EXTENSION SERVICE

AMHERST

DIVISION OF COOPERATIVE EXTENSION  
DIRECTOR OF EXTENSION SERVICE  
Massachusetts State College

(not surveyed)

The state headquarters of cooperative extension work, carried on jointly by the Department of Agriculture and the State, is located at the Massachusetts State College; its records were not surveyed. The director of agricultural extension supervises the work of 13 county agents, 11 county home demonstration agents, and 11 county club agents. The agents of the Extension Service represents the Department of Agriculture in their respective counties and have administered and directed the programs of the AAA. The records of this activity have been listed for convenience in the Agricultural Adjustment Administration section of this inventory.

BARNSTABLE

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Custom House and Post Office, Main St.

This office was established at Barnstable in its present quarters, in 1915. Its jurisdiction extends over Barnstable County. Functions of county agents concern the giving of information, advice, and assistance, to tenants and owners of farms, relative to various agricultural and home problems. They work in cooperation with various society and club organizations.

501. STATISTICAL YEARLY REPORT OF EXTENSION WORKERS, NARRATIVE REPORTS, AND CORRESPONDENCE, 1916 to date. County extension workers' annual reports on agency activities, narrative report on Cape Cod extension work, and general correspondence. See addenda for additional information on forms used by office. Arranged chronologically. (Seldom, official.) Various sized folders, loose-leaf books, and papers, 1 ft. 3 in., in 4 drawers of steel filing case, and on wooden shelf. 2d floor. (9)



CONCORDDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT

Middlesex Extension Service Bldg., 19 Everett St.

This office was established at Youngs Hotel, Court St., Boston on December 16, 1916, where it remained until March 1917, when it was moved to Odd Fellows Hall, 29 Moody Street, Waltham. In 1925 it was moved to the Smart Building, Main Street, Waltham, where it remained until 1928. Since that time it has been located in its present quarters. Its jurisdiction extends over Middlesex County, and it assists farm tenants and owners in solving various agricultural problems. AAA records are listed in AAA section.

502. CORRESPONDENCE, Dec. 16, 1916 to date. Concerning the activities of the 4H Club, administration of crop control under the AAA, home economics, administrative problems, etc. Filed chronologically. (Early records, quarterly; current records, daily; official.) 9 x 12 folders, 39 ft. 1 in., in 13 pasteboard boxes, and in 3 drawers of steel filing case. Attic, and Office, 1st floor. (15, 10)

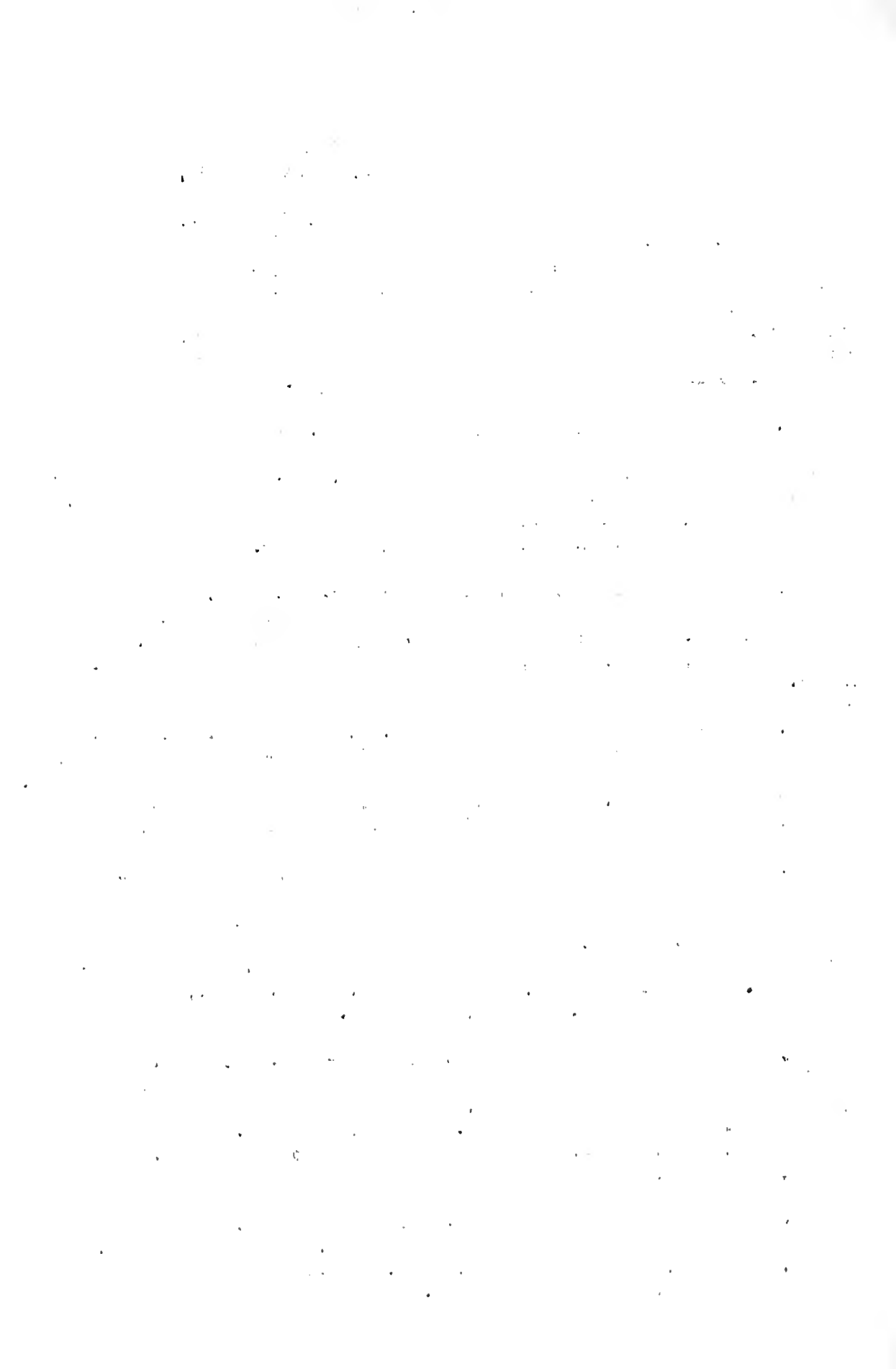
503. PROGRESS REPORTS, Jan. 2, 1917 - Dec. 31, 1934. On amount of market produce; results of programs on agriculture, 4H Club, home economics, etc. Filed chronologically. (Quarterly, official.) 9 x 12 folders, 17 ft. 7 in., in 9 drawers of wooden filing cases. Attic. (14)

504. HOME-MAKING CORRESPONDENCE, Jan. 2, 1918 - Dec. 31, 1929. Various reports and correspondence concerning home-making activities, and other programs under the supervision of the State College directors. Filed chronologically. (Monthly, official.) 9 x 12 folders, 3 ft. 10 in., in 2 drawers of steel filing case. Office, 1st floor. (13)

505. PERMANENT RECORD CARDS OF 4H CLUB, May 1, 1929 to date. Showing each members name, address, age, duration of membership; type and amount of work accomplished, such as canning, sewing, poultry raising, baking, and gardening; and the names of the parents of each 4H Club member under 21 years of age. Filed alphabetically. (Daily, official.) 4 x 5 cards, 17 ft. 6 in., in 14 drawers of card cabinets. Office, 1st floor. (6)

506. LIST OF FRUIT GROWERS, Jan. 2, 1931 - Nov. 15, 1936. Showing names and addresses of Middlesex County fruit growers, with type and amount of fruit marketed, and acreage of each under cultivation. Filed alphabetically. (Daily, official.) 3 x 5 loose cards, 6 ft. 5 in., in 4 drawers of steel card cabinet. Office, 1st floor. (9)

507. MISCELLANEOUS REPORTS, Mar. 10, 1931 to date. Various reports and information relating to 4H Club activities. Filed by subject. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of steel filing case. Office, 1st floor. (3)



508. INVOICES, Oct. 1, 1931 to date. Copies of invoices for all supplies used in this department. Filed chronologically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Office, 1st floor. (8)

509. HOME DEPARTMENT WORK, Nov. 1, 1933 to date. Records of women receiving instructions in sewing, cooking, home recreations, and decoration in connection with 4H Club activities. Filed by subject. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Office, 1st floor. (16)

510. RECORD OF EXPENSE, Jan. 2, 1935 to date. For salaries and supplies, as checked against invoices and budget statements. Filed chronologically. (Daily, official.) 8 x 12 vols., 1 in., in steel safe. Office, 1st floor. (5)

511. CLUB WORK, Jan. 2, 1935 to date. 4H club members' work reports, used to determine credits towards certificates. Filed by subject. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of steel filing case. Office, 1st floor. (11)

512. ADMINISTRATIVE REPORTS, Jan. 2, 1935 to date. Field representatives' reports on matters of departmental or administrative interest. Filed chronologically. (Daily, official.) 9 x 12 folders, 3 ft., in 2 drawers of steel filing case. Office, 1st floor. (4)

#### DANVERS

#### DIVISION OF COOPERATIVE EXTENSION COUNTY AGRICULTURAL EXTENSION AGENT Essex County Agricultural School, Maple St.

This office was established in 1916. All of its records are intact; originals are sent to Washington headquarters; AAA records are listed in AAA section.

513. COMBINED ANNUAL REPORT OF COUNTY AGRICULTURAL WORKERS, Jan. 23, 1916 - Nov. 1921; Nov. 1923 - Nov. 1, 1936. Forms 285, reports of county extension workers on assistance given to farmers in various agricultural problems. Filed chronologically. (Annually, official, public.) 9 x 11 folders, 2 ft., in 2 drawers of steel filing case. SW. corner of building, 1st floor. (5)





GREENFIELDDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Franklin County Courthouse, Main St.

This office was established on November 1, 1914 at the Old County Building, Main Street, and occupied quarters there until 1934 when it was moved to its present location. Useless papers are destroyed upon proper authority.

514. FARMERS LIST, Sept. 1, 1934 to date. List of farmers, classified according to commodities produced. Filed alphabetically. (Daily, official.)  $2\frac{1}{2}$  x 4 cards, 22 ft., in 13 drawers of steel card cabinets. Basement Office. (12)

515. CORRESPONDENCE, Sept. 1, 1934 to date. Correspondence on miscellaneous business. Filed alphabetically by subject. (Daily, official.) 9 x 12 folders, 8 ft. 2 in., in 4 drawers of steel filing case. Basement Office. (13)

516. MONTHLY REPORTS, Sept. 1, 1934 to date. Extension agent's agricultural activities reports. Filed chronologically. (Monthly, official.) 9 x 12 folders, 2 ft., in drawer of steel filing cabinet. Basement Office. (14)

517. 4H ENROLLMENT CARDS, Sept. 1, 1934 to date. Application for and data of enrollment in 4H Clubs. Filed alphabetically by towns. (Daily, official.) 5 x 8 cards, 4 ft. 2 in., in 2 drawers of steel filing case. Basement Office. (15)

518. DAILY REPORTS, Sept. 1, 1934 to date. Records of agent's daily visits to Franklin County farmers. Filed chronologically. (Daily, official.) 4 x 6 cards, 1 ft. 2 in., in drawer of steel filing case. Basement Office. (16)

NORTHAMPTONDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
County Bldg., 15 Gothic St.

519. 4H ENROLLMENT CARDS, Jan. 3, 1934 to date. Records of enrollments in 4H Club. Filed alphabetically by towns. (Daily, official.) 4 x 6 cards, 6 ft. 8 in., in 6 drawers of steel filing cases. Basement Office. (291)

520. FARMERS LIST, Jan. 3, 1934 to date. List of farmers classified according to commodities produced. Filed alphabetically by towns. (Daily, official.) 4 x 6 cards, 3 ft. 3 in., in 3 drawers of steel filing cases. Basement Office. (290)



521. CORRESPONDENCE, Jan. 3, 1934 to date. Correspondence on miscellaneous business. Filed alphabetically by subject. (Daily, official.) 9 x 12 folders, 12 ft. 3 in., in 7 drawers of steel filing cases. Basement Office. (288)

522. REPORTS, June 1, 1935 to date. Extension agent's monthly reports on office activities. Filed chronologically. (Frequently, official.) 9 x 12 folders, 1 ft. 8 in., in drawer of steel filing case. Basement Office. (289)

### PITTSFIELD

#### DIVISION OF COOPERATIVE EXTENSION COUNTY AGRICULTURAL EXTENSION AGENT

Post Office Bldg., Federal, Fenn, and Allen Sts.

This office was established in 1916 at its present location and has jurisdiction over all of Berkshire County.

523. REPORTS, Jan. 1, 1928 to date. Agent's reports on activities of agency. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 207. (29)

524. 4H ENROLLMENT CARDS, Jan. 1, 1928 to date. Records of enrollment in 4H Clubs. Filed alphabetically. (Daily, official.) 4 x 5 cards, 2 ft., in drawer of steel filing case. R. 207. (28)

525. CORRESPONDENCE, Jan. 1, 1932 to date. Correspondence on miscellaneous business. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 207. (24)

526. FARMERS' LIST, Jan. 1, 1932 to date. List of farmers classified according to commodities produced. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft. 2 in., in drawer of steel filing case. R. 207. (25)

527. MAILING LIST, Jan. 1, 1932 to date. List of farmers' names and addresses, used for dissemination of agricultural news and information. Filed alphabetically by towns. (Daily, official.) 3 x 5 cards, 2 ft., in drawer of steel filing case. R. 207. (26)

528. 4H CLUB CORRESPONDENCE, Jan. 1, 1932 to date. Miscellaneous correspondence on 4H Club and extension agent activities. Filed alphabetically by subject. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of wooden filing case. R. 207. (27)



WALPOLEDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Norfolk County Agr. School, 460 Main St.

This office was established in October 1915 at its present address.

529. MISCELLANEOUS CORRESPONDENCE AND REPORTS, Aug. 10, 1915 - Nov. 1, 1925. Correspondence and reports concerning finances, inventories, stock, equipment, etc. Filed chronologically. (Seldom, official.) 9 x 12 folders, 6 ft., in drawer of wooden filing case. Storeroom. (9)

530. CHECK STUBS, Mar. 1, 1916 - Aug. 23, 1923. Records of trustee's payments for purchases, salaries, general expense, etc. Filed chronologically. (Rarely, official.) 3 x 4 loose papers, 13 ft. 4 in., in 10 pasteboard boxes. Storeroom. (3)

531. BOOKS OF ACCOUNT AND RECORD, Nov. 1, 1925 to date. Various cash books, journals, ledgers showing records of school, financial, and other activities. Entered chronologically. (Daily, official.) Various sized vols., 2 ft., in fireproof safe. Administration Office, Office of Director. (8)

532. PAID VOUCHERS, Nov. 1, 1925 to date. Vouchers, showing date, name of payee, material purchases or work performed, amount, and payment date. Filed chronologically and numerically. (Daily, official.) 9 x 12 folders, 39 ft. 10 in., in 20 drawers of wooden filing cases. Administration Office, Office of Director. (6)

533. GENERAL CORRESPONDENCE, Nov. 1, 1925 to date. Correspondence on various subjects between school authorities, students, merchants, engineers, and others. Filed alphabetically and by classification. (Daily, official.) 9 x 12 folders, 7 ft. 5 in., in 4 drawers of wooden filing case, and on open shelf. Administration Office, Office of Director, and Storeroom. (7, 5)

534. SALES SLIPS, Jan. 1, 1936 to date. Slips which serve as a record of income derived through sale of commodities produced by student labor. Filed by departments. (Daily, official.)  $4\frac{1}{2} \times 5\frac{1}{2}$  loose papers, 1 ft. 4 in., in drawer of wooden filing case. Administration Office, Office of Director. (10)

WEST SPRINGFIELDDIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Hampden County Improvement League Bldg., 1499 Memorial Ave.

This office was established June 25, 1914, at 1694 Main Street,



Springfield; on October 1925, it moved to its present location. Many records were destroyed by 1936 flood waters. Remaining records are either intact in files or have been sent to Massachusetts State College at Amherst.

535. ANNUAL REPORTS AND MONTHLY REPORTS, Nov. 1, 1920 to date. Accomplishment reports for this office. Filed chronologically. Copies are sent to Amherst and to Washington, D.C. (Monthly, official.) 9 x 12 loose-leaf books and folders, 2 ft. 4 in., in drawer of steel filing case, and in steel cabinet. R. 1. (49)

536. ENROLLMENT CARDS, Nov. 1, 1920 to date. Active and inactive records of all persons enrolled in various projects and 4H Clubs. Filed alphabetically. (Daily, official.) 4 x 6 cards, 19 ft. 4 in., in 12 drawers of steel and 6 drawers of wooden card cabinets. Rs. 1 and 2. (62, 50)

537. ANNUAL REPORTS, Nov. 1, 1925 - Oct. 31, 1935. County extension agents annual reports on work accomplished. Filed chronologically. Indexed. (Monthly, official.) 9 x 12 and 9 x 11½ loose-leaf books, 2 ft. 2 in., in 3 drawers of steel filing case. Rs. 2 and 6. (52, 63)

538. AUTO SLIPS, Jan. 2, 1928 to date. Extension agent's daily mileage reports. Filed chronologically. (Daily, official.) 3½ x 5½ slips, 1 ft. 9 in., in 2 pasteboard boxes. R. 6. (65)

539. TOWN REPORTS, Nov. 1, 1928 - Nov. 1, 1935. Reports on communities and towns cooperating in agricultural improvement, number of meetings, and names of individuals most active. Filed chronologically. (Monthly, official.) 9 x 12 folders, 3 in., in drawer of steel filing case. R. 6. (55)

540. MISCELLANEOUS FILE, Nov. 1, 1929 to date. Miscellaneous memoranda, records, and correspondence, used in preparing annual reports. Filed chronologically. (Daily, official.) 9 x 12 folders, 8 in., in drawer of steel filing case. R. 6. (54)

541. PROJECT REPORT CARDS, Oct. 8, 1930 to date. Records of information on crop improvements and operating economics, received from various cooperative agencies. Filed chronologically. (Daily, official.) 4 x 6 cards, 2 ft. 7 in., in 2 pasteboard boxes and in steel cabinet. R. 6. (61)

542. ENROLLMENT CARDS, CAMP MOSES, June 15, 1931 to date. Enrollment records for 4H Club. Filed alphabetically. (Daily, official.) 4 x 6 cards, 10 in., in pasteboard box. R. 1. (59)

543. FARM VISITS, Nov. 1, 1931 to date. Records of calls on farmers made by agent. Filed alphabetically. (Daily, official.) 3 x 5 cards, 1 ft. 7 in., in 3 pasteboard boxes. R. 6. (66)





544. WEEKLY AND MONTHLY REPORTS, Nov. 1, 1934 to date. Agent's reports on activities. Filed chronologically. (Weekly, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 6. (57)

545. GENERAL CORRESPONDENCE, Nov. 1934 to date. General correspondence. Filed alphabetically. (Daily, official.) 10 x 12 folders, 2 ft. 2 in., in 3 drawers of steel filing case. R. 6. (64)

546. RECORD OF MEETINGS, Nov. 1, 1934 to date. Records of meetings attended by agent in his official capacity. Filed chronologically. (Daily, official.) 3 x 5 cards, 8 in., in pasteboard box and in steel cabinet. R. 6. (60)

547. CORRESPONDENCE, Nov. 1, 1934 to date. Filed alphabetically. (Daily, official.) 10 x 12 and 9 x 12 folders, 6 ft. 2 in., in 4 drawers of steel filing case. Rs. 1 and 2. (47, 53)

548. SCORE CARDS, Nov. 1, 1935 to date. Records of scores credited at various 4H club meetings, for attendance, exhibits, community work, etc. Filed alphabetically. (Daily, official.) 4 x 6 cards, 1 ft. 2 in., in drawer of steel card cabinet. R. 1. (48)

549. PROJECT REPORTS, Nov. 1, 1935 to date. Progress reports on various projects for canning, sewing, and projects of like nature. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 10 in., in 2 drawers of steel filing case. R. 2. (51)

550. FARM LIST, Mar. 15, 1936 to date. Record of all Hampden County farms, showing as to each, crops, acreage, equipment, tax assessment, etc. Filed alphabetically. 9 x 12 loose-leaf book, 1 in., index. (Daily, official.) 4 x 6 cards, 2 ft. 4 in., in 2 pasteboard boxes. R. 6. (58)

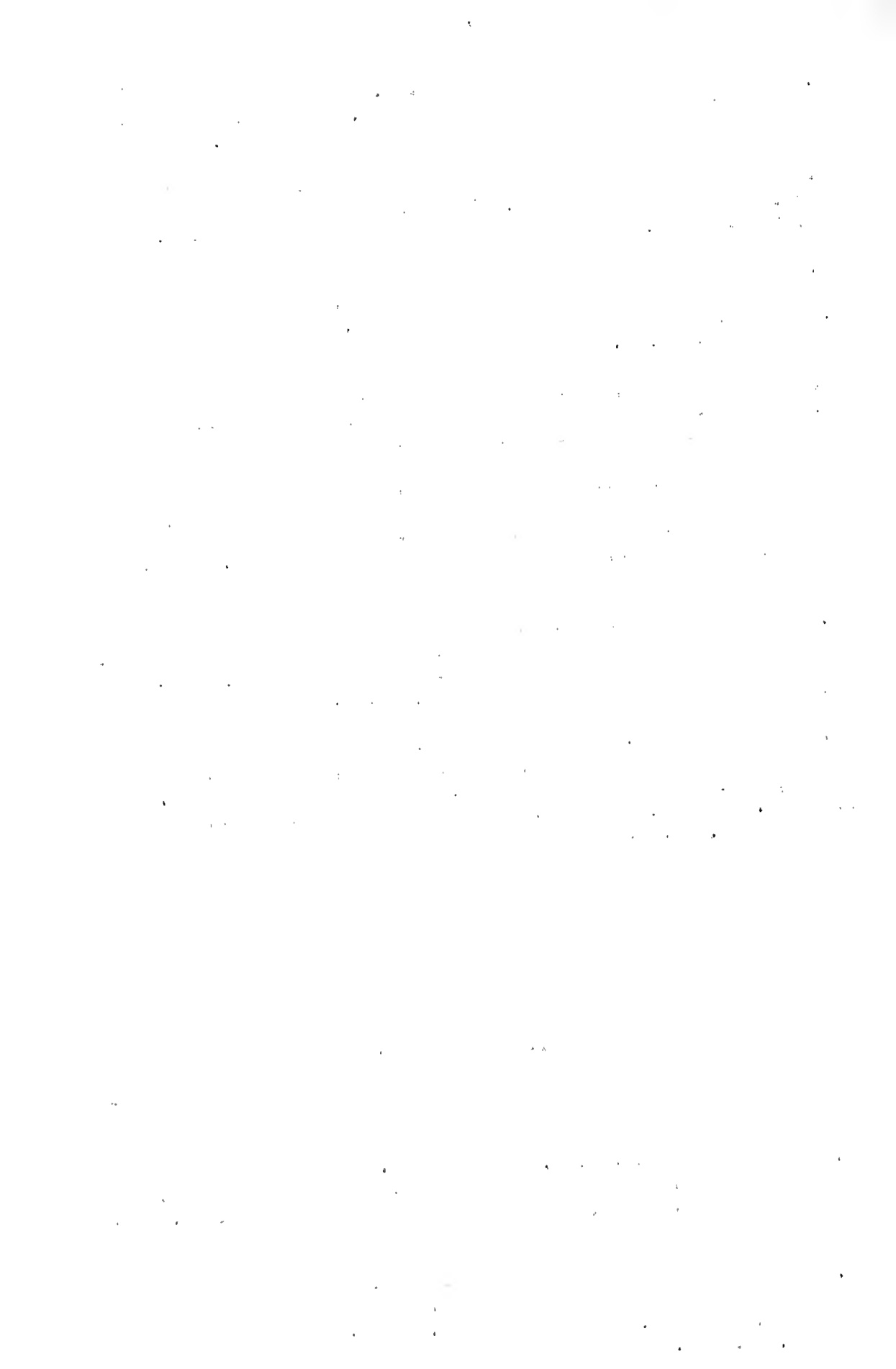
### WORCESTER

DIVISION OF COOPERATIVE EXTENSION  
COUNTY AGRICULTURAL EXTENSION AGENT  
Federal Bldg., Franklin Sq.

This office was established in Worcester in 1914 and has jurisdiction over Worcester county.

551. ANNUAL REPORTS, Jan. 2, 1921 to date. Summary of work progress during year. Filed chronologically. (Yearly, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 408. (166)

552. ANNUAL REPORTS, Dec. 1927 - Dec. 1935. Summary of work activity by the Worcester County 4H Clubs. Filed alphabetically. (Occasionally, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 406. (90)



553. PERMANENT RECORD CARDS, Mar. 1927 to date. Names and addresses of 4H Club members, project work completed, and awards received. Filed alphabetically and geographically. (Weekly, official.) 4 x 6 and 5½ x 6 cards, 3 ft. 10 in., in drawer of wooden filing case and in 2 pasteboard boxes. R. 406. (88)

554. QUABOAG DAIRY IMPROVEMENT ASSOCIATION REPORTS, MONTHLY AND ANNUAL REPORTS, May 1928 to date. List of owners and herdsman of leading herds; honor roll of cows and heifers, breed, milk and butter-fat production. Filed chronologically. (Rarely, official.) 9 x 12 bundles, 9 ft. 4 in., in 3 pasteboard boxes. R. 409. (81)

555. CASH BOOKS, QUABOAG DAIRY IMPROVEMENT ASSOCIATION, May 1928 to date. Payment of dues and moneys received from treasury. Entered chronologically. (Occasionally, official.) Various sized vols., 2 in., in drawer of metal filing case. R. 409. (64)

556. CORRESPONDENCE FILE, Jan. 1929 to date. Letters and reports relative to assignments of home demonstration agents. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft., in 4 drawers of metal filing case. R. 408. (172)

557. SUBJECT MATTER MATERIAL, Jan. 1929 - July 1, 1935. Information on home-economic study and demonstration work. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft. 4 in., in 2 drawers of metal filing case. R. 408. (167)

558. PROJECT MATERIAL, Jan. 1929 to date. Reports on CWA projects, relief work, public health, nurses, rural resettlement, and home-economic projects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 408. (177)

559. PROGRESS CARDS, Jan. 1929 to date. Reference file of persons engaged in home economics and demonstration work, together with progress reports of various home projects. Filed alphabetically. (Daily, official.) 6 x 8 cards, 1 ft. 6 in., in drawer of wooden filing case. R. 408. (173)

560. CROP AND MARKET REPORTS, Dec. 1931 to date. Listings of prevailing market prices for standard crops. Filed alphabetically. (Rarely, official.) 8 x 10 vols., 8 in., in cardboard box. R. 409. (82)

561. INCOMING CORRESPONDENCE IN REGARDS DAIRY MATTERS, Jan. 1932 to date. Correspondence from individuals seeking information regarding dairy problems. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 4 ft. 9 in., in 2 drawers of metal filing case. Rs. 410 and 412. (73)

562. PERMANENT ENROLLMENT CARDS, May 1932 to date. Names and addresses of 4H Club members, grades and schools attended, parents'



names, projects interested in, teachers' names, and club agents' name. Filed alphabetically. (Daily, official.) 4 x 6 index cards, 2 ft. 2 in., in drawer of wooden card cabinet. R. 406. (87)

563. MISCELLANEOUS FILE, Jan. 1933 to date. Reports of meetings, conference results, preparations for exhibitions and pageants, and newspaper clippings. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft.  $\frac{1}{2}$  in., in drawer of metal filing case. R. 408. (168)

564. CORRESPONDENCE CONCERNING POULTRY ASSOCIATE COUNTY AGRICULTURAL AGENT, Feb. 1933 to date. Correspondence received from individuals concerning poultry problems. (Daily, official.)  $9\frac{1}{2}$  x  $11\frac{1}{2}$  folders, 2 ft., in drawer of metal filing case. Rs. 410 and 412. (79)

565. GENERAL CORRESPONDENCE, Mar. 1933 to date. Letters, memoranda, and circulars issued by agricultural agencies relative to gardening and fruit growing. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft., in 2 drawers of metal filing case. Rs. 410 and 412. (78)

566. SUBJECT MATTER FILES ON POULTRY, May 1933 to date. Letters, memoranda, and circulars from agricultural agencies, relative to poultry problems. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 410. (76)

567. REFERENCE FILE, Jan. 1934 to date. Data and material on subjects covered by the Extension Service. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 404. (94)

568. RESULTS OF MILK TESTS, Jan. 1934 to date. Milk analyses, showing percentages of butterfat and total solids, dates of tests, names and addresses of dairymen, and signatures of agent. Filed alphabetically. (Daily, official.) 3 x 5 index cards, 1 ft., in pasteboard box. Rs. 410 and 412. (75)

569. PERSONAL FILES, June 1934 to date. Letters pertaining to personnel of the agency. Filed alphabetically. (Daily, official.) 9 x 12 folders, 6 ft., in 3 drawers of metal filing case. R. 404. (95)

570. SUBJECT MATTER FOR 4H CLUB WORK, WORCESTER COUNTY, June 1934 to date. Data pertaining to projects undertaken by the 4H Club members. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 4 in., in 2 drawers of metal filing case. R. 406. (91)

571. MAILING LISTS, July 1935 to date. Names and addresses of persons desiring bulletins on subjects covered by the service. Filed alphabetically. (Daily, official.) 12 x 14 folders, 2 ft., in drawer of metal filing case. R. 400. (93)



572. PERSONAL CORRESPONDENCE FILE, OF COUNTY 4H CLUB AGENTS, Nov. 30, 1935 to date. Letters between 4H Club leaders and agents. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 5 in., in 2 drawers of steel filing case. R. 406. (89)

573. SUBJECT MATTER FILE, Dec. 1935 to date. Letters, memoranda, circulars, from agricultural agencies, for reference on subjects covered by the extension service. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 3 ft., in 2 drawers of metal filing case. Rs. 410 and 412. (74)

574. REFERENCE FILE OF OFFICE MANAGER, 1935 to date. Data pertaining to office routine and management, and information of agricultural subjects. Filed alphabetically. (Daily, official.) 9 x 12 folders, 8 ft., in 4 drawers of metal filing case. R. 400. (92)





FOOD AND DRUG ADMINISTRATION

BOSTON

FIELD INSPECTION SERVICE STATION  
Appraisers Stores Bldg., 408 Atlantic Ave.

This office was established in 1906 and its jurisdiction extends over the New England states. Its first office quarters were at 88 Broad Street and in 1917 they were moved to their present location. Reports on chemical analysis of samples of foods and drugs are compiled by this agency and sent to its Division's headquarters located at New York. A substation is located at Providence, Rhode Island. See Collector's Office of the Bureau of Customs of the Department of the Treasury for additional records relating to the Food and Drug Administration.

575. RECORD OF TEA IMPORTED AND EXAMINED AT THE PORT OF BOSTON, Sept. 1, 1909 to date. Reports of inspections of tea imports received at the port of Boston and surrounding harbors under eastern district jurisdiction. Filed chronologically. (Older records, never; current records, daily; official.) 15 x 17 vols., 2 ft. 7 in., on open wooden shelf and on table. Rs. 814 and 807. (817, 815)

576. CURRENT AND PREVIOUS FACTORY REPORTS, May 1, 1915 to date. Record of factories whose products are subject to inspection; data shows dates of inspections, investigations, and analyses of products, results of same, and actions taken. Filed numerically. (Daily, official.)  $9\frac{1}{2}$  x 12 folders, 45 ft., in 24 drawers of metal filing cases. R. 805. (61)

577. DOMESTIC DRUGS, July 1, 1916 to date. Record of products suspected to be in violation of the Pure Food and Drug Act showing names of products, dates received, results of inspections, nature of violations, and actions taken. Filed alphabetically. (Older records, annually; current records, daily; official.) 5 x 8 bundles and cards, 24 ft. 2 in., on floor and in 2 drawers of filing case. Rs. 815 and 804. (267, 264)

578. SAMPLE CORRESPONDENCE, July 1, 1916 to date. Letters pertaining to results of laboratory analysis of products submitted for test. Filed alphabetically. (Older records, annually; current records, quarterly; official.) 9 x 12 folders and paper packages, 21 ft. 7 in., in 8 drawers of filing cases and on wooden shelf. Rs. 804 and 815. (276, 275)



579. DOMESTIC FOODSTUFFS, July 1, 1916 to date. Chemical analysis reports of inspected domestic foodstuffs. Filed alphabetically. (Monthly, official.) 5 x 8 bundles and slips, 7 ft. 4 in., on floor and in 2 drawers of filing case. Rs. 815 and 804. (271, 269)

580. TEA CHOP LIST AND RELEASE PERMITS, Sept. 1, 1919 to date. Complete reports of tea examiners with special reports showing reasons for banned imports. Filed chronologically. (Older records, never; current records, daily; official.) 8 x 14 bundles and loose papers, 5 ft. 8 in., on open wooden shelf and in drawer of wooden desk. Sooty. Rs. 814 and 807. (1120, 1136)

581. TEA EXAMINER'S MONTHLY REPORT, Sept. 1, 1919 to date. Examiner's report showing pounds of various teas examined, passed, and rejected. Filed chronologically. (monthly, official.) 8 x 10 $\frac{1}{2}$  bundles and loose-leaf books, 3 ft., on wooden shelf and in drawer of wooden desk. Some dirty. Rs. 814 and 807. (1121, 808)

582. MISCELLANEOUS CORRESPONDENCE, July 1, 1921 to date. Correspondence requesting information relative to allowances under Food and Drug Act regulations. Filed alphabetically. (Daily, official.) 9 x 11 $\frac{1}{2}$  folders, 1 ft. 5 in., in drawer of metal filing case. R. 805. (62)

583. DAILY RECORD OF SAMPLES, Apr. 1, 1923 to date. Material compiled by inspectors relative to foods and drugs subject to laboratory analysis. Filed chronologically. (Daily, official.) 5 x 8 and 8 x 11 bundles, 2 in., in drawer of filing case. R. 816. (260)

584. MONTHLY PROGRESS REPORTS, July 1, 1924 - Apr. 30, 1931. Records of the number of cases handled by the station with chronological record of developments in each case. Filed chronologically. (Daily, official.) 8 x 10 $\frac{1}{2}$  folders, 1 ft., on wooden shelf. R. 806. (168)

585. METHODS OF ANALYSIS AND PRECEDENTS, July 1, 1925 - July 31, 1932. Summaries of analyses, findings, recommendations, and standards based upon past experiments. Filed alphabetically. (Daily, official.) 3 x 5 cards, 10 in., in 2 drawers of filing case. R. 816. (166)

586. SAMPLE SLIPS, July 1, 1925 to date. Identification slips showing data on manufacturing, inspectors' reports, distribution, and sale of foodstuffs. (Daily, official.) 4 x 8 folders, 2 ft. 4 in., in 2 drawers of filing case. R. 805. (277)

587. FISCAL CORRESPONDENCE, Jan. 1, 1926 to date. Correspondence relative to accounts, pay rolls, publications, reports, requisitions, bills of lading, bids and contracts; information relative to automobiles and other apparatus; and records dealing with the activities of this office. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 804. (268)



588. MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1926 to date. Correspondence with manufacturers relative to inspections of beverages, dairy products, coffee, tea, cocoa, meats, fish, grains, spices, and vegetables. Filed alphabetically. (Daily, official.) 9 x 11 folders, 2 ft., in drawer of filing case. R. 804. (273)

589. MANUFACTURER'S INDEX, July 1, 1926 - June 30, 1932; June 30, 1935 to date. Record of food and drug manufacturers whose products are subject to inspection, showing names, addresses, and products of manufacturers; dates, results of inspection, and names of inspectors and actions taken. Filed alphabetically. (Daily, official.) 5 x 8 loose papers, 9 ft. 6 in., in 9 drawers of steel card cabinets. Rs. 816 and 804. (151, 64)

590. IMPORT SUBSTANCE FILES, July 1, 1928 to date. Records of inspection and actions taken on imported food and drugs. Filed alphabetically. (Daily, official.) Various sized folders, bundles, cards, and loose papers, 15 ft. on open wooden shelf, in 3 drawers of filing case and in 5 drawers of metal card cabinets. Rs. 815, 805, and 804. (262, 261, 30, 272)

591. GENERAL CORRESPONDENCE, July 1, 1929 to date. Correspondence relative to inspections made of domestic and imported foods and drugs, between this station and various agencies; comments and complaints from firms and individuals. Filed alphabetically. (Older records, yearly; current records, daily; official.) 9 x 12 folders, 10 ft., in 5 drawers of metal filing cases and on enclosed wooden shelf. Rs. 805 and 804. (274, 265)

592. SAMPLE ANALYSIS CORRESPONDENCE, Jan. 1, 1930 to date. Letters pertaining to analyses of products to detect food and drug law violations. Filed numerically. (Daily, official.) 9 x 12 folders, 11 ft., in 7 drawers of filing cases. R. 816. (279)

593. METHODS OF ANALYSIS, July 1, 1930 to date. List of methods and substances used in analyses made by this station and clippings from chemical magazines on chemical tests of similar nature. Filed chronologically and alphabetically. (Daily, official.) Various sized folders and bundles, 1 ft., in drawer of filing case and in 2 drawers of wooden card cabinet. R. 816. (180, 149)

594. INTERSTATE CORRESPONDENCE, July 1, 1930 to date. Correspondence relating to food and drug analysis from merchants, agents, and individuals from every point in the United States; used as reference in trials and investigations. Filed alphabetically. (Monthly, official.) 9 x 12 bundles, and folders, 19 ft. 11 in., on wooden shelf and in 2 drawers of filing case. Rs. 815 and 804. (187, 188)

595. MISCELLANEOUS CORRESPONDENCE, Jan. 1, 1931 to date. Correspondence from tea examiners throughout United States; letters from importers - stating opinions of various teas, recommendations, and rejections of tea shipments. Filed chronologically. (Rarely, official.) 8 x 10 $\frac{1}{2}$  loose papers, 7 in., in drawer of wooden desk. R. 807. (816)



596. COLLECTION SLIPS, July 1, 1932 to date. Record of samples of products submitted for inspection, with complete manufacturing and inspection data, and reasons for investigation. Filed alphabetically. (Monthly, official.)  $4\frac{1}{2}$  x 8 slips, 5 ft. 3 in., in 4 drawers of metal card cabinet. R. 805. (270)

597. SAMPLES A-B SERIES, July 1, 1932 to date. Chemists' reports concerning samples and analysis reports. Filed chronologically. (Older records, never; current records, monthly; official.) 3 x 5 cards, 1 ft. 10 in., in 6 drawers of metal card cabinets. R. 816. (284, 285)

598. QUARTERLY REPORTS, June 30, 1934 to date. Summaries of inspections, analyses of products examined, and progress reports of the station. Filed chronologically. (Monthly, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of filing case. R. 804. (263)





FOREST SERVICE

SPRINGFIELD

EASTERN NATIONAL FOREST REGION  
EMERGENCY CONSERVATION WORK INSPECTOR

Post Office and Courthouse Bldg., 436 Dwight St.

This office was established in April 1933, in the Mathematics Building, Massachusetts State College. In June 1936, the office was moved to its present location and given jurisdiction over Emergency Conservation Work of the Forest Service in Massachusetts, Connecticut, and Rhode Island. Records are in good condition and are kept accessible in modern equipment.

599. CCC RECORDS, Jan. 1, 1933 to date. Forms ECF 1 and CCC 1, applications for enrollment in CCC. Filed chronologically. (Never.) 8 x 10 $\frac{1}{2}$  bundles, 4 ft. 8 in., in closed wooden box. Storeroom. (1276)

600. BLUEPRINTS, May 1, 1933 to date. Blueprints of construction projects under direction of Forest Service at various CCC camps. Filed numerically. (Daily, official.) 22 x 36 and 24 x 30 sheets, 11 in., in 4 drawers of wooden filing case. R. 324. (1086)

601. PERSONNEL RECORDS, May 1, 1933 to date. Forms 113A and 113G, brief histories of personnel, showing ratings and locations. Filed alphabetically. (Daily, official.) 4 x 8 cards and 9 x 12 folders, 5 ft. 4 in., in 2 drawers of wooden filing case and in 2 drawers of wooden card cabinet. R. 324. (1085)

602. ADVISORS' LISTS, Oct. 15, 1933 to date. Approved list of applicants recommended by political advisors for positions in the Forest Service. Filed alphabetically. (Daily, official.) 3 x 5 cards, 2 ft., in 3 drawers of wooden card cabinet. R. 324. (1094)

603. INSPECTION REPORTS, July 1, 1935 to date. Reports of inspection of administration of CCC camps under the Forest Service. Filed numerically by camp number. (Daily, official.) 9 x 12 folders, 1 ft. 7 in., in drawer of wooden filing case. R. 324. (1084)

604. GENERAL CORRESPONDENCE, June 20, 1936 to date. Correspondence pertaining to routine and official activities of this office. Filed alphabetically by subject. (Daily, official.) 9 x 12 folders, 1 ft. 5 in., in drawer of wooden filing case. R. 324. (1102)

100

100

100

100

100

100

100

100

100

100

100

605. WORK PLANS, June 20, 1936 to date. Forms MR-1, plans to cover a year's work at various camps under the Forest Service. Filed numerically by camp number. (Daily, official.) 9 x 12 folders, 1 ft. 5 in., in drawer of wooden filing case. R. 324. (1089)

606. LEAVE OF ABSENCE CARDS, July 1, 1936 to date. Forms 17-A, records of leaves of absence of office employees of this agency. Filed alphabetically. (Daily, official.) 4 x 8 cards, 3 in., in drawer of wooden card cabinet. R. 324. (1150)

WILLIAMSTOWN

NORTHEASTERN FOREST EXPERIMENT STATION  
LAWRENCE HOPKINS MEMORIAL  
EXPERIMENTAL FOREST

(not surveyed)

This experimental forest is under the jurisdiction of the director of the Northeastern Forest Experiment Station at New Haven, Connecticut.



BUREAU OF PLANT INDUSTRY

AMHERST

DIVISION OF FRUIT AND VEGETABLE CROPS AND DISEASES  
DECIDUOUS FRUIT INVESTIGATIONS FIELD HEADQUARTERS

(not surveyed)

AMHERST

DIVISION OF TOBACCO AND PLANT NUTRITION  
TOBACCO DISEASE INVESTIGATIONS FIELD AGENT  
Stockbridge Hall, Massachusetts State College

This office was established August 1, 1929. Its activities primarily concern research and experimental work in connection with the growing of tobacco and the control and eradication of destructive insects, pests, and diseases. It cooperates with agricultural agencies of Massachusetts and also with a similar experimental station of the state of Connecticut located at Windsor, Connecticut.

607. ANNUAL REPORTS, 1930 - 1935. Reports of field agent on the activities of his office. Filed chronologically. (Weekly, official.) 9 x 12 loose-leaf books, 1 ft., on top of desk. R. 202. (61)

WAREHAM

DIVISION OF FRUIT AND VEGETABLE CROPS AND DISEASES  
DECIDUOUS FRUIT INVESTIGATIONS FIELD HEADQUARTERS  
State Bog Bldg.

This agency was established in 1910. It cooperates with Massachusetts agricultural agencies in research work covering cranberry growing and the dissemination of information and advice relative thereto.



608. BARAGRAPH SHEETS, May 1, 1911 to date. Forms 1068, weekly reports compiled from baragraph sheets recording daily pressure. Filed chronologically. (Daily, official.) 3 x 15 loose sheets, 6 in., on wooden shelf in cabinet. Basement Storeroom. (8)

609. MONTHLY SUMMARY, May 1, 1911 to date. Form 1005A, monthly summaries of frost forecasting, crop estimates, daily temperatures, precipitations, winds, and miscellaneous phenomena. Filed chronologically. (Daily, official.) 10 x 12 loose sheets, 1 ft., in metal safe. Basement Storeroom. (11)

610. THERMOGRAPH SHEETS, Aug. 1, 1912 to date. Forms 1075, reports compiled from thermograph sheets, showing continual record of temperatures under a shelter, to gain information on cranberry growing under natural conditions. Filed chronologically. (Daily, official.) 3 x 15 loose sheets, 6 in., in metal safe. Basement Storeroom. (10)

611. WEEKLY RECORDS, Apr. 1, 1912 to date. Forms 1072, weekly records of weather conditions in lowland and shelter. Filed chronologically. (Daily, official.) 3 x 15 loose sheets, 4 in., in metal safe. Basement Storeroom. (7)

612. WIND, RAIN, AND SUNSHINE REPORTS, May 1, 1913 - June 15, 1926. Forms 1017, records showing wind velocity, rain, and sunshine. Filed chronologically. (Never.) 3 x 15 loose sheets, 1 ft., in drawer of wooden filing case. 1st floor. (12)

613. METEOROLOGICAL RECORDS, Nov. 1931 to date. Forms 1009, reports compiled from meteorological records, showing maximum and minimum temperatures, snow falls, duration of storms, prevailing winds, etc. Filed chronologically. (Daily, official.) 3 x 15 loose sheets, 2 in., on wooden shelf in cabinet. Basement Storeroom. (9)





BUREAU OF PUBLIC ROADS

BOSTON

EASTERN FIELD ORGANIZATION  
DISTRICT 9, STATE OFFICE  
Federal Bldg., Post Office Sq.

This office was established July 11, 1916 at the residence of E. F. Ruggles, 19 Lake Avenue, Melrose, and continued at that location until March 1, 1922, when it was moved to Commonwealth Pier, South Boston; on March 1, 1926 it was moved to the Ford Building and on July 1, 1929 it was moved to Youngs Hotel; on September 30, 1933 it was moved to its present location. The functional responsibilities of the office cover all highway work of the Department under regular appropriations, and work of administering the Federal-aid and forest road appropriations. Its records are well cared for in metal filing cabinets. Owing to increased operations, a rearrangement of the files is necessary in the interest of accessibility.

614. TITLE SHEETS OF COMPLETED PROJECTS, Aug. 8, 1917 to date. Maps, charts, and descriptive plans of completed projects. Filed numerically. (Frequently, official.) 18 x 22 loose-leaf books, 3 ft. 6 in., on top of filing case. R. 1705. (427)

615. OLD FEDERAL AID PROJECTS COMPLETED, Aug. 8, 1917 to date. Correspondence, reports, bids, specifications, contracts, and final papers of all Federal-aid projects. Filed numerically. (Daily, official.) 9 x 12 folders, 24 ft., in 12 drawers of metal filing cases. R. 1705. (424)

616. GENERAL MISCELLANEOUS FILES, Jan. 31, 1920 to date. Correspondence, instructions, maintenance reports, supply data, charts, year books, logs, specifications, and road status surveys pertaining to all projects under the jurisdiction of the State office. Filed numerically. (Daily, official.) 9 x 12 folders, 9 ft. 10 in., in 6 drawers of metal filing cases. R. 1705. (429)

617. RAILROAD GRADE-CROSSING WORK, Dec. 10, 1930 to date. Correspondence with railroad officials, and others, preliminary data and surveys for grade-crossing elimination. Filed alphabetically. (Rarely, official.) 9 x 12 folders, 3 in., in drawer of metal filing case. R. 1705. (421)



618. PROJECT REPORT STATEMENTS, May 4, 1932 to date. Expense vouchers, correspondence, personnel records, engineers' reports. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. R. 1705. (422)

619. PLANS AND PROFILES OF STATE HIGHWAY PROJECTS, Apr. 1933 to date. Blueprints portraying details of construction work of all State highway projects, except those of PWA. Filed numerically. (Daily, official.) 2 x 3 blueprints on wooden binders, 3 ft. 6 in., on iron racks. R. 1705. (426)

620. TEST REPORTS OF MATERIALS, Aug. 8, 1933 to date. Reports on materials used on projects financed in part by Federal-aid funds; also correspondence and specifications pertaining to same. Filed numerically. (Frequently, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 1705. (414)

621. PROJECTS FINANCED BY NATIONAL RECOVERY ACT, 1934 FUNDS, Aug. 8, 1935 to date. Correspondence, reports, specifications, estimates, and contracts. Filed numerically. (Daily, official.) 9 x 12 folders, 3 ft. 8 in., in 2 drawers of metal filing case. R. 1705. (420)

622. CHARTS SHOWING VEHICULAR SURVEY OF TRAFFIC FLOW, Oct. 1933 to date. Charts and maps showing vehicular survey of traffic flow. All originals filed in Albany, N. Y.; these are printed copies. Entered numerically. (Frequently, official.) 31 x 32 vol., 1 in., in drawer of metal filing case. R. 1705. (415)

623. PUBLIC WORKS ADMINISTRATION, DOCKET PROJECTS, Mar. 10, 1934 to date. Correspondence, bids, estimates, contracts, and specifications, etc., concerning PWA projects. Filed numerically. (Occasionally, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. R. 1705. (430)

624. PLANS AND PROFILES OF STATE HIGHWAY PROJECTS, Apr. 1934 to date. Plans and profiles of all PWA projects. Filed numerically. (Daily, official.) 2 x 3 blueprints on wooden binders, 2 ft. 9 in., on iron racks. R. 1705. (425)

625. PROJECTS FINANCED BY NATIONAL RECOVERY ACT, 1935 FUNDS, Oct. 24, 1934 to date. Correspondence, reports, specifications, estimates, contracts, etc. Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft. 7 in., in 2 drawers of metal filing case. R. 1705. (423)

626. WORKS PROGRAM, AND FEDERAL-AID PROJECTS, 1936 FUNDS, June 26, 1935 to date. Reports, correspondence, estimates, specifications, contracts, bids, and final papers, pertaining to WPA and Federal-aid funds. Filed numerically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of metal filing case. R. 1705. (428)

627. PICTURES OF ROADS AND BRIDGES, no dates. Photographic prints (200) showing work in progress and news of flood damage in 1927 and 1936. Prints filed by towns and subdivided by project. Stored in jackets in metal containers. R. 1705. (2321)



RESETTLEMENT ADMINISTRATION

AMHERST

RURAL REHABILITATION DIVISION  
COUNTY SUPERVISOR  
Amity Theatre Bldg., 10 Amity St.

In September 1935 the Rural Rehabilitation Division of the Resettlement Administration established this agency at 10 Amity Street, to serve Hampshire, Franklin, and Berkshire counties. Periodical reports are sent to the regional office, New Haven, Connecticut. Earlier records originated with the FERA.

628. APPLICATIONS FOR LOANS, Aug. 16, 1934 to date. Forms RA-RR 12, applications for loans: name, address of applicant; description of property on which loan is sought; action taken. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Supervisor's Office, 2d floor. (62)

629. GENERAL FILE, Aug. 16, 1934 to date. Miscellaneous letters received from state office pertaining to personnel. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Supervisor's Office, 2d floor. (68)

630. REJECTIONS OF CASES, Aug. 16, 1934 to date. Forms RA-RR 65, disposition of rejected cases. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 6 in., in drawers of steel filing case. Supervisor's Office, 2d floor. (65)

631. CASES, Sept. 1, 1935 to date. Form RA-RR 12, application for rehabilitation; Form RA-RR 13, confidential report of supervisor; Form RA-RR 14, annual farm business statement and farm plan; Form RA-RR 15, loan agreement and request for funds; Form RA-LE 30.19b, chattel mortgage; Form RA-F 15a, public voucher for loan. Filed alphabetically and geographically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of steel filing case. Supervisor's Office, 2d floor. (67)

632. GENERAL CORRESPONDENCE ON HOME ECONOMICS, Sept. 1, 1935 to date. Correspondence, reports, pertaining to home economics. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Supervisor's Office, 2d floor. (69)

633. HOME MANAGEMENT RECORDS, Sept. 1, 1935 to date. Form RA-RR 36, annual home business statement and home management plan: case number, name of client, statistics as to food, clothing, and equipment used during preceding year and estimate as to needs for coming year. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Supervisor's Office, 2d floor. (70)



634. PAY ROLL RECORDS, Sept. 1, 1935 to date. Forms WPA 21 and RABM 21R, pay roll records: names of employees; hours worked; rates of pay. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Supervisor's Office, 2d floor. (66)

635. PUBLIC VOUCHERS FOR REIMBURSEMENT OF TRAVEL AND OTHER EXPENSE, Sept. 1, 1935 to date. Standard Forms 1012, vouchers for travel expense of personnel: names, dates, amounts. Filed alphabetically. (Daily, official.) 9 x 12 folders, 3 ft., in 2 drawers of steel filing case. Supervisor's Office, 2d floor. (63)

636. REFERRALS, Sept. 15, 1935 to date. Forms RA-RR 12, applications for loans by borrowers who were referred to this office, also related correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. Supervisor's Office, 2d floor. (64)

#### BROCKTON

RURAL REHABILITATION DIVISION  
COUNTY SUPERVISOR  
Homo Bank Bldg., 106 Main St.

On October 1, 1935, the Rural Rehabilitation Division of the Resettlement Administration opened an office on the present site to serve Suffolk, Norfolk, Bristol, Plymouth, Barnstable, Dukes, and Nantucket counties. The regional office at New Haven, Connecticut, receives all routine reports on progress made by this agency. Records prior to 1935 originated under FERA.

637. APPLICATIONS FOR LOANS AND CORRESPONDENCE RELATING THERETO, July 1, 1934 to date. Forms RA-RR 12, applications for farm loans that have been rejected or approved; old ineligible records; correspondence with applicants. Filed by counties and alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 5 drawers of steel filing cases. R. 508. (250)

638. GENERAL OFFICIAL CORRESPONDENCE, Oct. 1, 1935 to date. General correspondence of an official nature with other departments and divisions. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of steel filing case. R. 508. (241)

639. OFFICIAL REPORTS AND CORRESPONDENCE, Oct. 1, 1935 to date. Monthly reports on applications forwarded to regional office; bimonthly reports to state supervisor at Amherst; narrative reports of activities. See addenda for form numbers and names. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of steel filing case. R. 508. (243)





640. HOME ECONOMICS, REPORTS, TABULATIONS, ESTIMATES, BULLETINS, Oct. 1, 1935 to date. Information and statistics on home-operating expenses and planning, including data on food, garden, canning, storage, clothes, and care of children. Filed alphabetically. (Daily, official.) 9 x 12 folders, 1 ft. 11 in., in drawer of steel filing case. R. 508. (242)

641. CORRESPONDENCE BETWEEN BROCKTON AND AMHERST OFFICES, Aug. 1, 1936 to date. Filed chronologically. (Daily, official.) 9 x 12 folders,  $\frac{1}{2}$  in., on top of desk. R. 508. (240)

### CONCORD

#### RURAL REHABILITATION DIVISION COUNTY SUPERVISOR

Middlesex Extension Service Bldg., 19 Everett St.

On October 1, 1935, the Rural Rehabilitation Division of the Resettlement Administration opened an office in the Middlesex Extension Service Building to serve Essex and Middlesex cities and towns with the exception of Townsend and Ashby. Routine reports on progress are periodically sent to the regional office, New Haven, Connecticut.

642. APPLICATIONS NOT CONSIDERED, Oct. 1, 1935 to date. Applications for grants and loans not within authority of this office and related correspondence. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 in., in drawer of metal filing case. SE corner of basement. (18)

643. GENERAL CORRESPONDENCE, Oct. 1, 1935 to date. General and interoffice correspondence on routine and official business. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 3 in., in drawer of metal filing case. SE. corner of basement. (21)

644. LOAN DOCKETS, Oct. 1, 1935 to date. Records of loans made to clients: names, addresses of borrowers, dates, and amounts of loans. Filed geographically, and alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 4 in., in 2 drawers of metal filing case. SE corner of basement. (17)

645. LOAN REPAYMENT CONTROL, Oct. 1, 1935 to date. Records of payments due on loans made by office; maintained for purpose of notifying borrowers in advance. Arranged chronologically and alphabetically. (Daily, official.) 3 x 5 cards, 4 in., in drawer of metal card cabinet. SE. corner of basement. (22)

646. REJECTED APPLICATIONS, Oct. 1, 1935 to date. Applications rejected because borrowers did not meet required conditions. Filed



by counties and alphabetically. (Daily, official.) 9 x 12 folders, 8 in., in 2 drawers of metal filing case. SE. corner of basement. (19)

647. APPLICATIONS FOR LOANS, PENDING, Mar. 1, 1937 to date. Applications held for investigation before approval or rejection. Filed by counties and alphabetically. (Daily, official.) 9 x 12 folders, 8 in., in 2 drawers of metal filing case. SE. corner of basement. (20)

### SPRINGFIELD

RURAL REHABILITATION DIVISION  
FARM DEBT ADJUSTMENT  
Hotel Rainville, 32 Ryers St.

Offices of this agency have been maintained at the present address in Springfield since October 15, 1935. It operates under the regional office in New Haven, Connecticut. Reports are periodically sent to the regional office.

648. APPLICANTS' STATEMENTS, Feb. 1, 1936 to date. Forms FDA-3-RR-RG 1 and RA-RR 89, applicants' statements, and individual case reports. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft., in drawer of steel filing case. R. 1. (1268)

649. GENERAL CORRESPONDENCE, EXPENSE ACCOUNTS, DAILY REPORTS, Feb. 1, 1936 to date. Standard Forms 1012, 1012A and 1012E, Forms RAF 13, RA-BM9A, and FDA-RR, records of expenses, daily reports, and general correspondence. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 2 in., in drawer of steel filing case. R. 1. (1257)

650. MISCELLANEOUS FILE, Feb. 1, 1936 to date. Forms RAR 78, 8, and RA-PE 3, concerning monthly reports, administration data, orders, instructions, and oaths. Filed alphabetically. (Daily, official.) 9 x 12 folders, 7 in., in drawer of steel filing case. R. 1. (1267)

### WORCESTER

RURAL REHABILITATION DIVISION  
COUNTY SUPERVISOR  
Post Office Bldg., Franklin Sq.

On January 2, 1936 the Rural Rehabilitation Division established this agency in the Post Office Building in Franklin Square, to serve Worcester County, and the towns of Townsend and Ashby. Periodical reports are sent to the regional office, New Haven, Connecticut.



651. APPLICATION CARDS, Jan. 2, 1936 to date. Records of applications for loans approved by regional director. Filed alphabetically. (Daily, official.) 3 x 5 cards, 5 in., in pasteboard box. R. 407. (509)

652. MISCELLANEOUS CORRESPONDENCE, Jan. 2, 1936 to date. Correspondence with regional office at New Haven, Connecticut field workers, and clients, concerning agency activities. Filed alphabetically. (Daily, official.) 9 x 12 folders, 2 ft. 2 in., in 2 drawers of metal filing case. R. 407. (508)

653. LOAN DOCKETS AND CORRESPONDENCE, Jan. 2, 1937 to date. Case histories of rehabilitation grants and loans made by this office: Forms RA-RR 12, applications for rehabilitation; Forms RA-RR 13, confidential reports of supervisor; Forms RA-RR 14, annual farm business statements and farm plans; Forms RA-RR 15, loan agreements and requests for funds; Forms RA-RR 16, transmittals of requests for funds; Forms RA-RR 36, annual home business statements and home management plan; Forms RA-RR 40a, certificates of title searches; chattel mortgages; Forms RA-LE 30.19b, chattel mortgage notes; Forms RA-FI 5a, public vouchers for loans. Filed alphabetically. (Daily, official.) 9 x 12 folders, 4 ft., in 2 drawers of metal filing case. R. 407. (507)

654. RECORD OF REPAYMENTS, Jan. 2, 1937 to date. Payments made by borrowers on loans obtained from this agency, names, addresses of clients, dates, amount of payments, check numbers. Filed chronologically. (Daily, official.) 9 x 12 folders, 2 in., in drawer of metal filing case. R. 407. (511)

655. TRAVEL CORRESPONDENCE, Jan. 2, 1937 to date. Travel reports on visits to clients by agency personnel, also correspondence thereon. Filed chronologically. (Daily, official.) 9 x 12 folders, 1 ft. 6 in., in drawer of metal filing case. R. 407. (510)



WEATHER BUREAUBOSTONCLIMATOLOGICAL SECTION CENTER HEADQUARTERS  
Post Office and Court House Bldg.

The first weather station was established in Boston in 1871, operating under the Signal Service and later the Signal Corps until 1891, when it was transferred to the Department of Agriculture. In New England there are now first order stations at Eastport and Portland in Maine; Burlington and Northfield in Vermont; Boston and Nantucket in Massachusetts; Providence and Block Island in Rhode Island; and Hartford and New Haven in Connecticut. Approximately two hundred stations of second order or cooperative classification, serving without pay, are scattered throughout New England. The New England Section Center occupies the entire nineteenth floor of the new Post Office and Court House Building with a storage room on the sixteenth floor. Previously the Boston office was located in Youngs Hotel, May 1929 to September 1933; old Post Office Building, October 1884 to May 1929; building at Milk and Devonshire Streets, August 1875 to October 1884; building at 103 Court Street, January 1871 to August 1875; and in the Old State House January 1870 to January 1871.

The work of this intensively cooperative organization functioning through the Boston Section Center includes: (1) weather reporting and forecasting services; (2) river observations and flood warnings; (3) marine meteorological work; (4) aerological observations; (5) climatological work; (6) work in agricultural meteorology. The agency maintains its own press and scientific personnel of eleven in the Boston office and nine at the East Boston Airport Station. This staff consists of senior, associate, junior, and minor meteorologists and clerks. Reports are made four times per day by telegraph, hourly by radio, and occasionally every half hour. Copies of all maps are filed in Washington once each week as an administrative check-up, summaries of which go into the permanent file at headquarters and in the local office. Observation reports of monthly, daily, and hourly readings are sent each month to Washington, D.C. Old weather-report telegrams more than three years old are periodically destroyed. Maps are destroyed after summaries thereof are made. The records of this agency are meticulously kept and suitably filed in steel cabinets. The storage room on the sixteenth floor contains some disordered records in old-fashioned wooden cabinets from which there has been some loss in various moves.

656. ORIGINAL DAILY WEATHER REPORTS, Nov. 1, 1870 to date. Filed chronologically. (Daily, official.) 9 x 14 vols., 5 ft. 7½ in., on metal shelf and in metal closet. R. 1904. (2676)





657. DAILY JOURNAL, Nov. 1, 1870 - Dec. 31, 1904. Daily Journal of observer's routine activities other than compiling meteorological reports. Entered chronologically. (Annually, official.) 9 x 14 vols., 1 ft. 7 in., on metal shelf in metal closet. R. 1900. (2471)

658. MISCELLANEOUS METEOROLOGICAL DATA, Jan. 1, 1871 to date. Tabulations used for reference in compiling ten-year editions of meteorological data. Filed alphabetically. (Occasionally, official.) 9 x 12 envelopes, 6 in., in metal drawer. R. 1904. (468)

659. DAILY WEATHER MAPS, Apr. 1, 1871 - Dec. 31, 1872; June 1, 1874 - Dec. 31, 1880; Jan. 1, 1883 - Dec. 31, 1884; Jan. 1, 1886 - Dec. 31, 1886; Jan. 1, 1888 - Dec. 31, 1914; Jan. 1, 1916 - June 30, 1925. Printed maps, showing the daily weather conditions in the New England area. Filed chronologically. (Monthly, official.) 19 x 24 vols., 14 ft. 3 in., on 12 wooden shelves and in wooden cabinet. R. 1626. (2263)

660. CLIMATOLOGICAL SUMMARY, Jan. 1, 1872 to date. Summary by days, of temperature and cloudiness; later this information is compiled and printed in Boston for climatological study. Entered chronologically. (Daily, official.) 11 x 12 vols.,  $\frac{3}{4}$  in., on metal shelf. Bindings broken. R. 1900. (2260)

661. METEOROLOGICAL SUMMARIES, Jan. 1, 1872 to date. Summaries of meteorological records in twenty and thirty year compilations. Entered chronologically. (Daily, official.) 10 x 12 vols.,  $4\frac{1}{2}$  in., on metal shelf in metal closet. Bindings broken. R. 1900. (2262)

662. ORIGINAL MONTHLY RECORDS OF OBSERVATIONS, Jan. 1, 1880 - Dec. 31, 1893; Jan. 2, 1899 - Dec. 31, 1904. Weather observations from telegraphic reports compiled at Narragansett Pier, Rhode Island. Entered chronologically. (Never.) 10 x 12 and  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols., 2 ft. 6 in., in wooden box. R. 1626. (2261)

663. LOCATION RECORD OF CLIMATOLOGICAL INSTRUMENTS, Jan. 1, 1884 to date. Records of climatological instruments assigned to this section with Weather Bureau number. Filed geographically and numerically. (Monthly, official.) 3 x 5 cards,  $11\frac{1}{2}$  in., in wooden card cabinet drawer. R. 1902. (2411)

664. COOPERATIVE OBSERVERS' RECORDS, Nov. 1, 1884 - May 12, 1936. Monthly tabulations from unpaid observers from a large number of points in the six New England states. This data is used to compile monthly, annual, and ten year summaries of climatological conditions by the Bureau headquarters. See addenda. Filed alphabetically and chronologically. (Daily, official, public.) 10 x 15 folders, 27 ft. 8 in., in 18 metal drawers. R. 1906. (778)

665. REPORTS ON PROPERTY, Jan. 1, 1901 - Dec. 31, 1911. Correspondence and reports on auction sales of properties, semiannual returns of property by substations; report for 1907 missing. Filed chronologically. (Never.) 8 x 11 papers clipped, 7 in., in wooden box. Dirty. R. 1626. (673)



666. GENERAL CORRESPONDENCE, LETTERS RECEIVED, Jan. 1, 1903 - June 30, 1908. Correspondence on bids for materials; deliveries to be made on various types of equipment and instructions, and requests for better service. Filed numerically. Index. (Never.) 4 x 8 paper packages, 4 ft., in wooden box. R. 1626. (779)

667. GENERAL CORRESPONDENCE, Sept. 28, 1908 - Sept. 12, 1916. Correspondence requests for bulletins and instructions. Arranged chronologically. (Never.) 9 x 12 folders, 2 ft. 4 in., in open wooden box. Dirty and sooty. R. 1626. (2264)

668. GENERAL CORRESPONDENCE, Jan. 1, 1917 - May 11, 1936. Reports, correspondence, and requests for weather reports. Filed numerically. (Daily, official.) 9 x 12 folders and bundles, 11 ft. 7 in., in 10 drawers of steel filing cases. R. 1900. (2258)

669. WIND DIRECTION CHARTS, MAPS, GRAPHS, June 7, 1925 - Mar. 21, 1932. Summaries of 20, 24, and 40-year periods showing time percentages based on 24-hour day; climatological study primarily to determine prevalence of east winds, May to October periods. Information now exists in printed form in Bureau pamphlets. Arranged chronologically. 19 x 24 sheets, 1 in., in wooden cabinet drawer. R. 1626. (464)

670. FINANCIAL FILE, Dec. 1, 1926 to date. Airway and telephone vouchers, expense accounts, station and substation pay rolls. Filed alphabetically. (Daily, official.) 9 x 12 folders, 5 in., in drawer of metal filing case. R. 1904. (2256)

671. HUMIDITY, TEMPERATURE, WIND VELOCITY RECORDS, Jan. 1, 1927 - Dec. 31, 1932. Records of observation taken at Highland Light. Service discontinued in 1932 as an economy measure. Arranged chronologically and geographically. (Monthly, official.) Various sized bundles, 2 ft. 10 in., on steel shelf in locker. R. 1906. (2259)

672. WEATHER MAPS, Jan. 1, 1927 - Jan. 14, 1936. Maps, showing the weather conditions of the United States, compiled from reports. Filed chronologically. (Weekly, official.) 10 x 24 maps, 7½ in., on steel shelf in locker. R. 1906. (2015)

673. CIPHER CODED WEATHER DATA, TELEGRAPHIC REPORTS, Mar. 1, 1929 - Mar. 31, 1929; June 1, 1929 - June 30, 1929; Jan. 1, 1933 - Dec. 31, 1933. Carbon copies of correspondence between Boston and Highland Light. Arranged chronologically. (Rarely, official.) 5½ x 8 bundles, 9½ in., on open wooden shelf. R. 1626. (2257)

674. TELEGRAPHIC WEATHER DATA, Jan. 1, 1930 - Aug. 30, 1934. Daily exchange weather data, Postal and Western Union telegrams, Weather Bureau telegram forms, and communications with Boston from all New England points as well as Quebec, Chicago, New York, and Washington, D.C. Filed chronologically. (Yearly, official.) 6½ x 9½ bundles, 4 ft. 7 in., on 3 shelves in wooden cabinet. R. 1626. (2265)



CHATHAMSTORM WARNING SIGNAL STATION  
Keeper's Quarters, Chatham Light

675. MONTHLY RECORD OF WIND SIGNALS, Mar. 6, 1911 to date. Forms 1033, dates, kinds of storms or hurricanes and directions, time signal received, time signal hoisted, time signal lowered, and remarks. Entered chronologically. (Never.) 8 x 10 $\frac{1}{2}$  vols., 2 in., in open wooden box and in drawer of desk. Dirty and mildewy. Cellar. (91, 92)

EAST BOSTONAEROLOGICAL DIVISION  
COMMERCIAL AIRWAY SERVICE STATION  
Municipal Administration Bldg.  
Municipal Airport

This office was established in 1926. Housed originally in the United States Army Hangar, the agency moved first to the Boston Airport Corporation Building in 1927, next to the Bay State Flying Service Building in 1928, and finally to its present quarters, in 1930. The office is in a two story fireproof building of modern construction in which the federal inspector of aeronautics and the Weather Bureau have leased space. The Weather Bureau staff comprises nine meteorologists and clerks who prepare and exchange weather reports with outside stations.

This office is the central point for twenty-two substations in the New England area. It makes observations on the upper air by balloon and plane, and is devoted principally to securing weather reports for airways in the region. All information received by teletype, telegraph, and radio is carefully recorded. On the basis of its reports, special instruments make graphic pictures of the weather throughout the United States.

Its records are intact, safe, and accessibly arranged in metal drawers. With the exception of Form 1130, Airway Weather Report, copies of all reports are sent regularly to Washington, D.C. The following useless papers are disposed of at regularly designated intervals: teletype weather data, radiograms, air balloon observations, western union telegrams, and weather maps more than one year old.

676. EXPOSURE OF INSTRUMENTS, Jan. 1, 1926 to date. Forms 4067-1, records of all continuously exposed instruments. Filed alphabetically. (Monthly, official.) 3 x 5 loose cards, 8 ft., in drawer of steel filing case. R. 23. (7957)

677. SUMMARY OF UPPER AIR, Jan. 1, 1926 to date. Form 1114, wind direction and velocity, data obtained at designated intervals by pilot making observations during daily ascensions of army ballon. Filed chronologically. (Daily, official.) 7 $\frac{1}{4}$  x 10 loose sheets, 3 ft. 3 in., in 2 drawers of steel filing case. R. 23. (7951)



678. GENERAL CORRESPONDENCE, Jan. 1, 1926 to date. Correspondence concerning personnel, leases, buildings, travel, requisitions, and other administrative operations; letters with various substations of the agency. Filed by subject. (Daily, official.) 9 x 12 folders, 3 ft. 6 in., in 2 drawers of steel filing case. R. 23. (7952)

679. AIRWAY WEATHER REPORTS, Nov. 1, 1929 to date. Forms 1130, aerological and airway weather reports with visibility or obstructions to vision, sky conditions, wind direction, temperature and barometer readings, dew point, and general remarks, made by 22 New England substations. Filed chronologically. (Daily, official.)  $9\frac{1}{2}$  x 12 sheets of paper, 2 ft., in metal drawer. R. 23. (7956)

680. MONTHLY SUMMARIES, Jan. 1, 1930 to date. Statistics on various Forms: 1136, monthly summary of general conditions; 1137, monthly summary of ceiling height; 1138, monthly summary of visibility; 1139, monthly summary of wind direction and velocity; 1140, monthly summary of temperature and dew point; 1141, summary of airway meteorological observations. Filed chronologically. (Daily, official.)  $7 \times 10\frac{1}{2}$  loose sheets, 6 in., in drawer of steel filing case. R. 23. (7949)

681. PILOT BALLOON ASCENSION REPORTS, Jan. 1, 1933 to date. Forms 1110-A, data includes time, date, and place of balloon ascensions, and observation point and the altitude recorded. Filed chronologically. (Daily, official.)  $6 \times 8\frac{1}{2}$  loose sheets, 2 ft., in drawer of steel filing case. R. 23. (7953)

682. WESTERN UNION TELEGRAMS, Dec. 9, 1933 to date. Telegrams relative to weather reports, administrative functions, special requests for airway weather information, etc. Filed chronologically. (Daily, official.) 6 x 9 bundles, 10 ft., on 2 shelves of metal cabinet. R. 23. (7955)

683. RADIOGRAMS, Dec. 9, 1934 to date. Lighthouse Service Forms 56A, radiograms concerning air balloon observations taken at various lighthouses; findings immediately broadcast to all teletype stations. Filed chronologically. (Daily, official.) 5 x 8 slips of paper, 6 in., in drawer of metal filing case. R. 23. (7950)

684. SPECIAL DATA FOR AIRWAY OBSERVATIONS, Jan. 1, 1934 to date. Forms 1135, special data for airway observations, information includes dew point, vapor and barometer readings at 5,000 ft. and at sea level, recorded by observer in plane. Filed chronologically. (Daily, official.) 5 x 9 slips of paper, 8 in., in drawer of metal filing case. R. 23. (7954)

685. TELETYPE DATA OF OWN CIRCUIT, June 1, 1936 to date. Teletype messages in simple code, abbreviations and figures, concerning weather conditions at stations between Boston and Louisville, Kentucky; stations and intermediate points on this teletype circuit exchange data at regular intervals. Filed chronologically. (Daily, official.) 4 x 7 slips of paper, 9 ft., in 6 drawers of metal filing case. R. 23. (7958)





FALL RIVERFORECAST DIVISION  
COOPERATIVE OBSERVER

R.A. McWhirr Co. Bldg., 169 S. Main St.

Weather observations began here in 1887 under the Signal Corps of the Army. Reports are sent to Boston weather station.

686. DAILY WEATHER REPORTS, Jan. 1, 1893 - Sept. 29, 1930. Daily weather report; volumes are duplicate records. Entered chronologically. (Frequently, official.) 12 x 15 vols. and loose-leaf books, 3 in., on desk. NW. corner, 5th floor. (465)

687. COOPERATIVE OBSERVER'S METEOROLOGICAL RECORDS, Jan. 1, 1893 - Sept. 30, 1936. Forms 1009, daily temperatures, precipitations, prevailing wind directions, characteristics of day, sunrise to sunset, miscellaneous phenomena and monthly summary of temperatures; records are made in triplicate, two of which are sent to Weather Bureau at Boston. (Frequently, official.) 10 $\frac{1}{2}$  x 11 vols., 11 in., in wooden box. NW. corner, 5th floor. (466)

NANTUCKETGENERAL WEATHER SERVICE STATION  
46 Orange St.

This station was established on October 18, 1886, under the Signal Corps of the army, and was located in the Pacific Club Building on Main Street. The agency was transferred to the Department of Agriculture in 1891, but continued at the same site until 1904 when it moved to its present location. The station displays storm warning signals for mariners; distributes other information concerning the weather to those interested, and reports its meteorological observations directly to Washington, D.C. It is quartered today in a two and a half story wooden framed building owned by the Department of Agriculture; the rooms on the first floor are used as offices and storerooms, while the rest of the building serves as living quarters for the officer in charge.

Climatological records are kept in drawers, on shelves in a wooden cabinet, or on top of a roll top desk. Yearly summaries of weather, monthly reports of wind signals, and station memoranda, are kept in a desk and on a table in the rear office. The older records such as circular letters, on obsolete forms; letters and reports of the chief operator concerning submarine cables formerly operated by the government, and certain early letters pertaining to agency affairs are stored in a wooden cupboard in the washroom.



688. MONTHLY AND ANNUAL METEOROLOGICAL SUMMARY, Jan. 1886 - Dec. 1905. Standard book Form, known as the Means, showing temperature, atmospheric pressure, dew points, humidity, wind, precipitation, and clouds, as well as the times of these observations. Entered chronologically. (Never.)  $10\frac{1}{2} \times 12\frac{3}{4}$  vols.,  $1\frac{1}{2}$  in., on roll top desk. Bindings damaged. 1st floor. (7)

689. STATION EXPENSES, June 21, 1886 to date. Record of expense itemizing payees, date of bill, date of payment, nature of services rendered or list of articles purchased, amounts, and comments. In back of the three earlier books are shown pay roll accounts, dates, salaries, dates of payments, numbers and dates of checks, and signatures. Arranged chronologically. (Never.)  $8 \times 10\frac{1}{4}$  vols., 6 in., in wooden cabinet. 1st floor. (6)

690. DAILY LINE JOURNAL, NANTUCKET, Sept. 1, 1886 - Mar. 10, 1896. Records and remarks of the daily condition of the cable lines from Nantucket. Entered chronologically. (Never.)  $8\frac{1}{2} \times 13\frac{1}{2}$  vols.,  $2\frac{1}{2}$  in., in wooden cabinet. 1st floor. (13)

691. RECORD OF MONTHLY METEOROLOGICAL REPORTS, Oct. 1886 - June 1889. Forms 113A and 1835, containing a daily record of the barometer and thermometer readings, dew, humidity, wind, clouds, precipitation, sunsets and weather conditions, temperature of water, and a general summary with comments for each month; replaced by Forms 101 and 115 combined in July 1889. Entered chronologically. (Frequently, official.)  $9\frac{1}{2} \times 12$  vols.,  $2\frac{1}{4}$  in., in wooden cabinet. 1st floor. (8)

692. LETTERS, Oct. 11, 1886 - May 15, 1912. Letter press books containing copies of weather reports and letters. Arranged chronologically. (Never.)  $10\frac{1}{2} \times 12$  vols., 9 in., on wooden shelf in cupboard. Bindings broken. 1st floor. (17)

693. DAILY JOURNAL, Oct. 18, 1886 - May 31, 1905. Daily observations on sunsets, winds, barometer reading, and general conditions of the weather. Entered chronologically. (Never.)  $8\frac{1}{2} \times 13\frac{1}{2}$  and  $10 \times 12$  vols., 1 in., in wooden cabinet. Bindings damaged. 1st floor. (11)

694. UNITED STATES TELEGRAPH CHECK SERVICE, Jan. 1887 - Nov. 1907. Daily cash account of business by the United States Government and Western Union Telegraph Company between Nantucket, Cottage City (Oak Bluffs), Vineyard Haven, and Woods Hole. Entered chronologically. (Never.)  $8\frac{1}{2} \times 11$  vols.,  $1\frac{1}{2}$  in., in drawer of desk. Dusty. 1st floor. (16)

695. CLIMATOLOGICAL RECORDS, Jan. 1887 to date. Standard Forms, climatological records, showing monthly and yearly summaries of the temperature, barometer, clouds, humidity, precipitation, wind, visibility, and killing frosts. Entered chronologically. (Monthly, official.)  $10\frac{1}{2} \times 12\frac{1}{4}$  vols.,  $2\frac{1}{2}$  in., on top of wooden table. 1st floor. (2)



696. ORIGINAL RECORDS OF METEOROLOGICAL OBSERVATIONS, July 1, 1889 - Dec. 31, 1904. Forms 101 and 113, daily record showing barometer, temperature, wind, clouds, precipitation, character of the day together with a monthly summary. Early records were on Form 113A, and since January 1895, the Form was 1001, which combined Forms 101 and 113. Entered chronologically. (Frequently, official.)  $10\frac{1}{4}$  x  $12\frac{1}{2}$  vols., 8 in., in wooden cabinet. 1st floor. (1)

697. COPIES OF REPORTS, Mar. 1892 - June 24, 1905. Letter press books containing copies of weather reports sent to Washington, D. C. Arranged chronologically. (Never.)  $10\frac{1}{4}$  x  $13\frac{1}{2}$  vols.,  $2\frac{1}{2}$  in., in wooden cabinet. Ink blurred. 1st floor. (14)

698. MONTHLY REPORT OF WIND SIGNALS, June 1895 - Feb. 1900. Form 1031, showing dates and times signals were hoisted and lowered together with time message received, kind of storm, wind direction, and velocity. Entered chronologically. (Never.)  $10\frac{1}{2}$  x 16 vols., 1 in., in wooden cabinet. 1st floor. (10)

699. DAILY LINE JOURNAL, VINEYARD HAVEN, Oct. 1, 1895 - June 30, 1908. Records, and remarks on the condition of the cable line from Vineyard Haven to Wood's Hole. Entered chronologically. (Never.)  $8\frac{1}{2}$  x  $13\frac{1}{2}$  vols.,  $2\frac{1}{4}$  in., in wooden cabinet. 1st floor. (12)

700. LETTERS AND REPORTS BY CHIEF OPERATOR, July 10, 1899 - June 1, 1900. Letter press book containing copies of letters and reports on cable lines by the chief operator. Arranged chronologically. (Never.)  $10\frac{1}{2}$  x  $13\frac{1}{2}$  vols.,  $1\frac{1}{2}$  in., on wooden shelf of cupboard. 1st floor. (5)

701. CIRCULAR LETTERS, Jan. 5, 1901 - Dec. 20, 1905. Old-fashioned letter book containing printed and mimeographed copies of circular letters. Arranged chronologically. (Never.)  $9\frac{1}{2}$  x  $10\frac{1}{2}$  vols.,  $2\frac{1}{2}$  in., on wooden shelf in cupboard. 1st floor. (4)

702. CORRESPONDENCE, June 1905 to date. Correspondence with Washington, D.C., and others usually inquiring concerning weather conditions; requisitions and invoices for supplies are among official letters. Filed alphabetically. (Frequently, official.) 9 x 12 folders, 8 in., in drawer of wooden filing case. 1st floor. (15)

703. STATION MEMORANDUM, Jan. 4, 1905 to date. Book recording dates and events at this station, such as repairs on the building or equipment and other matters. Entered chronologically. Index. (Frequently, official.) 8 x  $10\frac{1}{4}$  vols.,  $2\frac{1}{4}$  in., in wooden cabinet. 1st floor. (9)

704. FORMS 1001, 1002, and 1014, MET. "L", Jan. 1, 1905 to date. Daily records showing temperature, precipitation, barometer, wind, weather, and summary. Form 1003 is a yearly summary. Entries are abstracted from a daily form forwarded to Washington, D.C., monthly. Filed chronologically. (Frequently, official.) 10 x 13 vols., 4 ft.  $3\frac{1}{2}$  in., in wooden cabinet and on top of desk. 1st floor. (18, 3)



TRUROSTORM WARNING SIGNAL STATION  
Marine Signal Station

705. MONTHLY RECORDS OF STORM WARNINGS, June 1924 to date. Forms 1033, dates, kinds of storms, hoist warnings received, warnings hoist, times warnings lowered, and remarks concerning the weather; when book is completed it is returned to the Weather Bureau at Boston, Massachusetts, and replaced by a new book. Entered chronologically. (Frequently, official.)  $8 \times 10\frac{1}{2}$  vol.,  $\frac{3}{4}$  in., on top of table. Bindings broken. 1st floor, SE. (14)







